

# CITY OF MUSKEGON

## CITY COMMISSION MEETING

DECEMBER 8, 2009

CITY COMMISSION CHAMBERS @ 5:30 P.M.

### AGENDA

- ❑ CALL TO ORDER:
- ❑ PRAYER:
- ❑ PLEDGE OF ALLEGIANCE:
- ❑ ROLL CALL:
- ❑ HONORS AND AWARDS:
- ❑ INTRODUCTIONS/PRESENTATION:
- ❑ CONSENT AGENDA:
  - A. Approval of Minutes. CITY CLERK
  - B. SECOND READING: Amendment to the Zoning Ordinance – Modify “Exempt Signs”. PLANNING & ECONOMIC DEVELOPMENT
  - C. SECOND READING: Amendment to the Zoning Ordinance – Article II, Definitions. PLANNING & ECONOMIC DEVELOPMENT
  - D. Amendment to the Code of Ordinances – Chapter 6 Animals. PLANNING & ECONOMIC DEVELOPMENT
  - E. Service Agreement with Professional Med Team Inc. PUBLIC SAFETY
  - F. Surfacing for Seyferth Park Skate Ramp. PUBLIC WORKS
  - G. Comprehensive Economic Development Strategy (CEDS) Project Submittals. PLANNING & ECONOMIC DEVELOPMENT
  - H. Liquor License Request from the L. C. Walker Arena, 470 W. Western. CITY CLERK
  - I. Final Amendments to 2009 Budget. FINANCE
  - J. 2010 User Fee Update. FINANCE
- ❑ PUBLIC HEARINGS:
- ❑ COMMUNICATIONS:
- ❑ CITY MANAGER’S REPORT:

❑ UNFINISHED BUSINESS:

❑ NEW BUSINESS:

A. Consideration of Bids for B-238 Smith Ryerson Park Improvements.  
ENGINEERING

B. Maintenance Access Easement for a Portion of Lakeshore Trail.  
PLANNING & ECONOMIC DEVELOPMENT

C. House Move Request – 1035 Pine Street. PLANNING & ECONOMIC  
DEVELOPMENT

D. Disclosure of Conflict of Interest – Marine Tap Room. PLANNING &  
ECONOMIC DEVELOPMENT

❑ ANY OTHER BUSINESS:

❑ PUBLIC PARTICIPATION:

- *Reminder: Individuals who would like to address the City Commission shall do the following:*
- Fill out a request to speak form attached to the agenda or located in the back of the room.
- Submit the form to the City Clerk.
- Be recognized by the Chair.
- Step forward to the microphone.
- State name and address.
- Limit of 3 minutes to address the Commission.
- (Speaker representing a group may be allowed 10 minutes if previously registered with City Clerk.)

❑ CLOSED SESSION:

❑ ADJOURNMENT:

ADA POLICY: THE CITY OF MUSKEGON WILL PROVIDE NECESSARY AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WHO WANT TO ATTEND THE MEETING UPON TWENTY FOUR HOUR NOTICE TO THE CITY OF MUSKEGON. PLEASE CONTACT ANN MARIE BECKER, CITY CLERK, 933 TERRACE STREET, MUSKEGON, MI 49440 OR BY CALLING (231) 724-6705 OR TDD: (231) 724-4172.

Date: December 8, 2009  
To: Honorable Mayor and City Commissioners  
From: Ann Marie Becker, City Clerk  
RE: Approval of Minutes

---

SUMMARY OF REQUEST: To approve the minutes of the Regular Commission Meeting that was held on Tuesday, November 24, 2009.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

# CITY OF MUSKEGON

## CITY COMMISSION MEETING

NOVEMBER 24, 2009

CITY COMMISSION CHAMBERS @ 5:30 P.M.

### MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, Michigan at 5:30 p.m., Tuesday, November 24, 2009.

Mayor Warmington opened the meeting with a prayer from Pastor Tim Cross from the Living Word Church of Muskegon after which the Commission and public recited the Pledge of Allegiance to the Flag.

#### **ROLL CALL FOR THE REGULAR COMMISSION MEETING:**

Present: Mayor Stephen Warmington, Vice Mayor Stephen Gawron, Commissioners Clara Shepherd, Lawrence Spataro, Sue Wierengo, and Steve Wisneski, City Manager Bryon Mazade, City Attorney John Schrier, and City Clerk Ann Marie Becker.

Absent: Commissioner Chris Carter (excused).

#### **2009-96 CONSENT AGENDA:**

##### **A. Approval of Minutes. CITY CLERK**

SUMMARY OF REQUEST: To approve minutes for the November 9<sup>th</sup> Commission Worksession, and the November 10<sup>th</sup> Regular Commission Meeting.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

##### **B. Amendment to the Zoning Ordinance – Modify “Exempt Signs”.**

###### **PLANNING & ECONOMIC DEVELOPMENT**

SUMMARY OF REQUEST: Staff initiated request to amend Section 2334, #5 (f) (Signs) of Article XXIII to modify “Exempt Signs”.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Staff recommends amendment of the Zoning Ordinance to modify the “Exempt Sign” language.

COMMITTEE RECOMMENDATION: The Planning Commission recommended approval of the request at their November 12<sup>th</sup> meeting. The vote was unanimous with B. Smith absent.

(Requires Second Reading).

**C. Amendment to the Zoning Ordinance – Article II, Definitions.**  
PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: Staff initiated request to amend Article II, Definitions, to modify the definition for “mezzanine”.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Staff recommends amendment of the Zoning Ordinance to modify the definition for “mezzanine”.

COMMITTEE RECOMMENDATION: The Planning Commission recommended approval of the request at their November 12<sup>th</sup> meeting. The vote was unanimous with B. Smith absent.

(Requires Second Reading).

**D. Towing Contract.** PUBLIC SAFETY

SUMMARY OF REQUEST: Public Safety staff requests that the Commission extend the current towing agreement with Campbell Towing, 2462 Getty Street through October 31, 2010. This extension was provided for in the original agreement that was authorized in January of this year.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of this request.

**Motion by Commissioner Spataro, second by Commissioner Wierengo to approve the Consent Agenda as read.**

**ROLL VOTE: Ayes: Gawron, Shepherd, Spataro, Warmington, Wierengo, and Wisneski**

**Nays: None**

***MOTION PASSES***

**2009-97 NEW BUSINESS:**

**A. Moratorium on Fees for 2010 Vacant Buildings.** PLANNING &  
ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: Request to approve a moratorium on fee's charged to owners of vacant buildings that are entering their second years billing cycle in

2010. Eligibility for the moratorium of fee would be determined based on certain criteria included on the staff memo.

FINANCIAL IMPACT: Exact amount unknown but should be minimal.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Staff recommends approval of a fee moratorium for vacant building invoices meeting the approved criteria.

**Motion by Vice Mayor Gawron, second by Commissioner Wierengo to approve the moratorium on fees for the 2010 vacant buildings.**

**Motion amended by Vice Mayor Gawron, second by Commissioner Wierengo to include in the language of item #5 that the property has been listed for sale or lease.**

**ROLL VOTE: Ayes: Shepherd, Spataro, Warmington, Wierengo, Wisneski, and Gawron**

**Nays: None**

***MOTION PASSES***

**PUBLIC PARTICIPATION:** Various comments were heard.

**ADJOURNMENT:** The City Commission Meeting adjourned at 5:49 p.m.

Respectfully submitted,

Ann Marie Becker, MMC  
City Clerk

**Commission Meeting Date: November 24, 2009**

**Date:** November 13, 2009  
**To:** Honorable Mayor and City Commissioners  
**From:** Planning & Economic Development *CBC*  
**RE:** Amendment to the Zoning Ordinance – Modify “Exempt Signs”

---

**SUMMARY OF REQUEST:**

Staff initiated request to amend Section 2334, #5 (f) (Signs) of Article XXIII to modify “Exempt Signs”.

**FINANCIAL IMPACT:**

None

**BUDGET ACTION REQUIRED:**

None

**STAFF RECOMMENDATION:**

Staff recommends amendment of the Zoning Ordinance to modify the “Exempt Sign” language.

**COMMITTEE RECOMMENDATION:**

The Planning Commission recommended approval of the request at their 11/12 meeting. The vote was unanimous with B. Smith absent.

**Staff Report (EXCERPT)**  
CITY OF MUSKEGON  
PLANNING COMMISSION  
REGULAR MEETING

December 11, 2008

---

**Hearing; Case 2009-23:** Staff-initiated request to amend Section 2334, #5 (f) (Signs) of Article XXIII to modify “Exempt Signs”.

**BACKGROUND**

Recently a new sign was proposed for identifying the new stage area in the common area between the DMDC property and Third Street, recently referred to as the “Third Street Commons”. Our present zoning ordinance made no provisions for this type of signage. In an attempt to keep our zoning ordinance reflecting the times, the following amendment to the “Exempt Signs” section of the sign ordinance is proposed.

**NEW LANGUAGE**

Deletions are ~~crossed-out~~ and additions are in bold:

- 5. f. Historic markers, wall signs identifying the names of a building, place or date of erection of a structure.

**DELIBERATION**

I move that the amendment to Section 2334, (Signs) #5, (f) of Article XXIII, to modify “Exempt Signs, be recommended to the City Commission for (approval/denial).



CITY OF MUSKEGON

MUSKEGON COUNTY, MICHIGAN

ORDINANCE NO. \_\_\_\_\_

**An ordinance to amend Section 2334, #5 (f) (Signs) of Article XXIII (General Provisions), to modify the language for "Exempt Signs".**

THE CITY COMMISSION OF THE CITY OF MUSKEGON HEREBY ORDAINS:

Amendment to Article XXIII, Section 2334, #5 (f): Exempt Signs:

**NEW LANGUAGE**

Deletions are ~~crossed-out~~ and additions are in **bold**:

5. f. Historic markers, **wall** signs identifying the names of a building, **place** or date of erection of a structure.

This ordinance adopted:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Adoption Date: \_\_\_\_\_

Effective Date: \_\_\_\_\_

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

CITY OF MUSKEGON

By: \_\_\_\_\_  
Ann Marie Becker, MMC, City Clerk

CERTIFICATE

The undersigned, being the duly qualified clerk of the City of Muskegon, Muskegon County, Michigan, does hereby certify that the foregoing is a true and complete copy of an ordinance adopted by the City Commission of the City of Muskegon, at a regular meeting of the City Commission on the 24<sup>th</sup> day of November, 2009, at which meeting a quorum was present and remained throughout, and that the original of said ordinance is on file in the records of the City of Muskegon. I further certify that the meeting was conducted and public notice was given pursuant to and in full compliance with the Michigan Zoning Enabling Act, Public Acts of Michigan No. 33 of 2008, and that minutes were kept and will be or have been made available as required thereby.

DATED: \_\_\_\_\_, 2009.

\_\_\_\_\_  
Ann Marie Becker, MMC  
Clerk, City of Muskegon

Publish:        Notice of Adoption to be published once within ten (10) days of final adoption.

**CITY OF MUSKEGON  
NOTICE OF ADOPTION**

Please take notice that on November 24, 2009, the City Commission of the City of Muskegon adopted an ordinance to amend Section 2334, #5 (f) (Signs) of Article XXIII (General Provisions) amending language to modify "Exempt Signs".

Copies of the ordinance may be viewed and purchased at reasonable cost at the Office of the City Clerk in the City Hall, 933 Terrace Street, Muskegon, Michigan, during regular business hours.

This ordinance amendment is effective ten days from the date of this publication.

Published \_\_\_\_\_, 2009.

CITY OF MUSKEGON

By \_\_\_\_\_  
Ann Marie Becker, MMC  
City Clerk

-----  
PUBLISH ONCE WITHIN TEN (10) DAYS OF FINAL PASSAGE.

Account No. 101-80400-5354

**Commission Meeting Date: November 24, 2009**

**Date:** November 13, 2009  
**To:** Honorable Mayor and City Commissioners  
**From:** Planning & Economic Development *CBC*  
**RE:** Amendment to the Zoning Ordinance – Article II, Definitions

---

**SUMMARY OF REQUEST:**

Staff initiated request to amend Article II, Definitions, to modify the definition for “mezzanine”.

**FINANCIAL IMPACT:**

None

**BUDGET ACTION REQUIRED:**

None

**STAFF RECOMMENDATION:**

Staff recommends amendment of the Zoning Ordinance to modify the definition for “mezzanine”.

**COMMITTEE RECOMMENDATION:**

The Planning Commission recommended approval of the request at their 11/12 meeting. The vote was unanimous with B. Smith absent.

**Staff Report (EXCERPT)**  
CITY OF MUSKEGON  
PLANNING COMMISSION  
REGULAR MEETING

November 12, 2009

---

**Hearing; Case 2009-22:** Staff initiated request to amend Article II, Definitions, to modify the definition for “mezzanine”.

**BACKGROUND**

Over the past couple of years, several requests were received by the Planning Department to construct mezzanines in certain 2-story homes with high ceilings. Due to the current language these weren't allowed, even when the total height of the house was within the height limit. By making this change to the definition, our ordinance would be more in keeping with requests by home owners to make use of previously wasted space in cathedral ceilings, which is a trend in new homes, and additions to existing homes. The present definition is as follows:

Mezzanine: An intermediate floor in any story occupying not more than one-third (1/3) of the floor area of such story.

**NEW LANGUAGE**

Deletions are ~~crossed-out~~ and additions are in **bold**:

New Definition:

Mezzanine: A small extra floor between one floor of a building and the next floor up, or if no floor above then the ceiling next above. The mezzanine shall not occupy more than one-third (1/3) of the floor area of such story below it and at least one wall must be open to the adjacent living space below. In no case shall a mezzanine expand the roofline, such as with a dormer.

**DELIBERATION**

I move that the amendment to Article II, Definitions, to amend the definition of “mezzanine”, be recommended to the City Commission for (approval/denial).

CITY OF MUSKEGON  
MUSKEGON COUNTY, MICHIGAN

ORDINANCE NO. \_\_\_\_\_

**An ordinance to amend Article II (Definitions), to modify the definition of "mezzanine".**

THE CITY COMMISSION OF THE CITY OF MUSKEGON HEREBY ORDAINS:

Amendment to Article II, Definitions:

**NEW LANGUAGE**

Deletions are ~~crossed out~~ and additions are in **bold**:

New Definition:

Mezzanine: A small extra floor between one floor of a building and the next floor up, or if no floor above then the ceiling next above. The mezzanine shall not occupy more than one-third (1/3) of the floor area of such story below it and at least one wall must be open to the adjacent living space below. In no case shall a mezzanine expand the roofline, such as with a dormer.

This ordinance adopted:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Adoption Date: \_\_\_\_\_

Effective Date: \_\_\_\_\_

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

CITY OF MUSKEGON

By: \_\_\_\_\_  
Ann Marie Becker, MMC, City Clerk

CERTIFICATE

The undersigned, being the duly qualified clerk of the City of Muskegon, Muskegon County, Michigan, does hereby certify that the foregoing is a true and complete copy of an ordinance adopted by the City Commission of the City of Muskegon, at a regular meeting of the City Commission on the 24<sup>th</sup> day of November, 2009, at which meeting a quorum was present and remained throughout, and that the original of said ordinance is on file in the records of the City of Muskegon. I further certify that the meeting was conducted and public notice was given pursuant to and in full compliance with the Michigan Zoning Enabling Act, Public Acts of Michigan No. 33 of 2008, and that minutes were kept and will be or have been made available as required thereby.

DATED: \_\_\_\_\_, 2009.

\_\_\_\_\_  
Ann Marie Becker, MMC  
Clerk, City of Muskegon

Publish:        Notice of Adoption to be published once within ten (10) days of final adoption.

**CITY OF MUSKEGON  
NOTICE OF ADOPTION**

Please take notice that on November 24, 2009, the City Commission of the City of Muskegon adopted an ordinance to amend Article II (Definitions) modifying the definition of "mezzanine".

Copies of the ordinance may be viewed and purchased at reasonable cost at the Office of the City Clerk in the City Hall, 933 Terrace Street, Muskegon, Michigan, during regular business hours.

This ordinance amendment is effective ten days from the date of this publication.

Published \_\_\_\_\_, 2009.

CITY OF MUSKEGON

By \_\_\_\_\_  
Ann Marie Becker, MMC  
City Clerk

-----  
PUBLISH ONCE WITHIN TEN (10) DAYS OF FINAL PASSAGE.

Account No. 101-80400-5354



**Commission Meeting Date: December 8, 2009**

**Date:** November 20, 2009  
**To:** Honorable Mayor and City Commissioners  
**From:** Planning & Economic Development *ckc*  
**RE:** Amendment to the Code of Ordinances – Chapter 6 Animals

---

**SUMMARY OF REQUEST:**

Request to amend Chapter 6 (Animals) of the City's Code of Ordinances to reflect the changes to cat trapping and licensing due to the elimination of the cat program from the 2010 budget and to make necessary grammatical corrections.

**FINANCIAL IMPACT:**

None

**BUDGET ACTION REQUIRED:**

None

**STAFF RECOMMENDATION:**

Staff recommends approval of the changes to Chapter 6 Animals of the City's Code of Ordinances and to have the Mayor and the Clerk sign the ordinance.

**COMMITTEE RECOMMENDATION:**

None.

CITY OF MUSKEGON  
MUSKEGON COUNTY, MICHIGAN

ORDINANCE NO. \_\_\_\_\_

**An ordinance to amend Chapter 6 Animals of the City's Code of Ordinances.**

THE CITY COMMISSION OF THE CITY OF MUSKEGON HEREBY ORDAINS:

Deletions are ~~crossed out~~ and additions are in red:

Section 6-1 Definitions

*Licensing authority* means the county, in accordance with state law and county ordinance, ~~or, for cats, under contract with the city as appropriate, and in addition for cats, the city.~~

Section 6-3 Fees for cat licensing and impounding. **Reserved.**

~~Fees for cat licensing and impounding shall be determined by the city commission by resolution.~~

Section 6-4 Responsibilities: authority

- (d) The provisions of this chapter shall be construed to impose the primary responsibility for compliance with its provisions on the owner, **the handler**, or on any person in control ~~of the ostensible control~~ of any animal. ~~Both the owner and the handler shall be responsible jointly and severally for the actions of any animal and any violations of this chapter. Except as provided in this chapter, no animal may be kept or handled in the city. No animal of any kind shall be kept in the city or be present in the city in violation of the provisions of this chapter.~~
- (e) ~~The provisions of this chapter shall be construed to impose the primary responsibility for compliance with its provisions on the owner, the handler, or on any other person in control of the animal. No animal of any kind shall be kept in the city or be present in the city in violation of the provisions of this chapter.~~

Section 6-5 Owner Responsibility

- (c) The owner of every dog or cat shall be held responsible for every behavior ~~or~~ **of** such dog or cat under the provisions of this chapter.

Section 6-8 Licensing; rabies vaccination

- (a) No person shall own, keep, or harbor any dog ~~or cat~~ over four months of age within the city unless such dog ~~or cat~~ is vaccinated and licensed, as required by state law, county ordinance or both. The provisions of this section do not apply to animals owned by a licensed research facility or held in a veterinary medical facility or government operated or licensed animal shelter.
- (b) All dogs ~~and cats~~ shall be vaccinated against rabies, and certified as so vaccinated, as required by state law or county ordinance or both.
- (c) ~~All dogs and cats kept in the city shall be licensed in accordance with state law. If no state law requires cats to be licensed, cats shall be licensed by the city or, if designated by the city, the county on the city's behalf. Licensing requirements and procedures shall be as follows:~~
  - (1) ~~Application for a license must be made within 30 days after obtaining a cat over four months of age, except that this requirement will not apply to a nonresident keeping a cat within the city for no longer than 60 days.~~
  - (2) ~~Written application for a cat license shall be made to the licensing authority and shall include the name and address of the owner and the name, breed, color, age and sex of the cat. Applicants also shall pay the prescribed licensing fee and provide proof of current rabies vaccination.~~
  - (3) ~~The licensing period shall be for one year. License renewal may be applied for within 60 days prior to the expiration date. New residents may apply for a license within 30 days of establishing residence.~~
  - (4) ~~Upon acceptance of the license application and fee, the licensing authority shall issue a durable license tag including an identifying number, year of issuance, city, county, and state. Both rabies and license tags must be attached to the collar of the cat. Tags must be worn at all times and are not transferable. The licensing authority shall maintain a record of all licenses issued. Owners of cats within the city limits of the city may opt to use a microchip identification implanted under the cat's skin. Any cat found within city limits without a required collar or harness and tag, or without required identification, or running loose, unconfined, situated or kept in violation of this chapter, shall be subject to impoundment.~~

Section 6-9 General prohibitions.

- (8) Engaging in the feeding of **wild animals**, stray cats, **or stray dogs**

Section 6-10 Trapping. **Reserved.**

- (a) ~~Any person trapping cats within the city limit shall notify the city and post notice in the vicinity of trapping to alert residents trapping will occur.~~
- (b) ~~Traps shall be properly constructed and used to prevent animals from being in the traps for prolonged periods. Animals trapped in the city shall be promptly brought to an animal shelter for appropriate care.~~

Section 6-12 Animals running loose.

- (4) No unrestrained, **unleashed** or uncontrolled dog shall be allowed in any park.



Section 6-14 Confinement of animals; number of dogs and cats which may be kept.

(c) ~~All cats kept in the city must be licensed in accordance with this ordinance.~~

Section 6-15 Dangerous dogs; confinement and handling: number.

(3) *Confinement indoors.* No pit bulls or dangerous dog may be kept on a porch, patio, or any part of a house or structure that would allow the dog to exit such a building. No such animal may be kept in a **vacant** house or structure ~~when the windows or screen doors are the only obstacle preventing it from exiting.~~

Section 6-17 Livestock and poultry.

(c) No more than two rabbits shall be kept on any premises in the city, except in a commercial establishment licensed and zoned therefor. The two rabbits which may be kept at other premises, **other than a legal commercially licensed and zoned establishment**, shall be in a pen located at least 25 feet from any dwelling and constructed and maintained in accordance with standards published in the industry or by a 4-H organization.

This ordinance adopted:

Ayes: \_\_\_\_\_

Nayes: \_\_\_\_\_

Adoption Date: \_\_\_\_\_

Effective Date: \_\_\_\_\_

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

CITY OF MUSKEGON

By: \_\_\_\_\_  
Ann Marie Becker, MMC, City Clerk

CERTIFICATE

The undersigned, being the duly qualified clerk of the City of Muskegon, Muskegon County, Michigan, does hereby certify that the foregoing is a true and complete copy of an ordinance adopted by the City Commission of the City of Muskegon, at a regular meeting of the City Commission on the 8<sup>th</sup> day of December, 2009, at which meeting a quorum was present and remained throughout, and that the original of said ordinance is on file in the records of the City of Muskegon.

DATED: \_\_\_\_\_, 2009.

\_\_\_\_\_  
Ann Marie Becker, MMC  
Clerk, City of Muskegon

Publish:        Notice of Adoption to be published once within ten (10) days of final adoption.

## Chapter 6 ANIMALS\*

---

\***Cross reference(s)**--Environment, ch. 26; health and sanitation, ch. 34.

**State law reference(s)**--Animal control ordinances, MCL 287.290; Dogs Law of 1919, MCL 287.261 et seq.; dangerous animals, MCL 287.321 et seq.

---

### Sec. 6-1. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Animal control authority* means the county and the city and their designated officers. The licensing authority and the animal control authority may be, but are not necessarily, the same entity.

*Animal control shelter* means a facility operated by the county and, in addition, if designated and contracted, other facilities under contract with the city for the impoundment and care of animals that are found in the streets or at large, animals that are otherwise held due to the violation of a municipal ordinance, county ordinance or state law, or animals that are surrendered to the animal control shelter.

*Control* means having an animal in confinement as described or required by this chapter, or restrained by its owner on a leash no greater than six feet in length and of sufficient strength to confine the animal, or in certain cases where specified in this chapter, a shorter leash. The term "control" shall not mean allowing an animal to go unleashed outside of its confinement or pen.

*Dangerous animal* means any and all of the following:

- (1) Any mammal, amphibian, reptile, or fowl of a species which, due to size, vicious nature or other characteristic, would constitute a danger to human life, physical well-being or property, including but not limited to lions, tigers, leopards, panthers, bears, wolves or wolf hybrids, apes, gorillas, monkeys of a species with an average adult weigh in excess of 20 pounds, foxes, elephants, alligators, crocodiles and snakes which are poisonous or otherwise present a risk of physical harm or death to human beings as a result of their nature or physical makeup, including all constrictors.
- (2) Any dog or cat having a disposition or propensity to attack or bite any person or animal without provocation.
- (3) Any pit bull dog. The term "pit bull dog" means any dog of one of the breeds known as Staffordshire Bull Terrier, American Staffordshire Bull Terrier, or American Pit Bull Terrier, or any dog with the appearance and characteristics of being predominantly of any one of such breeds, or combination thereof, or in combination with other breeds.

*Handler* means any person having control of an animal, whether or not by the consent or direction of the owner.

*Impound* means to place any animal in the custody or control of an animal control shelter.

*Licensing authority* means the county, in accordance with state law and county ordinance, ~~or, for cats, under contract with the city as appropriate, and in addition for cats, the city.~~

*Livestock* means horses, cows, swine, sheep, goats, or any hoofed animal.

*Owner* means a person having the custody of an animal or who keeps or harbors an animal, a person having the authority of the owner to be the handler of the animal, or a person who knowingly permits an animal to remain on or about any premises occupied by that person.

*Poultry* includes chicken, ducks, geese, pheasants, or other fowl of a type normally used for food or egg production.

*Restraint.* A dog or cat shall be considered under restraint if it is within the real property limits of its owner or secured by its owner on a leash or lead no greater than six feet in length and of sufficient strength to confine the animal. Any other animal is considered restrained only if it is effectively prevented from escape by appropriate means.

*Wild animal* means any living member of the animal kingdom, including those born or raised in captivity, except the following:

- (1) Domestic dogs (excluding hybrids with wolves, coyotes, or jackals).
- (2) Domestic cats (excluding hybrids with ocelots or margays).
- (3) Ferrets.
- (4) Rodents.
- (5) Captive-bred species of common cage birds.

(Ord. No. 2064, § 3.2, 12-11-2001; Ord. No. 2222, 5-22-2007)

**Cross reference(s)**--Definitions generally, § 1-2.

## **Sec. 6-2. Penalties.**

Any person violating this chapter shall be subject to one or more of the following penalties as applicable:

- (1) Any person violating section 6-15 involving dangerous dogs shall be guilty of a misdemeanor.
- (2) Any person violating any other prohibition of this chapter shall be responsible for a civil infraction. The schedule of fines for civil infractions is set forth in section 2-204.
- (3) All persons found in violation shall be subject to further injunctive or other equitable relief as the city may determine to pursue, including destruction of the animal in question.

(Ord. No. 2064, § 3.16, 12-11-2001)

**Sec. 6-3. Fees for cat licensing and impounding. ~~Reserved.~~**

~~Fees for cat licensing and impounding shall be determined by the city commission by resolution.~~

(Ord. No. 2064, § 3.17, 12-11-2001)

**Sec. 6-4. Responsibilities; authority.**

- (a) It is determined by the city that ownership of an animal is a privilege which carries with it responsibilities to the city and all persons therein with regard to the care, custody, and handling of the animal.
- (b) This chapter shall not be construed to limit or substitute for the authority or functions of the county animal control shelter or animal control department.
- (c) The regulations set forth in this chapter are supplemental to and not in substitution of the county animal control department, any county ordinance related thereto or the state law regarding county animal control.
- (d) The provisions of this chapter shall be construed to impose the primary responsibility for compliance with its provisions on the owner, **the handler**, or on any person in control ~~or the ostensible control~~ of any animal. ~~Both the owner and the handler shall be responsible jointly and severally for the actions of any animal and any violations of this chapter. Except as provided in this chapter, no animal may be kept or handled in the city. No animal of any kind shall be kept in the city or be present in the city in violation of the provisions of this chapter.~~
- (e) ~~The provisions of this chapter shall be construed to impose the primary responsibility for compliance with its provisions on the owner, the handler, or on any other person in control of the animal. No animal of any kind shall be kept in the city or be present in the city in violation of the provisions of this chapter.~~

(Ord. No. 2064, §§ 3.0, 3.1, 3.3, 12-11-2001)

**Sec. 6-5. Owner responsibility.**

- (a) All dogs and cats shall be kept under restraint, except for a service animal actively engaged in performing its duty or a dog actively engaged in training or performance event or competition. Dogs or cats shall not be permitted to be at large in the city.
- (b) Every vicious dog or cat, as determined by a police officer or the animal control authority, shall be confined by its owner within a building or secure enclosure and shall be securely muzzled or caged whenever off the premises of its owner.
- (c) The owner of every dog or cat shall be held responsible for every behavior ~~or of~~ such dog or cat under the provisions of this chapter.
- (d) Fecal matter shall be collected and removed from the area where the animal is harbored or kept.

(Ord. No. 2064, § 3.9, 12-11-2001; Ord. No. 2229, 7-10-2007)

**Sec. 6-6. Interference; authority of police and animal control officers.**



- (a) No person shall interfere with, oppose, hinder, or molest any agent of the animal control authority in the performance of any duty as provided in this chapter.
- (b) If seizure and impoundment of a dangerous animal is not possible without risk of serious physical harm or death to any person, the animal may be killed by a police officer or animal control officer at the time of seizure or impoundment.

(Ord. No. 2064, § 3.7, 12-11-2001)

#### **Sec. 6-7. Impoundment.**

- (a) Impoundment shall occur, where authorized by this chapter, at the county animal shelter or at an animal control shelter or other designated contracted facility registered under Public Act No. 2879 of 1969 (MCL 287.331 et seq.) to provide services to include impounding of animals delivered to the shelter by authority of the city or the county. A contract with an animal control shelter may include shelters in addition to the county animal shelter for services, impoundment, confinement or other functions which the county elects not to perform or is unable to perform. The services and functions of the animal control shelter are governed by state law and county ordinance, if any.
- (b) Any animal control shelter in which an animal is impounded shall carry on release, treatment, adoption or disposal of animals in accordance with the requirements of state law. No dog or cat shall be released for adoption to any person without being neutered. If the animal is too young to neuter at the time of adoption, the fee shall be paid for services, which shall be performed at a later date.

(Ord. No. 2064, § 3.6, 12-11-2001)

#### **Sec. 6-8. Licensing; rabies vaccination.**

- (a) No person shall own, keep, or harbor any dog ~~or cat~~ over four months of age within the city unless such dog ~~or cat~~ is vaccinated and licensed, as required by state law, county ordinance or both. The provisions of this section do not apply to animals owned by a licensed research facility or held in a veterinary medical facility or government operated or licensed animal shelter.
- (b) All dogs and ~~cats~~ shall be vaccinated against rabies, and certified as so vaccinated, as required by state law or county ordinance or both.
- (c) ~~All dogs and cats kept in the city shall be licensed in accordance with state law. If no state law requires cats to be licensed, cats shall be licensed by the city or, if designated by the city, the county on the city's behalf. Licensing requirements and procedures shall be as follows:~~
  - (1) ~~Application for a license must be made within 30 days after obtaining a cat over four months of age, except that this requirement will not apply to a nonresident keeping a cat within the city for no longer than 60 days.~~
  - (2) ~~Written application for a cat license shall be made to the licensing authority and shall include the name and address of the owner and the name, breed, color, age and sex of the cat. Applicants also shall pay the prescribed licensing fee and provide proof of current rabies vaccination.~~

- (3) ~~The licensing period shall be for one year. License renewal may be applied for within 60 days prior to the expiration date. New residents may apply for a license within 30 days of establishing residence.~~
- (4) ~~Upon acceptance of the license application and fee, the licensing authority shall issue a durable license tag including an identifying number, year of issuance, city, county, and state. Both rabies and license tags must be attached to the collar of the cat. Tags must be worn at all times and are not transferable. The licensing authority shall maintain a record of all licenses issued. Owners of cats within the city limits of the city may opt to use a microchip identification implanted under the cat's skin. Any cat found within city limits without a required collar or harness and tag, or without required identification, or running loose, unconfined, situated or kept in violation of this chapter, shall be subject to impoundment.~~

(Ord. No. 2064, § 3.5, 12-11-2001)

#### **Sec. 6-9. General prohibitions.**

The following actions or failures to act shall constitute a violation of this chapter, in addition to other prohibitions or violations found in this chapter.

- (1) Training an animal to engage in vicious behavior.
- (2) Training any animal for fighting or contests with other animals; carrying on, promoting or being present at such a fighting event between animals.
- (3) Cruelty to any animal or poisoning an animal.
- (4) Molesting small wild animals, birds or birds' nests.
- (5) Allowing an animal to constitute a nuisance to surrounding properties or other persons in the vicinity.
- (6) Harboring or keeping any dog which commits frequent or habitual barking, yelping or howling.
- (7) Having a dog on any beach in the city, even if controlled, except for a blind person controlling a guide dog at any time, and except during the months of October--March, or except as allowed by park rules promulgated from time to time by the city.
- (8) Engaging in the feeding of **wild animals**, stray cats, **or stray dogs**.

(Ord. No. 2064, § 3.14, 12-11-2001)

#### **Sec. 6-10. Trapping. **Reserved.****

- (a) ~~Any person trapping cats within the city limit shall notify the city and post notice in the vicinity of trapping to alert residents trapping will occur.~~
- (b) ~~Traps shall be properly constructed and used to prevent animals from being in the traps for prolonged periods. Animals trapped in the city shall be promptly brought to an animal shelter for appropriate care.~~

(Ord. No. 2064, §§ 3.8.1, 3.8.2, 12-11-2001)

**Sec. 6-11. Abandonment.**

Abandonment of animals is prohibited within the city.

(Ord. No. 2064, § 3.8.3, 12-11-2001)

**Sec. 6-12. Animals running loose.**

All animals, whether dangerous or not, shall be subject to the following:

- (1) No person shall allow an animal to run loose or be unconfined in the city.
- (2) If an animal is upon the premises of the owner, the animal shall be effectively confined as provided in this chapter.
- (3) No dog shall be allowed to run on any beach, except a dog completely controlled by a person during the months of October--March, or as permitted by park rules promulgated by the city from time to time.
- (4) No unrestrained, **unleashed** or uncontrolled dog shall be allowed in any park.

(Ord. No. 2064, § 3.13, 12-11-2001)

**Sec. 6-13. Removal of animal excrement.**

- (a) It shall be unlawful for any person to appear with any animal on public property or the private property of another, unless that person has in his possession an appropriate device for removal of animal excrement.
- (b) It shall be unlawful for any person to allow any animal to leave its excrement on any public property, or upon the private property of another, unless the excrement is promptly and thoroughly removed from the property by the use of a removal device; provided, a person may fail to remove the excrement if entry on the private property of another for such purpose is prevented by the person owning or controlling the property.

(Ord. No. 2064, § 3.15, 12-11-2001)

**Sec. 6-14. Confinement of animals; number of dogs and cats which may be kept.**

- (a) In other than a permitted veterinary clinic or kennel, no person shall maintain more than three adult dogs and four adult cats in the city. Animals born on the premises to a legally confined pet may remain thereon until four months of age, after which they shall be considered adult dogs or cats.
- (b) All dogs kept in the city must be licensed in accordance with state law and county ordinances.
- (c) ~~All cats kept in the city must be licensed in accordance with this ordinance.~~
- (d) All animals shall be confined in a pen or inside the dwelling, under conditions which are sanitary, safe and secure. Any pen utilized for the outdoor confinement of a dog shall be of sturdy and secure construction designed to prevent the escape of the dog.



- (e) No female animal in heat shall be confined in a place where other animals may have access or a nuisance may be created.
  - (f) Any dog which habitually barks shall be kept inside the dwelling.
- (Ord. No. 2064, § 3.10, 12-11-2001)

**Sec. 6-15. Dangerous dogs; confinement and handling; number.**

- (a) All dangerous dogs, including pit bulls and other dogs meeting the definition of a dangerous animal, shall be especially confined and treated as follows:
  - (1) *Leash and muzzle.* No person shall permit a pit bull ~~a~~ or **a** dangerous dog to go outside its kennel or pen unless it is securely leashed with a leash no longer than four feet in length. No such dog shall be kept on a chain, rope or other type of leash outside its kennel or pen unless a person is in physical control of the leash. Such dogs may not be leashed or tied to inanimate objects. Any such dog on a leash outside its kennel or pen must be muzzled by a muzzling device sufficient to prevent the dog from biting persons or other animals.
  - (2) *Confinement.* All pit bulls and dangerous dogs shall be securely confined indoors or in a securely enclosed and locked pen or kennel, except when leashed, muzzled and controlled as provided in subsection (a)(1) of this section. Such pen, kennel or structure must have secured sides and a secured top attached to the sides. All structures used to confine pit bulls or dangerous dogs must be locked with a key or combination lock when such animals are within the structure. The structure must have a secure bottom or floor attached to the sides of the pen or the sides of the pen must be embedded in the ground no less than two feet from the grade. All such structures must be adequately lighted and ventilated and kept in a clean and sanitary condition.
  - (3) *Confinement indoors.* No pit bulls or dangerous dog may be kept on a porch, patio, or any part of a house or structure that would allow the dog to exit such a building. No such animal may be kept in a **vacant** house or structure ~~when the windows or screen doors are the only obstacle preventing it from exiting.~~
  - (4) *Signs.* All owners or handlers of pit bulls or dangerous dogs within the city shall display in a prominent place on the premises and on the pen or kennel a sign stating the words "Beware of Dog." The letters shall be at least three inches in height.
  - (5) *Insurance.* All owners or handlers of pit bulls or dangerous dogs must obtain public liability insurance in a single incident amount of at least \$50,000.00 for bodily injury, death or property damage resulting from the ownership, keeping or maintenance of such animal.
  - (6) *Number.* No more than one dog of the breed or description determined by this chapter to be dangerous shall be kept on any premises in the city.
- (b) Violations of the requirements of the provisions in subsection (a) of this section concerning dangerous dogs and pit bull dogs shall carry special penalties set forth in this chapter.

(Ord. No. 2064, § 3.11, 12-11-2001)

**Sec. 6-16. Other dangerous animals; confinement.**

- (a) All other dangerous animals besides dogs shall be kept and confined in completely secure cages or containers which allow no access by any persons except by unlocking such cages or containers for the feeding of the animal. Such dangerous animals shall be confined so that there is no access to any other animal or humans by the animals.
- (b) No lions, tigers, leopards, panthers, bears, wolves or wolf hybrids, apes, gorillas, monkeys in excess of 20 pounds, elephants, alligators, crocodiles, or poisonous or constrictor snakes shall be kept in the city, except in a licensed zoo.

(Ord. No. 2064, § 3.12, 12-11-2001)

**Sec. 6-17. Livestock and poultry.**

- (a) No livestock shall be kept permanently or temporarily in any district in the city unless affiliated with a stable, pen, cage or other livestock confinement facility which meets the requirements of all applicable laws, ordinances or regulations and the best management practices of the local cooperative extension office. Livestock and poultry pens, stables, cages or other confinement shall be adequately maintained in a healthful, sanitary and safe manner for the type of livestock. No livestock shall be kept in the city nor any stable or pen, cage or other livestock confinement shall be erected or maintained in violation of the zoning ordinance. No stable or containing building shall be closer to any dwelling than 25 feet.
- (b) No live poultry shall be kept in the city except in a commercial establishment legally licensed and zoned therefor, except that one pet may be kept in a pen or confinement which is at least 25 feet from any dwelling.
- (c) No more than two rabbits shall be kept on any premises in the city, except in a commercial establishment licensed and zoned therefor. The two rabbits which may be kept at other premises, **other than a legal commercially licensed and zoned establishment**, shall be in a pen located at least 25 feet from any dwelling and constructed and maintained in accordance with standards published in the industry or by a 4-H organization.
- (d) No wild animal shall be kept permanently or temporarily in the city unless affiliated with a transient circus or carnival having all required permits to operate in the city, or a licensed zoo.

(Ord. No. 2064, § 3.4, 12-11-2001)

**State law reference(s)**--Livestock at large, MCL 433.51 et seq.

**City Commission Meeting**  
**Tuesday December 8, 2009**

TO: Honorable Mayor and City Commissioners

FROM: Anthony L. Kleibecker, Director of Public Safety

DATE: November 30, 2009

SUBJECT: Service Agreement with Professional Med Team Inc.

---

Summary of Request:

The Director of Public Safety is requesting approval to enter into a service agreement (calendar year 2010) with Professional Med Team (Pro-Med) to provide a paramedic for the purpose of performing a blood draw, when needed, of suspected intoxicated drivers. The paramedic will be dispatched directly to the jail to perform the draw. This service will be utilized by all law enforcement agencies within Muskegon County.

Pro Med is located within the city.

Financial Impact:

The cost to the department will be \$75.00 per blood draw.

Budget Action Required:

None

Staff Recommendation:

Approval of the agreement.

## AGREEMENT FOR SERVICE

This agreement is made between Muskegon Police Department and Professional Med Team, Inc. (Pro-Med), both agencies operating within Muskegon County, Michigan.

RECEIVED  
NOV 20 2009  
MUSKEGON POLICE DEPT.  
CHIEF of POLICE

**Whereas**, Muskegon Police Department has a desire to have blood alcohol draws performed by Pro-Med and desires to contract for that service; and

**Whereas**, Pro-Med is a Life Support agency licensed by the State of Michigan and approved to operate in Muskegon County. Pro-Med has the required equipment and duly trained and licensed personnel to provide the blood draw services and desires to contract with Muskegon Police Department to provide that service.

### The parties agree to the following:

#### 1. Pro-Med will:

- a. Provide a paramedic upon request of a police officer for the purpose of performing a blood draw in order to determine the suspects blood alcohol content when analyzed by the State Police Crime Lab.
- b. Provide a bill to Muskegon Police Department at the end of each month for services rendered. Each blood draw is to be billed at a rate of \$75.00. {Muskegon Police Department 980 Jefferson St. Muskegon, Mi. 49443}

#### 2. Muskegon Police Department will:

- a. Make payment to Professional Med Team within thirty days after receipt of Pro-Med's bill. {Pro-Med 965 Fork St Muskegon, MI. 49442}

#### 3. Termination of Service

- a. This agreement will remain in force unless terminated at the request of either party with thirty (30) days advanced written notice.

#### 4. Period of Agreement

By signing below, both parties agree to the terms outlined above. This agreement is effective January 1, 2010, through and including December 31, 2010 or until terminated under the terms set forth in paragraph 3 above.

Muskegon Police Department

\_\_\_\_\_  
Anthony L. Kleibecker  
Director of Public Safety

Date: \_\_\_\_\_

Professional Med Team, Inc.

\_\_\_\_\_  
James H. Bartholomew  
Director of Operations

Date: \_\_\_\_\_

**AGENDA ITEM NO. \_\_\_\_\_**

**CITY COMMISSION MEETING \_\_\_\_\_**

TO: Honorable Mayor and City Commission

FROM: Department of Public Works

DATE: December 8, 2009

SUBJECT: Surfacing for Seyferth Park Skate Ramp

**SUMMARY OF REQUEST:**

Authorize the purchase of Skate Lite Pro sheets surfacing for skate ramps at Seyferth Park and to award the bid to Ramptech at a cost of \$8874.00.

**FINANCIAL IMPACT:**

None. A grant was received from Thomas and Geraldine Seyferth Advise Fund Community Foundation of Muskegon County, which will cover the cost to purchase.

**BUDGET ACTION REQUIRED:**

None.

**STAFF RECOMMENDATION:**

Staff recommends approval of the purchase from Ramptech.

**COMMITTEE RECOMMENDATION:**



CITY OF MUSKEGON  
TELEPHONE BID TABULATION

Date 8.5.2009

Requisition SKATELITE PO

Vendor		Name of Bidder		Name of Bidder		Name of Bidder	
Telephone Number		Unit Price		Total Price		Unit Price	
Quoted By		Total Price		Unit Price		Total Price	
Description		Unit Price		Total Price		Unit Price	
15	4'x8'x1/4"	151.00	2,265.00	178.88	2,683.20	149.00	2,235.00
25	4'x12'x1/4"	220.00	5,500.00	268.32	6,708.00	224.00	5,160.00
1	SHIPPING		1,108.94		1,067.35		1,125.09
TOTAL BID			\$ 8,873.94		\$ 10,458.55		\$ 9,600.09
Cash Discount Terms							
F.O.B.							
Delivery Time From Receipt of Purchase Order							



**www.ramptech.com**

Name / Address						
Muskegon Skatepark 1350 East Keating st Muskegon, MI 49442		FOB				
		Tacoma, Wa				
		Terms	Due Date	Rep	Estimate #	Date
		upon receipt	8/5/2009	MM	2267	8/5/2009
Description		Qty	Cost		Total	
Sklit Pro 4x8 Natural 1000		15	151.00		2,265.00	
Sklit Pro 4x12 Natural 1000		25	220.00		5,500.00	
Skatelite Freight Income		1	1,108.94		1,108.94	
Sales Tax			5.00%		0.00	

**Thank you and Skate Hard!**

Rich Porrasen Rampage  
203 521 2324

UNSTATED SHIPPING QUOTE

40 \$10458.55



SKATELITE

SKATELITE

SKATELITE

ORDER STATUS

### SHIPPING INFO

### CART

Name:

City of Muskegon

Shipping Address (no PO Box):

1350 East Keating

☒ Residential Address

City:

Muskegon

State:

MI

Zip:

49442

Skatelite Original:  
none

Skatelite Pro:

15 Natural	4x8	\$2683.20
25 Natural	4x12	\$6708.00

Skatelite OCC:  
none

Shipping: \$1067.35

Tax: \$0.00

Total: \$10458.55

### BILLING INFO

Credit Card Number

Exp. Date

Card Type

Select type

Billing First Name:

Billing Last Name:

Billing Address:

Phone Number for delivery:

City:

State:

Zip:

Email Address:

☐ I agree to terms below

SUBMIT PAYMENT

### TERMS & CONDITIONS

#### Delivery

Order will be shipped within 3 weeks. You must have someone available (2 people recommended) at the shipping address to unload your order upon delivery. You will receive a phone call shortly before the order arrives to confirm a delivery time.

#### Returns & Exchanges

We want you to be happy with your new product! Customer satisfaction is very important to us.

**Before returning an item, please contact [sales@buyskatelite.com](mailto:sales@buyskatelite.com) to obtain return instructions.** Items must be unused and unassembled, in their original condition, and in their original packaging. The return must be post-marked within 10 days of receiving the item. If the return is not due to damaged merchandise, you will be responsible for the shipping cost back to BuySkatelite.com

Please be aware that the material is susceptible to damage during transit. We take great care to pack shipments so that they will arrive safely. You may have to provide supplementary packing materials if the original packaging has worn during the original shipment.

Be sure to inspect all packages for damage before signing for the package. If damage is visible, reject the shipment, be sure the driver notes the damage and contact BuySkatelite.com as soon as possible. We will file a damage claim and ship a replacement as soon as possible. If the shipment is incorrect, or defective, please contact customer service by phone or email. Please do not return items prior to contacting BuySkatelite.com. BuySkatelite.com must receive goods in new condition to fully credit you for the return or exchange. We cannot accept collect deliveries (COD's).

\*No returns accepted for custom design/custom built products.

#### Product Orders

Product prices offered on this Web Site may vary from other advertised prices due to varying conditions in different geographic markets.

The prices displayed on this Web Site are quoted in U.S. dollars and are valid and effective only within the United States, and such prices do not include shipping and handling or sales taxes, if applicable, which will be added upon checkout to your total invoice price.

While our goal is a 100% error-free Web Site, we do not guarantee that any content is accurate or complete, including price information and product specifications. If we discover price errors, they will be corrected on our systems, and the corrected price will apply to your order. BuySkatelite.com reserves the right to revoke any stated offer and to correct any errors, inaccuracies or omissions (including after an order has been submitted and accepted).

#### Warranty

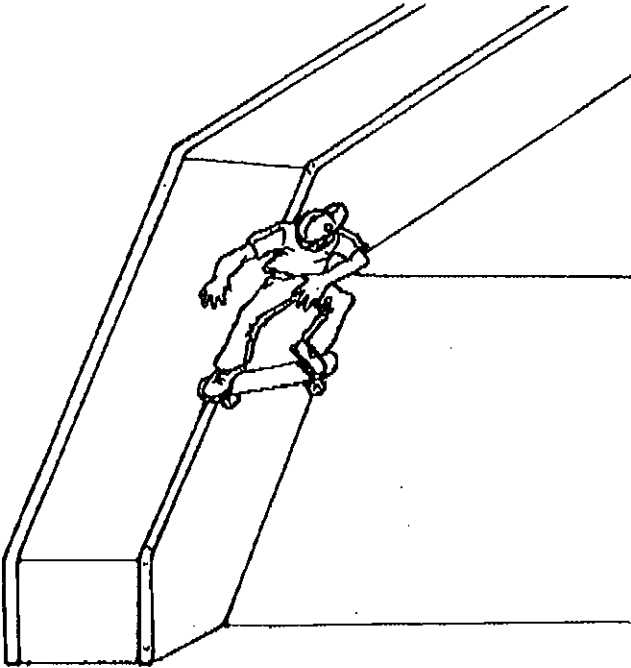
Skatelite™ skating surface is warranted against manufacturer defects in material for a period of **One Year** from the date of purchase. The manufacturer does not warrant any material that has been altered or applied incorrectly. Please refer to professional skatepark manufacturers - some of which can be found on the skatelite website [www.skatelite.com](http://www.skatelite.com) - for proper installation techniques. Buyskatelite.com is not a professional skatepark manufacturer.

#### Privacy

BuySkatelite.com is committed to ensuring the privacy and security of our customers. We value your business and your trust. We will not share or sell your

# FAX

**The Whitefish Skate Ramp Co.**  
**P.O. Box 1461**  
**Whitefish, MT 59937**



Date: 08/05/09  
Number of Pages:1  
Phone: 406.253.5365  
Fax: 406.862.8891  
Web Site: [www.skate-ramps.com](http://www.skate-ramps.com)  
E-Mail: [halfpipe@skate-ramps.com](mailto:halfpipe@skate-ramps.com)

To: Charlie Tazelaar  
Fax: 231.722.4188

Hello Charlie, this is Brendan with Whitefish Skate Ramp Co. Here is your quote for the ramp surfacing.

**Skate Ramp Surfacing Quote:**

15 sheets of 4x8 Skatelite Pro (natural color - outdoor) = \$2235

25 sheets of 4x12 Skatelite Pro (natural color - outdoor) = \$5600

Shipping quote (good for 30 days) = \$1125.09

**Total = \$8960.09**

Give me a call if you'd like to order.

Brendan Rohan  
Whitefish Skate Ramp Co.  
406-253-5365  
[www.skate-ramps.com](http://www.skate-ramps.com)

**Commission Meeting Date: December 8, 2009**

**Date:** November 30, 2009  
**To:** Honorable Mayor and City Commissioners  
**From:** Planning & Economic Development *CBC*  
**RE:** Comprehensive Economic Development Strategy (CEDS) project  
submittals

---

SUMMARY OF REQUEST:

To approve this years projects for inclusion in the Comprehensive Economic Development Strategy (CEDS) and to sign the following resolution.

FINANCIAL IMPACT:

None

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

To approve the projects and to sign the resolution.

COMMITTEE RECOMMENDATION:

None

**Project Title:** Downtown Muskegon Redevelopment

**Investment Region/Location:** City of Muskegon, Muskegon County, Michigan

**Description and Background:**

The City of Muskegon is seeking assistance in the redevelopment efforts of the downtown Muskegon urban area. In 2002, the downtown mall closed its doors and was left abandoned. Shortly after that, a local group called the Downtown Muskegon Development Corporation (DMDC) took ownership of the 22 acre site and is in the process of redeveloping the property. Since then, the group has had much of the former mall structure torn down with the exception of five historical buildings located on the property. Several lots, including nearly all of the five historical properties, have been or are in the process of being redeveloped. Redevelopment of the downtown Muskegon urban area has not been exclusively within the 22 acre DMDC property. Well over \$150,000,000 of both public and private investment has occurred within the urban area. However, there is still assistance needed with redevelopment efforts of the greater downtown Muskegon urban area. Additional redevelopment efforts are estimated to cost approximately \$3,000,000.

**Economic Development Need:**

As mentioned above, a much larger perimeter of redevelopment efforts has begun, which includes nearly all of the downtown Muskegon urban area. The effort includes several large lot developments throughout the downtown including the DMDC property; the Terrace Street Lots; the Edison Landing (Smartzone) and scattered site development throughout the urban core. Over \$150,000,000 has been invested to date from both the public and private sectors. However, there are still several opportunities to develop additional properties located in the Muskegon urban area. For example, the DMDC has purchased an additional seven acre lot located adjacent to the former mall property. The property, which is currently a 500 space parking lot, is a designated Brownfield with only slab development permitted. The property with its Muskegon Lake waterfront views has tremendous redevelopment potential. This is just one of many development opportunities available within the downtown Muskegon urban area. In all, approximately 400 new jobs are anticipated based on current announcements. Future investments are estimated to exceed \$500,000,000 and create 2,000 permanent jobs.

**Project Cost and Matching Funds:**

Total Cost.....\$3,000,000

**Project Title:** Former Sappi Paper Site Infrastructure Improvements

**Investment Region/Location:** City of Muskegon, Muskegon County, Michigan

**Description and Background:**

The City of Muskegon is seeking assistance in the redevelopment efforts of the former Sappi paper plant. One of the most critical needs for the redevelopment of the property would be to improve the public infrastructure in and around the site.

**Economic Development Need:**

In recent years, both the City of Muskegon and Muskegon County have experience high volumes of job losses resulting in soaring unemployment rates. The most recent unemployment statistics from September 2009 place the City of Muskegon at 20.3% and Muskegon County at 16.0%. The State of Michigan’s unemployment rate from October 2009 is 15.1% and the national unemployment rate is at 9.5%.

For 100 years, the “Paper Mill” in the City of Muskegon was a major fixture in the economic landscape for not only the City of Muskegon, but the entire county. The Paper Mill once employing approximately 1000 people and provided roughly half of the county’s wastewater flow. In recent years, the company began to drastically downsize and reduce the amount of wastewater flow. In 2009, Sappi Fine Paper closed its doors for good in Muskegon. The property left behind by the closure is in need of infrastructure improvement. The 120 acre lakefront site located on Muskegon Lake has many possibilities for future use. To make the site economically viable once again, the City is seeking assistance to improve the surrounding public infrastructure.

**Project Cost and Matching Funds:**

Infrastructure Improvements: .....	\$5,000,000
Total Cost:.....	\$5,000,000

Resolution No. \_\_\_\_\_

**MUSKEGON CITY COMMISSION**

**WHEREAS**, the City of Muskegon currently and actively supports and participates in the economic development district activities of the West Michigan Shoreline Regional Development Commission (WMSRDC);

**WHEREAS**, the City of Muskegon has identified a number of economic development projects that will improve our community;

**NOW, THEREFORE, BE IT RESOLVED** that the City of Muskegon requests that our economic development projects (Former Sappi Paper Site Infrastructure Improvements and Downtown Muskegon Redevelopment) be included in the 2010 Comprehensive Economic Development Strategy (CEDS) Annual Report of the WMSRDC; and that it is our intention to utilize this CEDS to fulfill the planning requirements of the U.S. Department of Commerce Economic Development Administration.

Adopted by the following vote:

\_\_\_\_\_Ayes

\_\_\_\_\_Nays

BY:

\_\_\_\_\_  
Stephen J. Warmington  
Mayor

ATTEST:

\_\_\_\_\_  
Ann Marie Becker  
Clerk



# CERTIFICATION

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Muskegon City Commission, County of Muskegon, Michigan, at a regular meeting held on December 8, 2009.

---

Ann Marie Becker  
Clerk

Date: December 8, 2009  
To: Honorable Mayor and City Commissioners  
From: Ann Marie Becker, City Clerk  
RE: Liquor License Request  
L. C. Walker Arena  
470 W. Western

---

**SUMMARY OF REQUEST:** The Liquor Control Commission is seeking local recommendation on a request from JS Hockey Enterprises, Inc. and City of Muskegon to transfer stock in the 2009 Class C licensed business with Dance-Entertainment Permit through issuance of 4000 shares of stock to each new stockholder, Alice M. Wilson and Randy A. Fedo; 500 shares to existing stockholders, Jeffrey A. Patulski and Stacey M. Patulski and 1000 shares to existing stockholder, Timothy M. Taylor.

**FINANCIAL IMPACT:** None.

**BUDGET ACTION REQUIRED:** None.

**STAFF RECOMMENDATION:** All departments are recommending approval.



Michigan Department of Energy, Labor & Economic Growth  
**MICHIGAN LIQUOR CONTROL COMMISSION (MLCC)**  
7150 Harris Drive, P.O. Box 30005  
Lansing, Michigan 48909-7505

## LOCAL APPROVAL NOTICE

[Authorized by MCL 436.1501]

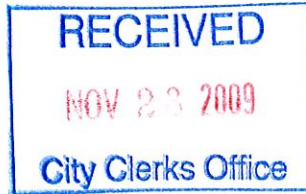
### FOR MLCC USE ONLY

Request ID # 526341

Business ID # 1252

November 16, 2009

**TO:** Muskegon City Commission  
933 Terrace Street  
PO Box 536  
Muskegon MI 49443-0536



RECEIVED  
NOV 20 2009  
MUSKEGON  
CITY MANAGER'S OFFICE

**APPLICANT: CITY OF MUSKEGON (CO-LICENSEE) AND JS HOCKEY ENTERPRISES, INC. (CO-LICENSEE)**

**Home Address and Telephone No. or Contact Address and Telephone No.:**

Randy A. Fedo, 2978 E Hazel Road, Hart MI 49420 H (231) 873-5103 B (231) 206-1632  
Alice M. Wilson, 7990 Darr Road, Free Soil MI 49411 (231) 464-5504

The MLCC cannot consider the approval of an application for a new or transfer of an on-premises license without the approval of the local legislative body pursuant to the provisions of MCL 436.1501 of the Liquor Control Code of 1998. For your information, local legislative body approval is also required for DANCE, ENTERTAINMENT, DANCE-ENTERTAINMENT AND TOPLESS ACTIVITY PERMITS AND FOR OFFICIAL PERMITS FOR EXTENDED HOURS FOR DANCE AND/OR ENTERTAINMENT pursuant to the provisions of MCL 436.1916 of the Liquor Control Code of 1998.

For your convenience a resolution form is enclosed that includes a description of the licensing application requiring consideration of the local legislative body. The clerk should complete the resolution certifying that your decision of approval or disapproval of the application was made at an official meeting. **Please return the completed resolution to the MLCC as soon as possible.**

If you have any questions, please contact the Licensing Division at (517)636-0204.

**PLEASE COMPLETE ENCLOSED RESOLUTION AND RETURN  
TO THE LIQUOR CONTROL COMMISSION AT ABOVE ADDRESS**

ljt

**RESOLUTION**

At a \_\_\_\_\_ meeting of the \_\_\_\_\_  
 (Regular or Special) (Township Board, City or Village Council)

called to order by \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_ P.M.

The following resolution was offered:

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

**That the request to transfer stock in 2009 Class C licensed business, issued under MCL 436.1509, with Dance-Entertainment Permit, located at 470 W Western, Muskegon MI 49440, Muskegon County, through issuance of 4000 shares of stock to each new stockholder, Alice M. Wilson and Randy A. Fedo; 500 shares to existing stockholders, Jeffrey A. Patulski and Stacey M. Patulski and 1000 shares to existing stockholder, Timothy M. Taylor.**

be considered for \_\_\_\_\_  
 (Approval or Disapproval)

**APPROVAL****DISAPPROVAL**

Yeas: \_\_\_\_\_

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Absent: \_\_\_\_\_

It is the consensus of this legislative body that the application be:

\_\_\_\_\_ for issuance  
 (Recommended or Not Recommended)

State of Michigan \_\_\_\_\_)

County of \_\_\_\_\_)

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the \_\_\_\_\_ at a \_\_\_\_\_  
 (Township Board, City or Village Council) (Regular or Special)

meeting held on \_\_\_\_\_  
 (Date)

(Signed) \_\_\_\_\_  
 (Township, City or Village Clerk)

SEAL

\_\_\_\_\_  
 (Mailing address of Township, City or Village)

Date: December 8, 2009

To: Honorable Mayor and City Commissioners

From: Finance Director

RE: Final Amendments to 2009 Budget

---

**SUMMARY OF REQUEST:** Attached are proposed year-end amendments to the City's 2009 Budget to assure compliance with the State *Uniform Budget Act*. The state requires that final budget amendments (as reported in the annual CAFR) be formally adopted by the governing body prior to the end of the fiscal year (December 31). As there will only be one meeting in December, it is necessary to approve final 2009 budget amendments at this time.

**FINANCIAL IMPACT:** These budget amendments establish the final 2009 revenue estimates and authorized spending for the various City departments and funds. *It is believed that this amended budget is conservative (to comply Uniform Budget Act) and hoped that actual results will be better than indicated.*

**BUDGET ACTION REQUIRED:** Self-explanatory.

**STAFF RECOMMENDATION:** Approval.

**COMMITTEE RECOMMENDATION:** The 2009 final budget amendments will be discussed in detail at the December 7, 2009 work session.

**CITY OF MUSKEGON**  
**GENERAL FUND**

**HISTORICAL SUMMARY**

Year		Revenues & Transfers In		Expenditures & Transfers Out		Fund Balance at Year-End
2000	\$	23,685,516	\$	22,232,657	\$	2,951,734
2001		23,446,611		23,235,978		3,162,367
2002		23,617,163		23,971,534		2,807,996
2003		23,328,756		23,705,334		2,431,418
2004		23,401,793		23,388,019		2,445,192
2005		23,732,641		23,658,227		2,519,606
2006		24,669,210		24,498,776		2,690,040
2007		25,031,403		24,800,810		2,920,633
2008		25,563,632		26,100,539		2,383,726

**Fiscal 2009 Budget Summary**

**FUND BALANCE AT START OF YEAR** **\$ 2,383,726**

**MEANS OF FINANCING:**

Taxes	14,348,208	60.1%
Licenses and Permits	1,002,736	4.2%
Federal Grants	22,000	0.1%
State Grants	28,000	0.1%
State Shared Revenue	3,893,161	16.3%
Other Charges	2,529,745	10.6%
Interest & Rentals	317,300	1.3%
Fines and Fees	537,000	2.2%
Other Revenue	496,920	2.1%
Other Financing Sources	<u>697,744</u>	<u>2.9%</u>
	23,872,814	100.0%

**ESTIMATED REQUIREMENTS:**

Customer Value Added Activities	18,536,311	74.8%
Business Value Added Activities	4,517,486	18.2%
Fixed Budget Items	<u>1,722,046</u>	<u>7.0%</u>
	24,775,843	100.0%

**ESTIMATED FUND BALANCE AT END OF YEAR** **\$ 1,480,697**

**OPERATING DEFICIT (USE OF FUND BALANCE)** **\$ (903,029)**

**City of Muskegon**  
**Quarterly Budget Reforecast - General Fund**

	Actual 2007	Actual 2008	Original Budget Estimate 2009	Actual Through October 2009	Revised Estimate 2009	Change From 2009 Original	Original Budget Estimate 2010
<b>Available Fund Balance - BOY</b>	\$ 2,690,039	\$ 2,920,633	\$ 3,274,347	\$ 2,383,726	\$ 2,383,726	\$ (890,621)	\$ 1,480,697
<b>Taxes</b>							
City income tax	\$ 7,618,461	\$ 7,694,780	\$ 7,400,000	\$ 5,633,897	\$ 6,200,000	\$ (1,200,000)	\$ 6,200,000
Property taxes - general	5,686,706	5,935,022	6,017,515	6,038,281	6,038,281	20,766	6,504,184
Property taxes - sanitation	1,658,845	1,731,623	1,769,857	1,770,605	1,770,605	748	1,530,760
Industrial facilities taxes	364,628	276,203	242,887	183,152	242,887	-	183,072
Payments in lieu of taxes	91,392	91,225	90,000	91,435	91,435	1,435	91,000
Delinquent chargeback collected	-	6	5,000	-	5,000	-	5,000
	\$ 15,420,032	\$ 15,728,859	\$ 15,525,259	\$ 13,717,370	\$ 14,348,208	\$ (1,177,051)	\$ 14,514,016
<b>Licenses and permits</b>							
Business licenses	\$ 32,025	\$ 32,314	\$ 33,000	\$ 30,695	\$ 31,000	\$ (2,000)	\$ 32,500
Liquor licenses	37,000	38,957	37,000	54,236	54,236	17,236	37,000
Cable TV franchise fees	296,701	304,812	300,000	163,537	310,000	10,000	310,000
Rental property registration	695	61,600	100,000	107,340	110,000	10,000	100,000
Property Maintenance Inspection Fees	81,640	-	-	-	-	-	-
Burial permits	117,703	86,515	120,000	91,369	110,000	(10,000)	110,000
Building permits	348,349	353,042	250,000	205,426	215,000	(35,000)	225,000
Electrical permits	106,607	98,914	95,000	63,628	73,000	(22,000)	85,000
Plumbing permits	34,540	41,711	40,000	24,237	30,000	(10,000)	35,000
Mechanical permits	56,016	68,002	52,500	35,922	45,000	(7,500)	50,000
Franchise fees	500	-	-	-	-	-	-
Cat licenses	3,740	3,315	2,500	2,390	2,500	-	-
Vacant building	-	-	-	20,250	22,000	-	25,000
Police gun registration	2	5	-	-	-	-	-
	\$ 1,115,518	\$ 1,089,187	\$ 1,030,000	\$ 799,030	\$ 1,002,736	\$ (49,264)	\$ 1,009,500
<b>Federal grants</b>							
Federal operational grant	\$ 84,162	\$ 40,622	\$ 16,602	\$ 11,775	\$ 22,000	\$ 5,398	\$ 40,000
Federal grant - energy project	-	-	-	-	-	-	-
	\$ 84,162	\$ 40,622	\$ 16,602	\$ 11,775	\$ 22,000	\$ 5,398	\$ 40,000
<b>State grants</b>							
Act 302 police training grant	\$ 18,373	\$ 17,702	\$ 18,000	\$ 16,363	\$ 18,000	\$ -	\$ 18,000
State operational grant	-	10,000	10,000	-	10,000	-	10,000
	\$ 18,373	\$ 27,702	\$ 28,000	\$ 16,363	\$ 28,000	\$ -	\$ 28,000
<b>State shared revenue</b>							
State sales tax - Constitutional	\$ 2,625,970	\$ 2,641,035	\$ 2,604,823	\$ 1,551,262	\$ 2,324,623	\$ (280,200)	\$ 2,429,653
State sales tax - Statutory	1,849,492	1,846,663	1,947,639	954,008	1,568,538	(379,101)	1,641,740
	\$ 4,475,462	\$ 4,487,698	\$ 4,552,462	\$ 2,505,270	\$ 3,893,161	\$ (659,301)	\$ 4,071,393

**City of Muskegon**  
**Quarterly Budget Reforecast - General Fund**

	Actual 2007	Actual 2008	Original Budget Estimate 2009	Actual Through October 2009	Revised Estimate 2009	Change From 2009 Original	Original Budget Estimate 2010
<b>Other charges for sales and services</b>							
Tax administration fees	\$ 212,530	\$ 315,261	\$ 276,215	\$ 187,712	\$ 305,000	\$ 28,785	\$ 306,400
Utility administration fees	180,000	180,000	200,000	150,000	200,000	-	225,000
Reimbursement for elections	22,042	12,006	-	14,403	14,403	14,403	-
Reimbursement for school police officer	-	16,012	19,000	12,299	19,000	-	19,000
Indirect cost reimbursement	1,024,932	1,021,500	1,140,717	950,600	1,140,717	-	1,171,979
Site-plan review fee	5,870	4,245	4,000	3,100	4,000	-	4,000
Sale of cemetery lots	34,982	20,307	25,000	19,981	25,000	-	25,000
Sale of columbarium niches	3,200	927	2,400	800	800	(1,600)	2,400
Police miscellaneous	120,470	81,243	100,000	49,383	75,000	(25,000)	80,000
Police impound fees	43,234	39,375	45,000	37,679	45,000	-	40,000
Landlord's alert fee	220	290	300	175	300	-	300
Fire protection-state property	87,601	127,590	80,000	36,003	80,000	-	80,000
Zoning fees	10,362	8,360	8,000	5,067	6,000	(2,000)	8,000
Clerk fees	3,115	5,550	3,500	798	1,000	(2,500)	3,500
Clerk - passport fees	8,240	7,830	8,000	3,457	4,000	(4,000)	5,000
Tax abatement application fees	16,411	11,711	10,000	2,186	10,000	-	10,000
Treasurer fees	61,277	43,279	90,000	51,182	60,000	(30,000)	60,000
False alarm fees	12,525	10,415	12,000	6,345	12,000	-	10,000
Miscellaneous cemetery income	20,536	19,282	22,000	16,504	22,000	-	22,000
Senior transit program fees	9,254	10,149	9,000	8,050	9,000	-	9,000
Fire miscellaneous	3,494	14,700	3,000	1,792	3,000	-	3,000
Sanitation stickers	84,735	81,702	75,000	64,179	80,000	5,000	80,000
Lot cleanup fees (trash)	70,987	63,733	70,000	52,890	70,000	-	70,000
Reimbursements for mowing and demolitions	55,484	85,905	70,000	38,585	70,000	-	70,000
Special events reimbursements	92,041	15,278	100,000	228,525	228,525	128,525	100,000
Recreation program fees	41,457	42,959	45,000	40,194	45,000	-	45,000
	\$ 2,224,999	\$ 2,239,609	\$ 2,418,132	\$ 1,981,889	\$ 2,529,745	\$ 111,613	\$ 2,449,579
<b>Interest and rental income</b>							
Interest	\$ 456,224	\$ 374,525	\$ 250,000	\$ 39,190	\$ 75,000	\$ (175,000)	\$ 50,000
Procurement Card Rebate	-	35,043	32,000	(117)	34,000	2,000	34,000
Fire Station Lease - Central Dispatch	6,180	45,450	42,000	33,675	42,000	-	42,000
Naval Museum Property Rental	-	-	-	4,958	7,500	7,500	15,000
Flea market	22,064	27,880	29,000	27,261	29,000	-	29,000
Farmers market	40,325	39,519	32,000	40,733	41,000	9,000	35,000
City right of way rental	4,400	6,800	6,800	6,881	6,900	100	6,800
Advertising revenue	-	123	500	250	500	-	-
Parking rentals	2,800	2,800	2,500	1,400	1,400	(1,100)	-
McGraft park rentals	42,114	39,043	45,000	9,239	45,000	-	45,000
Other park rentals	30,920	33,795	30,000	33,505	35,000	5,000	30,000
	\$ 605,027	\$ 604,978	\$ 469,800	\$ 196,975	\$ 317,300	\$ (152,500)	\$ 286,800



**City of Muskegon**  
**Quarterly Budget Reforecast - General Fund**

	Actual 2007	Actual 2008	Original Budget Estimate 2009	Actual Through October 2009	Revised Estimate 2009	Change From 2009 Original	Original Budget Estimate 2010
<b>Fines and fees</b>							
Income tax - penalty and interest	\$ 240,315	\$ 284,629	\$ 225,000	\$ 197,115	\$ 225,000	\$ -	\$ 225,000
Late fees on current taxes	38,931	28,158	40,000	6,104	40,000	-	40,000
Interest on late invoices	2,151	1,774	2,000	299	2,000	-	2,000
Parking fines	113,354	90,360	125,000	85,397	100,000	(25,000)	100,000
Court fines	190,651	154,765	185,000	121,162	170,000	(15,000)	170,000
	\$ 585,402	\$ 559,686	\$ 577,000	\$ 410,077	\$ 537,000	\$ (40,000)	\$ 537,000
<b>Other revenue</b>							
Sale of land and assets	\$ -	\$ 14,488	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
Police sale and auction proceeds	-	277	-	-	-	-	-
CDBG program reimbursements	225,149	329,756	354,119	167,716	350,000	(4,119)	335,000
Contributions	50,499	50,224	11,000	10,710	24,000	13,000	11,000
Contributions - Veteran's Park Maintenance	18,328	15,399	18,500	-	18,500	-	18,500
Fisherman's Landing Repayment	-	15,066	14,500	-	14,500	-	14,500
Darl & Kathleen Staley Trust	-	-	-	-	-	-	3,000
Muskegon County Community Foundation	3,000	37,543	1,500	7,920	7,920	6,420	1,500
Miscellaneous reimbursements	-	-	1,000	-	1,000	-	1,000
Miscellaneous and sundry	53,794	28,635	15,000	72,912	80,000	65,000	25,000
	\$ 350,770	\$ 491,388	\$ 416,619	\$ 259,258	\$ 496,920	\$ 80,301	\$ 410,500
<b>Other financing sources</b>							
Operating transfers in							
Cemetery Perpetual Care	\$ 80,185	\$ 57,631	\$ 45,000	\$ 55,024	\$ 60,000	\$ 15,000	\$ 50,000
PIF (PY Fisherman's Landing Payments)	-	50,000	-	-	-	-	-
General Insurance Fund	-	136,272	-	77,744	77,744	77,744	-
Budget Stabilization Fund	-	-	-	-	500,000	500,000	500,000
State Grants Fund	11,473	-	-	-	-	-	-
TIFA Fund (Arena Operations)	60,000	50,000	50,000	41,667	60,000	10,000	50,000
	\$ 151,658	\$ 293,903	\$ 95,000	\$ 174,435	\$ 697,744	\$ 602,744	\$ 600,000
<b>Total general fund revenues and other sources</b>							
	\$ 25,031,403	\$ 25,563,632	\$ 25,128,874	\$ 20,072,442	\$ 23,872,814	\$ (1,256,060)	\$ 23,946,788

**Quarterly Budget Reforecast - General Fund**  
**General Fund Expenditure Summary By Function**

		Actual 2007	Actual 2008	Original Budget Estimate 2009	Actual Through October 2009	Actual As % of Revised	Revised Estimate 2009	Change From 2009 Original	Original Budget Estimate 2010
<b>I. Customer Value Added Activities</b>									
<b>40301 Police Department</b>									
5100	Salaries & Benefits	\$ 7,141,759	\$ 7,633,448	\$ 7,637,452	\$ 6,204,099	83%	\$ 7,474,702	\$ (162,750)	\$ 7,411,021
5200	Operating Supplies	108,679	95,149	115,024	104,119	91%	115,024	-	115,024
5300	Contractual Services	942,510	1,025,211	996,000	772,410	86%	901,000	(95,000)	901,000
5400	Other Expenses	24,877	25,580	20,000	16,639	83%	20,000	-	20,000
5700	Capital Outlays	17,947	26,233	35,000	1,983	13%	15,000	(20,000)	15,000
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-
		\$ 8,235,772	\$ 8,805,621	\$ 8,803,476	\$ 7,099,250	83%	\$ 8,525,726	\$ (277,750)	\$ 8,462,045
		\$ 8,235,772	\$ 8,805,621	\$ 8,803,476	\$ 7,099,250	83%	\$ 8,525,726	\$ (277,750)	\$ 8,462,045
<b>50336 Fire Department</b>									
5100	Salaries & Benefits	\$ 3,285,855	\$ 3,406,826	\$ 3,298,007	\$ 2,769,498	83%	\$ 3,325,000	\$ 26,993	\$ 3,278,088
5200	Operating Supplies	90,479	139,937	96,500	55,765	64%	86,500	(10,000)	96,500
5300	Contractual Services	216,418	225,014	200,000	151,345	82%	185,000	(15,000)	175,000
5400	Other Expenses	4,757	7,622	12,500	4,254	50%	8,500	(4,000)	8,500
5700	Capital Outlays	55,014	57,206	40,361	43,475	87%	50,000	9,639	50,361
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-
		\$ 3,652,523	\$ 3,836,605	\$ 3,647,368	\$ 3,024,337	83%	\$ 3,655,000	\$ 7,632	\$ 3,608,449
<b>50387 Fire Safety Inspections</b>									
5100	Salaries & Benefits	\$ 830,275	\$ 890,135	\$ 913,058	\$ 649,867	79%	\$ 825,058	\$ (88,000)	\$ 617,136
5200	Operating Supplies	12,157	15,448	15,000	9,198	71%	13,000	(2,000)	13,000
5300	Contractual Services	107,713	107,928	141,949	106,203	97%	110,000	(31,949)	114,949
5400	Other Expenses	11,328	24,243	10,000	4,473	45%	10,000	-	10,000
5700	Capital Outlays	4,663	3,753	3,000	313	16%	2,000	(1,000)	2,000
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-
		\$ 966,136	\$ 1,041,507	\$ 1,083,007	\$ 770,054	80%	\$ 960,058	\$ (122,949)	\$ 757,085
		\$ 4,618,659	\$ 4,878,112	\$ 4,730,375	\$ 3,794,391	82%	\$ 4,615,058	\$ (115,317)	\$ 4,365,534
<b>60523 General Sanitation</b>									
5100	Salaries & Benefits	\$ 70,782	\$ 74,638	\$ 74,553	\$ 61,742	83%	\$ 74,553	\$ -	\$ -
5200	Operating Supplies	1,425	74	-	-	N/A	-	-	-
5300	Contractual Services	1,551,132	1,554,230	1,628,347	905,739	56%	1,603,347	(25,000)	1,603,347
5400	Other Expenses	-	10	-	60	100%	60	60	-
5700	Capital Outlays	26,149	-	-	-	N/A	-	-	-
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-
		\$ 1,649,488	\$ 1,628,952	\$ 1,702,900	\$ 967,541	58%	\$ 1,677,960	\$ (24,940)	\$ 1,603,347
<b>60528 Recycling</b>									
5100	Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -
5200	Operating Supplies	-	-	3,000	-	N/A	-	(3,000)	-
5300	Contractual Services	163,699	164,568	163,368	92,775	100%	93,000	(70,368)	-
5400	Other Expenses	-	-	-	-	N/A	-	-	-
5700	Capital Outlays	-	-	-	-	N/A	-	-	-
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-
		\$ 163,699	\$ 164,568	\$ 166,368	\$ 92,775	100%	\$ 93,000	\$ (73,368)	\$ -

**Quarterly Budget Reforecast - General Fund**  
**General Fund Expenditure Summary By Function**

		Actual 2007	Actual 2008	Original Budget Estimate 2009	Actual Through October 2009	Actual As % of Revised	Revised Estimate 2009	Change From 2009 Original	Original Budget Estimate 2010
<b>60550</b>	<b>Stormwater Management</b>								
5100	Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -
5200	Operating Supplies	-	327	-	-	N/A	-	-	-
5300	Contractual Services	16,991	17,427	17,786	16,991	96%	<b>17,786</b>	-	17,786
5400	Other Expenses	-	-	-	-	N/A	-	-	-
5700	Capital Outlays	-	-	-	-	N/A	-	-	-
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-
		\$ 16,991	\$ 17,754	\$ 17,786	\$ 16,991	96%	\$ <b>17,786</b>	\$ -	\$ 17,786
<b>60448</b>	<b>Streetlighting</b>								
5100	Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -
5200	Operating Supplies	-	-	-	-	N/A	-	-	-
5300	Contractual Services	593,486	643,477	625,000	411,838	55%	<b>744,000</b>	119,000	625,000
5400	Other Expenses	-	-	-	-	N/A	-	-	-
5700	Capital Outlays	-	-	10,000	-	N/A	-	(10,000)	10,000
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-
		\$ 593,486	\$ 643,477	\$ 635,000	\$ 411,838	55%	\$ <b>744,000</b>	\$ 109,000	\$ 635,000
<b>60707</b>	<b>Senior Citizen Transit</b>								
5100	Salaries & Benefits	\$ 50,164	\$ 50,001	\$ 55,104	\$ 43,398	79%	\$ <b>55,104</b>	\$ -	\$ 56,816
5200	Operating Supplies	-	-	-	-	N/A	-	-	-
5300	Contractual Services	9,660	9,620	11,287	6,678	59%	<b>11,287</b>	-	11,287
5400	Other Expenses	-	-	-	-	N/A	-	-	-
5700	Capital Outlays	-	-	-	-	N/A	-	-	-
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-
		\$ 59,824	\$ 59,621	\$ 66,391	\$ 50,076	75%	\$ <b>66,391</b>	\$ -	\$ 68,103
<b>60446</b>	<b>Community Event Support</b>								
5100	Salaries & Benefits	\$ 13,848	\$ 19,636	\$ 17,500	\$ 17,837	94%	\$ <b>19,000</b>	\$ 1,500	\$ 17,714
5200	Operating Supplies	1,069	1,130	1,100	1,083	98%	<b>1,100</b>	-	1,100
5300	Contractual Services	13,920	11,579	12,500	21,610	94%	<b>23,000</b>	10,500	12,500
5400	Other Expenses	-	-	-	-	N/A	-	-	-
5700	Capital Outlays	-	-	-	-	N/A	-	-	-
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-
		\$ 28,837	\$ 32,345	\$ 31,100	\$ 40,530	94%	\$ <b>43,100</b>	\$ 12,000	\$ 31,314
<b>70751</b>	<b>Parks Maintenance</b>								
5100	Salaries & Benefits	\$ 389,710	\$ 423,774	\$ 478,589	\$ 321,931	75%	\$ <b>430,589</b>	\$ (48,000)	\$ 429,254
5200	Operating Supplies	117,237	146,487	184,900	95,084	63%	<b>152,040</b>	(32,860)	128,900
5300	Contractual Services	822,713	871,920	707,062	637,794	93%	<b>687,085</b>	(19,977)	745,867
5400	Other Expenses	138	283	2,000	1,010	100%	<b>1,010</b>	(990)	-
5700	Capital Outlays	11,027	12,575	25,168	9,723	39%	<b>25,168</b>	-	11,000
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-
		\$ 1,340,825	\$ 1,455,039	\$ 1,397,719	\$ 1,065,542	82%	\$ <b>1,295,892</b>	\$ (101,827)	\$ 1,315,021

**Quarterly Budget Reforecast - General Fund**  
**General Fund Expenditure Summary By Function**

		Actual 2007	Actual 2008	Original Budget Estimate 2009	Actual Through October 2009	Actual As % of Revised	Revised Estimate 2009	Change From 2009 Original	Original Budget Estimate 2010
<b>70757</b>	<b>Mc Graft Park Maintenance</b>								
5100	Salaries & Benefits	\$ 4,928	\$ 5,770	\$ 6,438	\$ 5,923	92%	\$ 6,438	\$ -	\$ 6,441
5200	Operating Supplies	1,760	2,407	1,600	1,584	99%	1,600	-	1,600
5300	Contractual Services	39,688	49,956	45,905	36,360	79%	45,905	-	45,905
5400	Other Expenses	-	-	-	-	N/A	-	-	-
5700	Capital Outlays	-	-	-	-	N/A	-	-	-
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-
		\$ 46,376	\$ 58,133	\$ 53,943	\$ 43,867	81%	\$ 53,943	\$ -	\$ 53,946
<b>70276</b>	<b>Cemeteries Maintenance</b>								
5100	Salaries & Benefits	\$ 187,185	\$ 204,063	\$ 222,379	\$ 159,977	77%	\$ 208,379	\$ (14,000)	\$ 178,208
5200	Operating Supplies	6,839	5,126	6,750	7,957	94%	8,500	1,750	6,750
5300	Contractual Services	340,379	279,623	292,812	226,602	81%	280,000	(12,812)	260,736
5400	Other Expenses	50	23	-	-	N/A	-	-	-
5700	Capital Outlays	11,522	9,515	10,500	148	1%	10,500	-	10,500
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-
		\$ 545,975	\$ 498,350	\$ 532,441	\$ 394,684	78%	\$ 507,379	\$ (25,062)	\$ 456,194
<b>70585</b>	<b>Parking Operations</b>								
5100	Salaries & Benefits	\$ 2,637	\$ 1,564	\$ 1,979	\$ 419	60%	\$ 700	\$ (1,279)	\$ 54
5200	Operating Supplies	-	109	-	-	N/A	-	-	-
5300	Contractual Services	3,968	3,758	3,000	3,043	82%	3,700	700	3,000
5400	Other Expenses	-	-	-	-	N/A	-	-	-
5700	Capital Outlays	-	-	-	-	N/A	-	-	-
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-
		\$ 6,605	\$ 5,431	\$ 4,979	\$ 3,462	79%	\$ 4,400	\$ (579)	\$ 3,054
<b>70357</b>	<b>Graffiti Removal</b>								
5100	Salaries & Benefits	\$ -	\$ -	\$ -	\$ 357	71%	\$ 500	\$ 500	\$ -
5200	Operating Supplies	823	2,143	1,000	178	36%	500	(500)	1,000
5300	Contractual Services	2,390	1,797	3,861	-	0%	1,000	(2,861)	3,861
5400	Other Expenses	-	-	-	-	N/A	-	-	-
5700	Capital Outlays	-	-	-	-	N/A	-	-	-
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-
		\$ 3,213	\$ 3,940	\$ 4,861	\$ 535	27%	\$ 2,000	\$ (2,861)	\$ 4,861
<b>70863</b>	<b>Farmers' Market &amp; Flea Market</b>								
5100	Salaries & Benefits	\$ 17,993	\$ 17,337	\$ 18,500	\$ 16,766	93%	\$ 18,000	\$ (500)	\$ 22,047
5200	Operating Supplies	970	2,904	1,250	2,429	87%	2,800	1,550	1,200
5300	Contractual Services	24,615	23,569	23,550	23,994	90%	26,700	3,150	25,600
5400	Other Expenses	-	75	150	35	23%	150	-	150
5700	Capital Outlays	-	-	6,000	594	59%	1,000	(5,000)	3,000
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-
		\$ 43,578	\$ 43,885	\$ 49,450	\$ 43,818	90%	\$ 48,650	\$ (800)	\$ 51,997
		\$ 4,498,897	\$ 4,611,495	\$ 4,662,938	\$ 3,131,659	69%	\$ 4,554,501	\$ (108,437)	\$ 4,240,623

**Quarterly Budget Reforecast - General Fund**  
**General Fund Expenditure Summary By Function**

	Actual 2007	Actual 2008	Original Budget Estimate 2009	Actual Through October 2009	Actual As % of Revised	Revised Estimate 2009	Change From 2009 Original	Original Budget Estimate 2010
<b>70775 General Recreation</b>								
5100 Salaries & Benefits	\$ 88,539	\$ 126,835	\$ 131,331	\$ 108,416	91%	\$ 119,331	\$ (12,000)	\$ 131,728
5200 Operating Supplies	24,170	29,715	29,000	9,515	79%	12,000	(17,000)	12,500
5300 Contractual Services	150,924	153,665	143,027	123,196	71%	173,400	30,373	104,527
5400 Other Expenses	889	1,479	5,000	1,729	96%	1,800	(3,200)	4,000
5700 Capital Outlays	-	2,348	7,000	-	N/A	-	(7,000)	3,000
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-
	\$ 264,522	\$ 314,042	\$ 315,358	\$ 242,856	79%	\$ 306,531	\$ (8,827)	\$ 255,755
<b>80387 Environmental Services</b>								
5100 Salaries & Benefits	\$ 123,848	\$ 132,228	\$ 146,784	\$ 111,461	76%	\$ 146,784	\$ -	\$ 149,049
5200 Operating Supplies	7,047	9,998	7,200	6,475	90%	7,200	-	7,200
5300 Contractual Services	199,019	260,853	251,110	153,191	96%	160,000	(91,110)	156,610
5400 Other Expenses	-	40	500	-	0%	500	-	500
5700 Capital Outlays	2,852	267	4,500	2,715	60%	4,500	-	3,000
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-
	\$ 332,766	\$ 403,386	\$ 410,094	\$ 273,842	86%	\$ 318,984	\$ (91,110)	\$ 316,359
	\$ 597,288	\$ 717,428	\$ 725,452	\$ 516,698	83%	\$ 625,515	\$ (99,937)	\$ 572,114
<b>10875 Other - Contributions to Outside Agencies</b>								
Muskegon Area Transit (MATS)	\$ 80,163	\$ 80,164	\$ 80,164	\$ 80,164	100%	\$ 80,164	-	\$ 80,164
Neighborhood Association Grants	22,000	19,252	19,500	20,966	100%	21,000	1,500	21,000
Muskegon Area First	45,566	45,660	45,660	45,568	100%	45,660	-	35,660
Veterans Memorial Day Costs	-	6,827	7,000	6,886	100%	6,886	(114)	7,000
Great Lakes Water	-	-	3,000	-	N/A	-	(3,000)	-
Mainstreet	-	-	10,000	10,000	100%	10,000	-	5,000
Lakeside Business District	2,500	2,500	2,500	2,500	100%	2,500	-	2,500
211 Service	2,500	2,500	2,500	2,500	100%	2,500	-	2,500
Gypsy Moth Program	-	-	-	15,250	100%	15,250	15,250	-
MLK Diversity Program	-	1,000	1,000	1,000	100%	1,000	-	1,000
Muskegon Area Labor Management (MALMC)	1,000	1,000	1,000	1,000	100%	1,000	-	1,000
Muskegon County and Humane Society - Feral Cats	27,151	27,250	29,551	20,197	68%	29,551	-	-
Other	-	-	-	-	N/A	-	-	-
Contributions To Outside Agencies	\$ 180,880	\$ 186,153	\$ 201,875	\$ 206,031	96%	\$ 215,511	\$ 13,636	\$ 155,824
	\$ 180,880	\$ 186,153	\$ 201,875	\$ 206,031	96%	\$ 215,511	\$ 13,636	\$ 155,824
<b>Total Customer Value Added Activities</b>	\$ 18,131,496	\$ 19,198,809	\$ 19,124,116	\$ 14,748,029	80%	\$ 18,536,311	\$ (587,805)	\$ 17,796,140
<b>As a Percent of Total General Fund</b>								
<b>Expenditures</b>	<b>73.1%</b>	<b>73.6%</b>	<b>73.8%</b>	<b>74.9%</b>		<b>74.8%</b>		<b>74.4%</b>

**Quarterly Budget Reforecast - General Fund**  
**General Fund Expenditure Summary By Function**

		Actual 2007	Actual 2008	Original Budget Estimate 2009	Actual Through October 2009	Actual As % of Revised	Revised Estimate 2009	Change From 2009 Original	Original Budget Estimate 2010
<b>II. Business Value Added Activities</b>									
<b>10101 City Commission</b>									
5100	Salaries & Benefits	\$ 62,251	\$ 66,313	\$ 67,258	\$ 52,818	79%	\$ 67,258	\$ -	\$ 67,213
5200	Operating Supplies	11,824	15,037	12,000	11,555	96%	12,000	-	12,500
5300	Contractual Services	2,335	1,741	2,023	1,401	80%	1,750	(273)	1,800
5400	Other Expenses	3,064	2,604	4,000	1,796	60%	3,000	(1,000)	3,500
5700	Capital Outlays	988	1,082	1,000	1,000	83%	1,200	200	1,200
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-
		\$ 80,462	\$ 86,777	\$ 86,281	\$ 68,570	80%	\$ 85,208	\$ (1,073)	\$ 86,213
<b>10102 City Promotions &amp; Public Relations</b>									
5100	Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -
5200	Operating Supplies	985	455	200	389	78%	500	300	200
5300	Contractual Services	10,708	7,727	11,150	5,661	47%	12,000	850	11,150
5400	Other Expenses	2	-	-	-	N/A	-	-	-
5700	Capital Outlays	-	-	-	-	N/A	-	-	-
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-
		\$ 11,695	\$ 8,182	\$ 11,350	\$ 6,050	48%	\$ 12,500	\$ 1,150	\$ 11,350
<b>10172 City Manager</b>									
5100	Salaries & Benefits	\$ 208,363	\$ 221,512	\$ 325,462	\$ 210,983	83%	\$ 255,462	\$ (70,000)	\$ 252,364
5200	Operating Supplies	1,613	1,478	3,000	1,424	71%	2,000	(1,000)	2,500
5300	Contractual Services	2,446	1,463	7,600	2,981	50%	6,000	(1,600)	7,500
5400	Other Expenses	1,153	638	1,850	383	38%	1,000	(850)	1,750
5700	Capital Outlays	272	473	1,000	-	0%	500	(500)	1,000
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-
		\$ 213,847	\$ 225,564	\$ 338,912	\$ 215,771	81%	\$ 264,962	\$ (73,950)	\$ 265,114
<b>10145 City Attorney</b>									
5100	Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -
5200	Operating Supplies	790	808	2,000	808	40%	2,000	-	2,000
5300	Contractual Services	439,644	479,745	440,508	330,960	85%	390,508	(50,000)	350,508
5400	Other Expenses	-	-	-	-	N/A	-	-	-
5700	Capital Outlays	-	-	-	-	N/A	-	-	-
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-
		\$ 440,434	\$ 480,553	\$ 442,508	\$ 331,768	85%	\$ 392,508	\$ (50,000)	\$ 352,508
		\$ 746,438	\$ 801,076	\$ 879,051	\$ 622,159	82%	\$ 755,178	\$ (123,873)	\$ 715,185
<b>20173 Administration</b>									
5100	Salaries & Benefits	\$ 117,263	\$ 31,721	\$ -	\$ -	N/A	\$ -	\$ -	\$ -
5200	Operating Supplies	1,083	36	-	-	N/A	-	-	-
5300	Contractual Services	7,782	6,329	-	-	N/A	-	-	-
5400	Other Expenses	109	70	-	-	N/A	-	-	-
5700	Capital Outlays	206	516	-	-	N/A	-	-	-
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-
		\$ 126,443	\$ 38,672	\$ -	\$ -	N/A	\$ -	\$ -	\$ -

**Quarterly Budget Reforecast - General Fund**  
**General Fund Expenditure Summary By Function**

		Actual 2007	Actual 2008	Original Budget Estimate 2009	Actual Through October 2009	Actual As % of Revised	Revised Estimate 2009	Change From 2009 Original	Original Budget Estimate 2010
<b>20228</b>	<b>Affirmative Action</b>								
5100	Salaries & Benefits	\$ 68,661	\$ 75,308	\$ 79,913	\$ 62,853	79%	\$ 79,913	\$ -	\$ 78,451
5200	Operating Supplies	512	588	750	399	53%	750	-	750
5300	Contractual Services	1,533	1,705	3,027	899	44%	2,027	(1,000)	2,027
5400	Other Expenses	856	707	1,500	1,149	96%	1,200	(300)	1,000
5700	Capital Outlays	163	1,625	500	-	0%	500	-	500
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-
		\$ 71,725	\$ 79,933	\$ 85,690	\$ 65,300	77%	\$ 84,390	\$ (1,300)	\$ 82,728
<b>20744</b>	<b>Julia Hackley Internships</b>								
5100	Salaries & Benefits	\$ 5,374	\$ 7,988	\$ 1,948	\$ 2,796	100%	\$ 2,800	\$ 852	\$ -
5200	Operating Supplies	-	-	-	-	N/A	-	-	-
5300	Contractual Services	-	-	-	-	N/A	-	-	-
5400	Other Expenses	-	-	-	64	91%	70	70	-
5700	Capital Outlays	-	-	-	-	N/A	-	-	-
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-
		\$ 5,374	\$ 7,988	\$ 1,948	\$ 2,860	100%	\$ 2,870	\$ 922	\$ -
<b>20215</b>	<b>City Clerk &amp; Elections</b>								
5100	Salaries & Benefits	\$ 241,725	\$ 272,252	\$ 265,002	\$ 185,847	73%	\$ 256,252	\$ (8,750)	\$ 254,721
5200	Operating Supplies	21,443	22,953	30,622	9,714	50%	19,500	(11,122)	30,622
5300	Contractual Services	11,670	19,741	15,750	18,938	95%	20,000	4,250	15,750
5400	Other Expenses	1,383	3,580	3,000	196	20%	1,000	(2,000)	1,500
5700	Capital Outlays	1,388	1,022	1,200	147	12%	1,200	-	1,200
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-
		\$ 277,609	\$ 319,548	\$ 315,574	\$ 214,842	72%	\$ 297,952	\$ (17,622)	\$ 303,793
<b>20220</b>	<b>Civil Service</b>								
5100	Salaries & Benefits	\$ 131,159	\$ 153,656	\$ 163,488	\$ 132,758	81%	\$ 163,488	\$ -	\$ 162,684
5200	Operating Supplies	5,621	5,554	7,000	3,640	52%	7,000	-	5,900
5300	Contractual Services	22,713	22,246	19,223	10,230	63%	16,223	(3,000)	16,223
5400	Other Expenses	3,651	4,029	3,000	956	32%	3,000	-	4,000
5700	Capital Outlays	617	888	1,000	-	0%	1,000	-	1,000
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-
		\$ 163,761	\$ 186,373	\$ 193,711	\$ 147,584	77%	\$ 190,711	\$ (3,000)	\$ 189,807
		\$ 644,912	\$ 632,514	\$ 596,923	\$ 430,586	75%	\$ 575,923	\$ (21,000)	\$ 576,328
<b>30202</b>	<b>Finance Administration</b>								
5100	Salaries & Benefits	\$ 331,273	\$ 352,627	\$ 367,740	\$ 296,604	81%	\$ 365,000	\$ (2,740)	\$ 361,519
5200	Operating Supplies	5,488	5,009	6,195	2,756	55%	5,000	(1,195)	4,700
5300	Contractual Services	78,509	83,921	81,480	77,424	93%	83,500	2,020	66,275
5400	Other Expenses	413	2,442	3,000	406	41%	1,000	(2,000)	1,000
5700	Capital Outlays	7,829	1,661	8,000	301	30%	1,000	(7,000)	3,000
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-
		\$ 423,512	\$ 445,660	\$ 466,415	\$ 377,491	83%	\$ 455,500	\$ (10,915)	\$ 436,494

**Quarterly Budget Reforecast - General Fund**  
**General Fund Expenditure Summary By Function**

		Actual 2007	Actual 2008	Original Budget Estimate 2009	Actual Through October 2009	Actual As % of Revised	Revised Estimate 2009	Change From 2009 Original	Original Budget Estimate 2010
<b>30209</b>	<b>Assessing Services</b>								
5100	Salaries & Benefits	\$ 6,703	\$ 6,345	\$ 6,365	\$ 5,551	87%	\$ 6,365	\$ -	\$ 6,365
5200	Operating Supplies	-	-	-	-	N/A	-	-	-
5300	Contractual Services	453,134	463,935	459,300	346,986	75%	462,000	2,700	459,300
5400	Other Expenses	-	-	-	-	N/A	-	-	-
5700	Capital Outlays	-	-	-	-	N/A	-	-	-
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-
		\$ 459,837	\$ 470,280	\$ 465,665	\$ 352,537	75%	\$ 468,365	\$ 2,700	\$ 465,665
<b>30805</b>	<b>Arena Administration</b>								
5100	Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -
5200	Operating Supplies	-	-	-	-	N/A	-	-	-
5300	Contractual Services	267,883	239,815	235,000	252,540	100%	252,540	17,540	235,000
5400	Other Expenses	129	3	-	-	N/A	-	-	-
5700	Capital Outlays	1,422	1,784	-	-	N/A	-	-	-
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-
		\$ 269,434	\$ 241,602	\$ 235,000	\$ 252,540	100%	\$ 252,540	\$ 17,540	\$ 235,000
<b>30205</b>	<b>Income Tax Administration</b>								
5100	Salaries & Benefits	\$ 287,511	\$ 306,084	\$ 323,692	\$ 262,181	81%	\$ 323,692	\$ -	\$ 333,331
5200	Operating Supplies	18,228	17,997	17,260	12,188	71%	17,260	-	17,260
5300	Contractual Services	66,375	77,878	66,636	52,989	80%	66,636	-	66,636
5400	Other Expenses	960	743	800	374	47%	800	-	800
5700	Capital Outlays	360	1,606	1,500	-	0%	1,500	-	1,500
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-
		\$ 373,434	\$ 404,308	\$ 409,888	\$ 327,732	80%	\$ 409,888	\$ -	\$ 419,527
<b>30253</b>	<b>City Treasurer</b>								
5100	Salaries & Benefits	\$ 245,360	\$ 279,040	\$ 301,421	\$ 250,091	83%	\$ 301,421	\$ -	\$ 312,773
5200	Operating Supplies	28,725	35,237	35,000	27,898	80%	35,000	-	50,000
5300	Contractual Services	66,420	72,557	70,000	65,128	93%	70,000	-	85,000
5400	Other Expenses	553	368	1,500	24	2%	1,500	-	1,500
5700	Capital Outlays	-	2,016	2,921	158	5%	2,921	-	2,921
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-
		\$ 341,058	\$ 389,218	\$ 410,842	\$ 343,299	84%	\$ 410,842	\$ -	\$ 452,194
<b>30248</b>	<b>Information Systems Administration</b>								
5100	Salaries & Benefits	\$ 250,554	\$ 269,070	\$ 280,543	\$ 230,741	82%	\$ 280,543	\$ -	\$ 282,869
5200	Operating Supplies	170	500	6,302	382	6%	6,302	-	6,302
5300	Contractual Services	50,392	54,730	67,093	50,730	76%	67,093	-	67,093
5400	Other Expenses	328	8,976	3,000	3,160	96%	3,300	300	3,000
5700	Capital Outlays	62,801	14,486	27,040	16,887	62%	27,040	-	27,040
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-
		\$ 364,245	\$ 347,762	\$ 383,978	\$ 301,900	79%	\$ 384,278	\$ 300	\$ 386,304
		\$ 2,231,520	\$ 2,298,830	\$ 2,371,788	\$ 1,955,499	82%	\$ 2,381,413	\$ 9,625	\$ 2,395,184



**Quarterly Budget Reforecast - General Fund**  
**General Fund Expenditure Summary By Function**

	Actual 2007	Actual 2008	Original Budget Estimate 2009	Actual Through October 2009	Actual As % of Revised	Revised Estimate 2009	Change From 2009 Original	Original Budget Estimate 2010
<b>60265 City Hall Maintenance</b>								
5100 Salaries & Benefits	\$ 67,232	\$ 73,368	\$ 69,039	\$ 60,243	83%	\$ 73,000	\$ 3,961	\$ 69,971
5200 Operating Supplies	10,883	19,138	12,475	8,995	72%	12,475	-	15,000
5300 Contractual Services	177,747	187,421	205,670	135,685	66%	205,670	-	226,115
5400 Other Expenses	-	-	-	-	N/A	-	-	-
5700 Capital Outlays	719	4,532	2,000	-	N/A	-	(2,000)	-
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-
	\$ 256,581	\$ 284,459	\$ 289,184	\$ 204,923	70%	\$ 291,145	\$ 1,961	\$ 311,086
	\$ 256,581	\$ 284,459	\$ 289,184	\$ 204,923	70%	\$ 291,145	\$ 1,961	\$ 311,086
<b>80400 Planning, Zoning and Economic Development</b>								
5100 Salaries & Benefits	\$ 403,843	\$ 455,659	\$ 479,377	\$ 386,965	81%	\$ 479,377	\$ -	\$ 418,229
5200 Operating Supplies	4,821	6,062	6,100	2,690	44%	6,100	-	4,600
5300 Contractual Services	44,965	57,353	49,350	21,403	96%	22,350	(27,000)	20,300
5400 Other Expenses	3,391	2,767	6,000	1,438	36%	4,000	(2,000)	4,000
5700 Capital Outlays	5,093	2,086	2,000	-	0%	2,000	-	2,000
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-
	\$ 462,113	\$ 523,927	\$ 542,827	\$ 412,496	80%	\$ 513,827	\$ (29,000)	\$ 449,129
	\$ 462,113	\$ 523,927	\$ 542,827	\$ 412,496	80%	\$ 513,827	\$ (29,000)	\$ 449,129
<b>Total Business Value Added Activities As a Percent of Total General Fund Expenditures</b>	\$ 4,341,564	\$ 4,540,806	\$ 4,679,773	\$ 3,625,663	80%	\$ 4,517,486	\$ (162,287)	\$ 4,446,912
	17.5%	17.4%	18.1%	18.4%		18.2%		18.6%

**Quarterly Budget Reforecast - General Fund**  
**General Fund Expenditure Summary By Function**

	Actual 2007	Actual 2008	Original Budget Estimate 2009	Actual Through October 2009	Actual As % of Revised	Revised Estimate 2009	Change From 2009 Original	Original Budget Estimate 2010
<b>III. Fixed Budget Items</b>								
<b>30999 Transfers To Other Funds</b>								
Major Street Fund	\$ 200,000	\$ 200,000	\$ -	\$ -	N/A	\$ -	\$ -	\$ -
Local Street Fund	480,000	480,000	510,000	425,000	83%	510,000	-	480,000
Budget Stabilization Fund	250,000	250,000	-	-	N/A	-	-	-
Tax Appeal Reserve	-	-	-	-	N/A	-	-	158,502
Public Improvement Fund (Fire Equipment Reserve)	150,000	150,000	150,000	-	N/A	-	(150,000)	-
State Grants Fund (Grant Matches)	154,880	-	-	-	N/A	-	-	-
Marina	40,000	40,000	-	-	N/A	-	-	-
Sidewalk	300,000	150,000	-	-	N/A	-	-	-
LDFA Debt Service Fund (Smartzone)	100,000	150,000	150,000	87,499	67%	130,000	(20,000)	100,000
General Insurance	28,046	28,046	28,046	23,372	83%	28,046	-	28,046
	\$ 1,702,926	\$ 1,448,046	\$ 838,046	\$ 535,871	80%	\$ 668,046	\$ (170,000)	\$ 766,548
<b>30851 General Insurance</b>	\$ 350,385	\$ 386,191	\$ 403,737	\$ 294,928	100%	\$ 295,000	\$ (108,737)	\$ 309,642
<b>30906 Debt Retirement</b>	208,859	275,833	267,345	269,987	100%	270,000	2,655	285,345
<b>10891 Contingency and Bad Debt Expense</b>	-	76,100	400,000	92,865	31%	300,000	(100,000)	300,000
<b>90000 Major Capital Improvements</b>	65,580	174,754	193,000	123,619	65%	189,000	(4,000)	20,000
<b>Total Fixed-Budget Items</b>	\$ 2,327,750	\$ 2,360,924	\$ 2,102,128	\$ 1,317,270	76%	\$ 1,722,046	\$ (380,082)	\$ 1,681,535
<b>As a Percent of Total General Fund Expenditures</b>	<b>9.4%</b>	<b>9.0%</b>	<b>8.1%</b>	<b>6.7%</b>		<b>7.0%</b>		<b>7.0%</b>
<b>Total General Fund</b>	\$ 24,800,810	\$ 26,100,539	\$ 25,906,017	\$ 19,690,962	79%	\$ 24,775,843	\$ (1,130,174)	\$ 23,924,587
<b>Recap: Total General Fund By Expenditure Object</b>								
5100 Salaries & Benefits	\$ 14,634,795	\$ 15,557,198	\$ 15,732,922	\$ 12,612,122	82%	\$ 15,358,709	\$ (374,213)	\$ 14,898,046
5200 Operating Supplies	484,841	581,806	601,228	376,225	72%	526,151	(75,077)	537,108
5300 Contractual Services	7,434,746	7,830,946	8,005,986	5,657,548	75%	7,555,018	(450,968)	7,203,118
5400 Other Expenses	58,031	86,282	77,800	38,146	62%	61,890	(15,910)	65,200
5700 Capital Outlays	276,612	320,428	382,690	201,063	60%	336,029	(46,661)	169,222
5900 All Other Financing Uses	1,911,785	1,723,879	1,105,391	805,858	86%	938,046	(167,345)	1,051,893
<b>Total General Fund</b>	\$ 24,800,810	\$ 26,100,539	\$ 25,906,017	\$ 19,690,962	79%	\$ 24,775,843	\$ (1,130,174)	\$ 23,924,587

## City of Muskegon

### Quarterly Budget Reforecast - Other Funds

	Actual 2007	Actual 2008	Original Budget Estimate 2009	Actual Through October 2009	Actual As % of Revised	Revised Estimate 2009	Original Budget 2010	Change From 2009 Original	Comments
<b>202 Major Streets and State Trunklines Fund</b>									
<b>Available Fund Balance - BOY</b>	\$ 708,102	\$ 1,169,135	\$ 523,856	\$ 284,912		\$ 284,912	\$ 264,312	\$ (259,544)	
<b>Means of Financing</b>									
Special assessments	\$ 272,291	\$ 248,582	\$ 250,000	\$ -		\$ 250,000	\$ 200,000	\$ (50,000)	
Federal & state grants	2,303,829	2,100,723	1,095,000	(27,810)		1,730,000	866,000	(229,000)	
State shared revenue	2,629,710	2,564,204	2,827,811	1,821,040		2,700,000	2,686,841	(140,970)	
Interest income	116,227	70,691	50,000	50,080		55,000	25,000	(25,000)	
Operating transfers in	200,000	200,000	-	200,000		225,292	-	-	LDFA II and Public Improvement Fund
Other	370,376	87,620	75,000	18,939		75,000	75,000	-	
	\$ 5,892,433	\$ 5,271,820	\$ 4,297,811	\$ 2,062,249		\$ 5,035,292	\$ 3,852,841	\$ (444,970)	
<b>60900 Operating Expenditures</b>									
5100 Salaries & Benefits	\$ 663,738	\$ 742,133	\$ 963,501	\$ 508,548	68%	\$ 750,000	\$ 837,116	\$ (126,385)	
5200 Operating Supplies	284,582	208,422	260,600	145,215	62%	235,400	235,600	(25,000)	
5300 Contractual Services	1,093,974	1,184,346	1,022,300	769,567	80%	960,000	1,111,369	89,069	
5400 Other Expenses	1,803	8,339	5,000	2,949	84%	3,500	1,000	(4,000)	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
5900 Other Financing Uses	968,638	399,907	-	-	0%	200,000	200,000	200,000	
	\$ 3,012,735	\$ 2,543,147	\$ 2,251,401	\$ 1,426,279	66%	\$ 2,148,900	\$ 2,385,085	\$ 133,684	
<b>90000 Project Expenditures</b>									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5300 Contractual Services	2,418,665	3,612,896	2,090,000	778,108	27%	2,906,992	1,390,000	(700,000)	SEE "BUDGETED CAPITAL IMPROVEMENTS" FOR DETAIL
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
	\$ 2,418,665	\$ 3,612,896	\$ 2,090,000	\$ 778,108	27%	\$ 2,906,992	\$ 1,390,000	\$ (700,000)	
	\$ 5,431,400	\$ 6,156,043	\$ 4,341,401	\$ 2,204,387	44%	\$ 5,055,892	\$ 3,775,085		
<b>Available Fund Balance - EOY</b>	\$ 1,169,135	\$ 284,912	\$ 480,266	\$ 142,774		\$ 264,312	\$ 342,068	\$ (138,198)	

## City of Muskegon

### Quarterly Budget Reforecast - Other Funds

	Actual 2007	Actual 2008	Original Budget Estimate 2009	Actual Through October 2009	Actual As % of Revised	Revised Estimate 2009	Original Budget 2010	Change From 2009 Original	Comments
<b>203 Local Streets Fund</b>									
<b>Available Fund Balance - BOY</b>	\$ 648,231	\$ 1,389,910	\$ 845,727	\$ 396,406		\$ 396,406	\$ 134,065	\$ (711,662)	
<b>Means of Financing</b>									
Special assessments	\$ 705,740	\$ 56,669	\$ 120,000	\$ -		\$ 120,000	\$ 70,000	\$ (50,000)	
Federal & state grants	240,000	934,909	-	-		-	130,000	130,000	
Metro act fees	140,010	142,692	142,000	145,169		145,169	145,000	3,000	
State shared revenue	658,387	635,728	649,240	426,998		649,240	619,181	(30,060)	
Interest income	243,947	43,178	25,000	20,878		25,000	10,000	(15,000)	
Operating transfers in	780,000	480,000	510,000	425,000		710,000	680,000	170,000	FROM GENERAL FUND & MAJOR
Other	15,747	25,878	5,000	2,667		15,000	15,000	10,000	
	\$ 2,783,831	\$ 2,319,054	\$ 1,451,240	\$ 1,020,712		\$ 1,664,409	\$ 1,669,181	\$ 217,940	
<b>60900 Operating Expenditures</b>									
5100 Salaries & Benefits	\$ 607,155	\$ 642,207	\$ 574,265	\$ 537,934	79%	\$ 680,000	\$ 488,179	\$ (86,086)	
5200 Operating Supplies	110,130	235,172	118,000	104,179	88%	118,000	118,000	-	
5300 Contractual Services	863,047	905,676	818,000	667,100	81%	828,000	900,000	82,000	
5400 Other Expenses	384	499	1,000	145	58%	250	100	(900)	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	
	\$ 1,580,716	\$ 1,783,554	\$ 1,511,265	\$ 1,309,358	81%	\$ 1,626,250	\$ 1,506,279	\$ (4,986)	
<b>90000 Project Expenditures</b>									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5300 Contractual Services	461,436	1,529,004	600,000	291,296	97%	300,500	285,000	(315,000)	SEE "BUDGETED CAPITAL IMPROVEMENTS" FOR DETAIL
	\$ 461,436	\$ 1,529,004	\$ 600,000	\$ 291,296	97%	\$ 300,500	\$ 285,000	\$ (315,000)	
	\$ 2,042,152	\$ 3,312,558	\$ 2,111,265	\$ 1,600,654	83%	\$ 1,926,750	\$ 1,791,279		
<b>Available Fund Balance - EOY</b>	\$ 1,389,910	\$ 396,406	\$ 185,702	\$ (183,536)		\$ 134,065	\$ 11,967	\$ (173,736)	

## City of Muskegon

### Quarterly Budget Reforecast - Other Funds

	Actual 2007	Actual 2008	Original Budget Estimate 2009	Actual Through October 2009	Actual As % of Revised	Revised Estimate 2009	Original Budget 2010	Change From 2009 Original	Comments
<b>257 Budget Stabilization Fund</b>									
Available Fund Balance - BOY	\$ 1,500,000	\$ 1,750,000	\$ 1,750,000	\$ 2,000,000		\$ 2,000,000	\$ 1,500,000	\$ (250,000)	
<b>Means of Financing</b>									
Special assessments	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-		-	-	-	
State shared revenue	-	-	-	-		-	-	-	
Charges for services	-	-	-	-		-	-	-	
Interest income	-	-	-	-		-	-	-	
Operating transfers in - General Fund	250,000	250,000	-	-		-	-	-	
Operating transfers in - TIFA Fund	-	-	-	-		-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-		-	-	-	
Other	-	-	-	-		-	-	-	
	\$ 250,000	\$ 250,000	\$ -	\$ -		\$ -	\$ -	\$ -	
<b>70805 Operating Expenditures</b>									
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	N/A	-	-	-	
5300 Contractual Services	-	-	-	-	N/A	-	-	-	
5400 Other Expenses	-	-	-	-	N/A	-	-	-	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
5900 Other Financing Uses	-	-	-	-	0%	500,000	500,000	500,000	TRANSFER TO GENERAL FUND
	\$ -	\$ -	\$ -	\$ -	0%	\$ 500,000	\$ 500,000	\$ 500,000	
<b>90000 Project Expenditures</b>									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	N/A	-	-	-	
	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	0%	\$ 500,000	\$ 500,000		
Available Fund Balance - EOY	\$ 1,750,000	\$ 2,000,000	\$ 1,750,000	\$ 2,000,000		\$ 1,500,000	\$ 1,000,000	\$ (750,000)	

## City of Muskegon

### Quarterly Budget Reforecast - Other Funds

	Actual 2007	Actual 2008	Original Budget Estimate 2009	Actual Through October 2009	Actual As % of Revised	Revised Estimate 2009	Original Budget 2010	Change From 2009 Original	Comments
<b>260 Farmers' Market Improvement Fund</b>									
<b>Available Fund Balance - BOY</b>	\$ 25,465	\$ 26,755	\$ 14,455	\$ 17,565		\$ 17,565	\$ 17,765	\$ 3,310	
<b>Means of Financing</b>									
Special assessments	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-		-	-	-	
State shared revenue	-	-	-	-		-	-	-	
Charges for services	-	-	-	-		-	-	-	
Interest income	1,290	710	700	114		200	100	(600)	
Operating transfers in - General Fund	-	-	-	-		-	-	-	
Operating transfers in - TIFA Fund	-	-	-	-		-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-		-	-	-	
Other	-	-	-	-		-	-	-	
	\$ 1,290	\$ 710	\$ 700	\$ 114		\$ 200	\$ 100	\$ (600)	
<b>70805 Operating Expenditures</b>									
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	N/A	-	-	-	
5300 Contractual Services	-	9,900	15,155	-	N/A	-	-	(15,155)	
5400 Other Expenses	-	-	-	-	N/A	-	-	-	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	
	\$ -	\$ 9,900	\$ 15,155	\$ -	N/A	\$ -	\$ -	\$ (15,155)	
<b>90000 Project Expenditures</b>									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	N/A	-	-	-	
	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
	\$ -	\$ 9,900	\$ 15,155	\$ -	N/A	\$ -	\$ -	\$ -	
<b>Available Fund Balance - EOY</b>	\$ 26,755	\$ 17,565	\$ -	\$ 17,679		\$ 17,765	\$ 17,865	\$ 17,865	

## City of Muskegon

### Quarterly Budget Reforecast - Other Funds

	Actual 2007	Actual 2008	Original Budget Estimate 2009	Actual Through October 2009	Actual As % of Revised	Revised Estimate 2009	Original Budget 2010	Change From 2009 Original	Comments
<b>264 Criminal Forfeitures Fund</b>									
<b>Available Fund Balance - BOY</b>	\$ 157,835	\$ 138,160	\$ 94,160	\$ 81,856		\$ 81,856	\$ 102,856	\$ 8,696	
<b>Means of Financing</b>									
Special assessments	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-		-	-	-	
State shared revenue	-	-	-	-		-	-	-	
Charges for services	-	-	-	-		-	-	-	
Interest income	7,566	3,518	3,000	581		1,000	500	(2,500)	
Operating transfers in - General Fund	-	-	-	-		-	-	-	
Operating transfers in - TIFA Fund	-	-	-	-		-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-		-	-	-	
Other	21,143	10,840	15,000	64,501		65,000	10,000	(5,000)	
	\$ 28,709	\$ 14,358	\$ 18,000	\$ 65,082		\$ 66,000	\$ 10,500	\$ (7,500)	
<b>70805 Operating Expenditures</b>									
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	N/A	-	-	-	
5300 Contractual Services	949	-	45,000	-	0%	40,000	45,000	-	
5400 Other Expenses	-	-	-	-	N/A	-	-	-	
5700 Capital Outlays	47,435	70,662	-	4,504	90%	5,000	-	-	
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	
	\$ 48,384	\$ 70,662	\$ 45,000	\$ 4,504	10%	\$ 45,000	\$ 45,000	\$ -	
<b>90000 Project Expenditures</b>									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	N/A	-	-	-	
	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
	\$ 48,384	\$ 70,662	\$ 45,000	\$ 4,504	10%	\$ 45,000	\$ 45,000		
<b>Available Fund Balance - EOY</b>	\$ 138,160	\$ 81,856	\$ 67,160	\$ 142,434		\$ 102,856	\$ 68,356	\$ 1,196	

## City of Muskegon

### Quarterly Budget Reforecast - Other Funds

	Actual 2007	Actual 2008	Original Budget Estimate 2009	Actual Through October 2009	Actual As % of Revised	Revised Estimate 2009	Original Budget 2010	Change From 2009 Original	Comments
<b>285 Tree Replacement Fund</b>									
<b>Available Fund Balance - BOY</b>	\$ 10,210	\$ 9,108	\$ 9,108	\$ 10,043		\$ 10,043	\$ 8,143	\$ (965)	
<b>Means of Financing</b>									
Special assessments	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Federal & state grants	-	5,000	3,000	-		-	3,000	-	
State shared revenue	-	-	-	-		-	-	-	
Charges for services	-	-	400	-		400	400	-	
Interest income	522	249	500	49		100	100	(400)	
Operating transfers in - General Fund	-	-	-	-		-	-	-	
Operating transfers in - TIFA Fund	-	-	-	-		-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-		-	-	-	
Other	1,400	1,045	-	1,600		1,600	-	-	
	\$ 1,922	\$ 6,294	\$ 3,900	\$ 1,649		\$ 2,100	\$ 3,500	\$ (400)	
<b>70805 Operating Expenditures</b>									
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5200 Operating Supplies	3,024	5,359	3,900	3,126	78%	4,000	3,900	-	
5300 Contractual Services	-	-	-	-	N/A	-	-	-	
5400 Other Expenses	-	-	-	-	N/A	-	-	-	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	
	\$ 3,024	\$ 5,359	\$ 3,900	\$ 3,126	78%	\$ 4,000	\$ 3,900	\$ -	
<b>90000 Project Expenditures</b>									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	N/A	-	-	-	
	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
	\$ 3,024	\$ 5,359	\$ 3,900	\$ 3,126	78%	\$ 4,000	\$ 3,900		
<b>Available Fund Balance - EOY</b>	\$ 9,108	\$ 10,043	\$ 9,108	\$ 8,566		\$ 8,143	\$ 7,743	\$ (1,365)	



## City of Muskegon

### Quarterly Budget Reforecast - Other Funds

	Actual 2007	Actual 2008	Original Budget Estimate 2009	Actual Through October 2009	Actual As % of Revised	Revised Estimate 2009	Original Budget 2010	Change From 2009 Original	Comments
<b>295 Brownfield Redevelopment Authority (Betten Project)</b>									
<b>Available Fund Balance - BOY</b>	\$ -	\$ -	\$ -	\$ (17,862)		\$ (17,862)	\$ (10,362)	\$ (10,362)	
<b>Means of Financing</b>									
Property taxes	\$ -	\$ -	\$ 175,000	\$ 4,021		\$ 10,000	\$ 21,847	\$ (153,153)	
Federal & state grants	-	-	-	-		-	-	-	
State shared revenue	-	-	-	-		-	-	-	
Charges for services	-	-	-	-		-	-	-	
Interest income	-	-	-	-		-	-	-	
Operating transfers in - General Fund	-	-	-	-		-	-	-	
Operating transfers in - TIFA Fund	-	-	-	-		-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-		-	-	-	
Other	-	-	-	-		-	-	-	
	\$ -	\$ -	\$ 175,000	\$ 4,021		\$ 10,000	\$ 21,847	\$ (153,153)	
<b>70805 Operating Expenditures</b>									
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	N/A	-	-	-	
5300 Contractual Services	-	17,862	175,000	2,303	92%	2,500	11,000	(164,000)	
5400 Other Expenses	-	-	-	-	N/A	-	-	-	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	
	\$ -	\$ 17,862	\$ 175,000	\$ 2,303	92%	\$ 2,500	\$ 11,000	\$ (164,000)	
<b>90000 Project Expenditures</b>									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	N/A	-	-	-	
	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
	\$ -	\$ 17,862	\$ 175,000	\$ 2,303	92%	\$ 2,500	\$ 11,000		
<b>Available Fund Balance - EOY</b>	\$ -	\$ (17,862)	\$ -	\$ (16,144)		\$ (10,362)	\$ 485	\$ 485	

## City of Muskegon

### Quarterly Budget Reforecast - Other Funds

	Actual 2007	Actual 2008	Original Budget Estimate 2009	Actual Through October 2009	Actual As % of Revised	Revised Estimate 2009	Original Budget 2010	Change From 2009 Original	Comments
<b>289 Local Development Finance Authority I Fund - Port City Industrial Park</b>									
<b>Available Fund Balance - BOY</b>	\$ 323	\$ 335	\$ 345	\$ 347		\$ 347	\$ -	\$ (345)	
<b>Means of Financing</b>									
Property taxes	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-		-	-	-	
State shared revenue	-	-	-	-		-	-	-	
Charges for services	-	-	-	-		-	-	-	
Interest income	12	12	10	-		-	-	(10)	
Operating transfers in - General Fund	-	-	-	-		-	-	-	
Operating transfers in - TIFA Fund	-	-	-	-		-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-		-	-	-	
Other	-	-	-	-		-	-	-	
	\$ 12	\$ 12	\$ 10	\$ -		\$ -	\$ -	\$ (10)	
<b>70805 Operating Expenditures</b>									
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	N/A	-	-	-	
5300 Contractual Services	-	-	-	-	N/A	-	-	-	
5400 Other Expenses	-	-	-	-	N/A	-	-	-	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
5900 Other Financing Uses	-	-	-	-	0%	347	-	-	
	\$ -	\$ -	\$ -	\$ -	0%	\$ 347	\$ -	\$ -	
<b>90000 Project Expenditures</b>									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	N/A	-	-	-	
	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	0%	\$ 347	\$ -		
<b>Available Fund Balance - EOY</b>	\$ 335	\$ 347	\$ 355	\$ 347		\$ -	\$ -	\$ (355)	

## City of Muskegon

### Quarterly Budget Reforecast - Other Funds

	Actual 2007	Actual 2008	Original Budget Estimate 2009	Actual Through October 2009	Actual As % of Revised	Revised Estimate 2009	Original Budget 2010	Change From 2009 Original	Comments
<b>288 Local Development Finance Authority II Fund - Medendorp Industrial Park</b>									
<b>Available Fund Balance - BOY</b>	\$ 23,216	\$ 24,393	\$ 25,393	\$ 25,092		\$ 25,092	\$ -	\$ (25,393)	
<b>Means of Financing</b>									
Property taxes	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-		-	-	-	
State shared revenue	-	-	-	-		-	-	-	
Charges for services	-	-	-	-		-	-	-	
Interest income	1,177	699	1,000	140		200	-	(1,000)	
Operating transfers in - General Fund	-	-	-	-		-	-	-	
Operating transfers in - TIFA Fund	-	-	-	-		-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-		-	-	-	
Other	-	-	-	-		-	-	-	
	\$ 1,177	\$ 699	\$ 1,000	\$ 140		\$ 200	\$ -	\$ (1,000)	
<b>70805 Operating Expenditures</b>									
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	N/A	-	-	-	
5300 Contractual Services	-	-	-	-	N/A	-	-	-	
5400 Other Expenses	-	-	-	-	N/A	-	-	-	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
5900 Other Financing Uses	-	-	-	-	0%	25,292	-	-	
	\$ -	\$ -	\$ -	\$ -	0%	\$ 25,292	\$ -	\$ -	
<b>90000 Project Expenditures</b>									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	N/A	-	-	-	
	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	0%	\$ 25,292	\$ -	\$ -	
<b>Available Fund Balance - EOY</b>	\$ 24,393	\$ 25,092	\$ 26,393	\$ 25,232		\$ -	\$ -	\$ (26,393)	

## City of Muskegon

### Quarterly Budget Reforecast - Other Funds

	Actual 2007	Actual 2008	Original Budget Estimate 2009	Actual Through October 2009	Actual As % of Revised	Revised Estimate 2009	Original Budget 2010	Change From 2009 Original	Comments
<b>290 Local Development Finance Authority III Fund - Edison Landing (Smartzone)</b>									
Available Fund Balance - BOY	\$ 104,991	\$ 27,275	\$ 8,228	\$ 8,752		\$ 8,752	\$ 17,494	\$ 9,266	
<b>Means of Financing</b>									
Property taxes	\$ 28,901	\$ 38,249	\$ 67,603	\$ 68,459		\$ 84,889	\$ 94,183	\$ 26,580	
Federal & state grants	-	-	-	-		-	-	-	
State shared revenue	-	-	-	-		-	-	-	
Charges for services	-	-	-	-		-	-	-	
Interest income	4,881	1,126	300	179		300	300	-	
Operating transfers in - General Fund	100,000	150,000	150,000	87,500		130,000	100,000	(50,000)	
Other	75,000	75,000	75,000	75,000		75,000	75,000	-	COMMUNITY FOUNDATION CONTRIBUTION
	\$ 208,782	\$ 264,375	\$ 292,903	\$ 231,138		\$ 290,189	\$ 269,483	\$ (23,420)	
<b>70805 Operating Expenditures</b>									
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	N/A	-	-	-	
5300 Contractual Services	1,000	350	1,000	1,700	100%	1,700	500	(500)	
5400 Other Expenses	-	-	-	-	N/A	-	-	-	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
5900 Other Financing Uses	285,498	282,548	279,747	201,447	72%	279,747	276,847	(2,900)	
	\$ 286,498	\$ 282,898	\$ 280,747	\$ 203,147	72%	\$ 281,447	\$ 277,347	\$ (3,400)	
<b>90000 Project Expenditures</b>									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	N/A	-	-	-	
	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
	\$ 286,498	\$ 282,898	\$ 280,747	\$ 203,147	72%	\$ 281,447	\$ 277,347		
Available Fund Balance - EOY	\$ 27,275	\$ 8,752	\$ 20,384	\$ 36,743		\$ 17,494	\$ 9,630	\$ (10,754)	

## City of Muskegon

### Quarterly Budget Reforecast - Other Funds

	Actual 2007	Actual 2008	Original Budget Estimate 2009	Actual Through October 2009	Actual As % of Revised	Revised Estimate 2009	Original Budget 2010	Change From 2009 Original	Comments
<b>305 Tax Increment Finance Authority Fund</b>									
<b>Available Fund Balance - BOY</b>	\$ 8,758	\$ 6,352	\$ 3,552	\$ 13,983		\$ 13,983	\$ 20,862	\$ 17,310	
<b>Means of Financing</b>									
Property taxes	\$ 56,835	\$ 57,458	\$ 53,919	\$ 53,773		\$ 66,679	\$ 54,526	\$ 607	
Federal & state grants	-	-	-	-		-	-	-	
State shared revenue	-	-	-	-		-	-	-	
Charges for services	-	-	-	-		-	-	-	
Interest income	759	173	200	96		200	200	-	
Operating transfers in - General Fund	-	-	-	-		-	-	-	
Operating transfers in - TIFA Fund	-	-	-	-		-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-		-	-	-	
Other	-	-	-	-		-	-	-	
	\$ 57,594	\$ 57,631	\$ 54,119	\$ 53,869		\$ 66,879	\$ 54,726	\$ 607	
<b>70805 Operating Expenditures</b>									
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	N/A	-	-	-	
5300 Contractual Services	-	-	-	-	N/A	-	-	-	
5400 Other Expenses	-	-	-	-	N/A	-	-	-	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
5900 Other Financing Uses	60,000	50,000	50,000	41,667	69%	60,000	50,000	-	TO GENERAL FUND FOR ARENA
	\$ 60,000	\$ 50,000	\$ 50,000	\$ 41,667	69%	\$ 60,000	\$ 50,000	\$ -	
<b>90000 Project Expenditures</b>									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	N/A	-	-	-	
	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
	\$ 60,000	\$ 50,000	\$ 50,000	\$ 41,667	69%	\$ 60,000	\$ 50,000		
<b>Available Fund Balance - EOY</b>	\$ 6,352	\$ 13,983	\$ 7,671	\$ 26,185		\$ 20,862	\$ 25,588	\$ 17,917	

## City of Muskegon

### Quarterly Budget Reforecast - Other Funds

	Actual 2007	Actual 2008	Original Budget Estimate 2009	Actual Through October 2009	Actual As % of Revised	Revised Estimate 2009	Original Budget 2010	Change From 2009 Original	Comments
<b>394 Downtown Development Authority Fund</b>									
<b>Available Fund Balance - BOY</b>	\$ (103,996)	\$ (58,608)	\$ 16,568	\$ 14,618		\$ 14,618	\$ 303,359	\$ 286,791	
<b>Means of Financing</b>									
Property taxes	\$ 476,460	\$ 505,697	\$ 361,697	\$ 507,063		\$ 628,563	\$ 520,480	\$ 158,783	
Federal & state grants	-	-	-	-		-	-	-	
State proposal A reimbursement revenue	-	-	-	-		-	-	-	
Charges for services	-	-	-	-		-	-	-	
Interest income	-	926	500	735		900	500	-	
Operating transfers in - General Fund	-	-	-	-		-	-	-	
Operating transfers in - PIF	-	100,000	-	-		-	-	-	
Operating transfers in - Insurance Fund	-	284,787	-	-		-	-	-	
Other	-	-	-	-		-	-	-	
	\$ 476,460	\$ 891,410	\$ 362,197	\$ 507,798		\$ 629,463	\$ 520,980	\$ 158,783	
<b>70805 Operating Expenditures</b>									
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	N/A	-	-	-	
5300 Contractual Services	83,330	10,250	-	250	100%	250	-	-	
5400 Other Expenses	-	468,641	-	-	N/A	-	-	-	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
5900 Other Financing Uses	347,742	339,293	340,472	62,796	18%	340,472	340,964	492	DEBT SERVICE
	\$ 431,072	\$ 818,184	\$ 340,472	\$ 63,046	19%	\$ 340,722	\$ 340,964	\$ 492	
<b>90000 Project Expenditures</b>									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	N/A	-	-	-	
	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
	\$ 431,072	\$ 818,184	\$ 340,472	\$ 63,046	19%	\$ 340,722	\$ 340,964		
<b>Available Fund Balance - EOY</b>	\$ (58,608)	\$ 14,618	\$ 38,293	\$ 459,370		\$ 303,359	\$ 483,375	\$ 445,082	

## City of Muskegon

### Quarterly Budget Reforecast - Other Funds

	Actual 2007	Actual 2008	Original Budget Estimate 2009	Actual Through October 2009	Actual As % of Revised	Revised Estimate 2009	Original Budget 2010	Change From 2009 Original	Comments
<b>408 Arena Improvement Fund</b>									
<b>Available Fund Balance - BOY</b>	\$ 79,386	\$ 76,724	\$ 93,724	\$ 103,279		\$ 103,279	\$ 68,279	\$ (25,445)	
<b>Means of Financing</b>									
Special assessments	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-		-	-	-	
State shared revenue	-	-	-	-		-	-	-	
Charges for services	37,363	35,309	40,000	28,376		35,000	35,000	(5,000)	
Interest income	3,603	2,457	2,000	511		1,000	600	(1,400)	
Operating transfers in	-	-	-	-		-	-	-	
Other	-	-	-	-		-	-	-	
	\$ 40,966	\$ 37,766	\$ 42,000	\$ 28,887		\$ 36,000	\$ 35,600	\$ (6,400)	
<b>30906 Operating Expenditures</b>									
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	0%	-	-	-	
5300 Contractual Services	43,628	11,211	25,000	70,674	N/A	71,000	25,000	-	
5400 Other Expenses	-	-	-	-	N/A	-	-	-	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	
	\$ 43,628	\$ 11,211	\$ 25,000	\$ 70,674	100%	\$ 71,000	\$ 25,000	\$ -	
<b>90000 Project Expenditures</b>									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	N/A	-	-	-	
5400 Other Expenses	-	-	-	-	N/A	-	-	-	
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	
	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
	\$ 43,628	\$ 11,211	\$ 25,000	\$ 70,674	100%	\$ 71,000	\$ 25,000		
<b>Available Fund Balance - EOY</b>	\$ 76,724	\$ 103,279	\$ 110,724	\$ 61,492		\$ 68,279	\$ 78,879	\$ (31,845)	

## City of Muskegon

### Quarterly Budget Reforecast - Other Funds

	Actual 2007	Actual 2008	Original Budget Estimate 2009	Actual Through October 2009	Actual As % of Revised	Revised Estimate 2009	Original Budget 2010	Change From 2009 Original	Comments
<b>403 Sidewalk Improvement Fund</b>									
<b>Available Fund Balance - BOY</b>	\$ 902,104	\$ 1,017,584	\$ 888,299	\$ 989,494		\$ 989,494	\$ 826,309	\$ (61,990)	
<b>Means of Financing</b>									
Special assessments	\$ 142,505	\$ 120,301	\$ 150,000	\$ -		\$ 100,000	\$ 75,000	\$ (75,000)	
Federal & state grants	-	-	-	-		-	-	-	
State shared revenue	-	-	-	-		-	-	-	
Charges for services	-	-	-	-		-	-	-	
Interest income	69,753	50,225	65,000	25,313		40,000	25,000	(40,000)	
Operating transfers in	300,000	150,000	-	-		-	-	-	
Other	-	-	-	-		-	-	-	
	\$ 512,258	\$ 320,526	\$ 215,000	\$ 25,313		\$ 140,000	\$ 100,000	\$ (115,000)	
<b>30906 Operating Expenditures</b>									
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	N/A	-	-	-	
5300 Contractual Services	950	-	-	2,275	76%	3,000	-	-	
5400 Other Expenses	-	-	-	-	N/A	-	-	-	
5700 Capital Outlays	-	3,381	-	-	N/A	-	-	-	
5900 Other Financing Uses	395,828	345,235	298,685	286,132	96%	298,685	224,751	(73,934)	DEBT SERVICE ON SIDEWALK ASSESSMENT BONDS
	\$ 396,778	\$ 348,616	\$ 298,685	\$ 288,407	96%	\$ 301,685	\$ 224,751	\$ (73,934)	
<b>90000 Project Expenditures</b>									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	1,398	93%	1,500	-	-	
5400 Other Expenses	-	-	-	-	N/A	-	-	-	
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	
	\$ -	\$ -	\$ -	\$ 1,398	93%	\$ 1,500	\$ -	\$ -	
	\$ 396,778	\$ 348,616	\$ 298,685	\$ 289,805	96%	\$ 303,185	\$ 224,751		
<b>Available Fund Balance - EOY</b>	\$ 1,017,584	\$ 989,494	\$ 804,614	\$ 725,002		\$ 826,309	\$ 701,558	\$ (103,056)	



## City of Muskegon

### Quarterly Budget Reforecast - Other Funds

	Actual 2007	Actual 2008	Original Budget Estimate 2009	Actual Through October 2009	Actual As % of Revised	Revised Estimate 2009	Original Budget 2010	Change From 2009 Original	Comments
<b>404 Public Improvement Fund</b>									
<b>Available Fund Balance - BOY</b>	\$ 4,842,311	\$ 2,151,037	\$ 2,115,618	\$ 1,985,126		\$ 1,985,126	\$ 1,304,046	\$ (811,572)	
<b>Means of Financing</b>									
Special assessments	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Property taxes	-	-	-	-		-	-	-	
Federal & state grants	-	-	-	-		-	-	-	
Contributions	-	-	-	-		-	-	-	
Sales of Property	126,736	280,031	75,000	3,137		5,000	25,000	(50,000)	
Interest income	198,398	76,446	60,000	11,636		18,000	20,000	(40,000)	
Operating transfers in	154,047	150,000	150,000	-		-	-	(150,000)	
Other	40,592	80,087	-	4,650		5,000	-	-	
	\$ 519,773	\$ 586,564	\$ 285,000	\$ 19,423		\$ 28,000	\$ 45,000	\$ (240,000)	
<b>30936 Operating Expenditures</b>									
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	N/A	-	-	-	
5300 Contractual Services	-	-	5,000	-	0%	5,000	5,000	-	
5400 Other Expenses	-	-	-	-	N/A	-	-	-	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
5900 Other Financing Uses	292,223	442,419	369,524	569,523	100%	569,523	152,838	(216,686)	DEBT SERVICE (ULA LOAN; FIRE TRUCK INSTALLMENT PURCHASE)
	\$ 292,223	\$ 442,419	\$ 374,524	\$ 569,523	99%	\$ 574,523	\$ 157,838	\$ (216,686)	
<b>90000 Project Expenditures</b>									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	N/A	-	-	-	
5400 Other Expenses	-	-	-	-	N/A	-	-	-	
5700 Capital Outlays	2,918,824	310,056	1,130,000	127,881	95%	134,557	465,000	(665,000)	
	\$ 2,918,824	\$ 310,056	\$ 1,130,000	\$ 127,881	95%	\$ 134,557	\$ 465,000	\$ (665,000)	
	\$ 3,211,047	\$ 752,475	\$ 1,504,524	\$ 697,404	98%	\$ 709,080	\$ 622,838		
<b>Available Fund Balance - EOY</b>	\$ 2,151,037	\$ 1,985,126	\$ 896,094	\$ 1,307,145		\$ 1,304,046	\$ 726,208	\$ (169,886)	

## City of Muskegon

### Quarterly Budget Reforecast - Other Funds

	Actual 2007	Actual 2008	Original Budget Estimate 2009	Actual Through October 2009	Actual As % of Revised	Revised Estimate 2009	Original Budget 2010	Change From 2009 Original	Comments
<b>482 State Grants Fund</b>									
<b>Available Fund Balance - BOY</b>	\$ 77,048	\$ 150,102	\$ 150,102	\$ 649,547		\$ 649,547	\$ 875,447	\$ 725,345	
<b>Means of Financing</b>									
Special assessments	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Federal & state grants	386,535	28,888	877,000	412,822		427,000	1,221,000	344,000	
Sales of Property	-	-	-	-		-	-	-	
Interest income	-	-	-	1,178		1,500	-	-	
Operating transfers in	150,833	3,813	-	-		-	60,000	60,000	FROM PUBLIC IMPROVEMENT FUND FOR ENERGY GRANT MATCHES
Other	10,000	550,000	-	-		-	-	-	
	\$ 547,368	\$ 582,701	\$ 877,000	\$ 414,000		\$ 428,500	\$ 1,281,000	\$ 404,000	
<b>30936 Operating Expenditures</b>									
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	N/A	-	-	-	
5300 Contractual Services	-	-	-	-	N/A	-	-	-	
5400 Other Expenses	-	-	-	-	N/A	-	-	-	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
5900 Other Financing Uses	11,473	-	-	-	N/A	-	-	-	
	\$ 11,473	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
<b>90000 Project Expenditures</b>									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	N/A	-	-	-	
5700 Capital Outlays	462,841	83,256	1,027,000	198,786	98%	202,600	1,281,000	254,000	SEE "BUDGETED CAPITAL IMPROVEMENTS" FOR DETAIL
	\$ 462,841	\$ 83,256	\$ 1,027,000	\$ 198,786	98%	\$ 202,600	\$ 1,281,000	\$ 254,000	
	\$ 474,314	\$ 83,256	\$ 1,027,000	\$ 198,786	98%	\$ 202,600	\$ 1,281,000		
<b>Available Fund Balance - EOY</b>	\$ 150,102	\$ 649,547	\$ 102	\$ 864,761		\$ 875,447	\$ 875,447	\$ 875,345	

## City of Muskegon

### Quarterly Budget Reforecast - Other Funds

	Actual 2007	Actual 2008	Original Budget Estimate 2009	Actual Through October 2009	Actual As % of Revised	Revised Estimate 2009	Original Budget 2010	Change From 2009 Original	Comments
<b>594 Marina &amp; Launch Ramp Fund</b>									
<b>Available Cash Balance - BOY</b>	\$ (39,617)	\$ 20,509	\$ 71,297	\$ 85,238		\$ 85,238	\$ 122,870	\$ 51,573	
<b>Means of Financing</b>									
Special assessments	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-		-	-	-	
State shared revenue	-	-	-	-		-	-	-	
Charges for services	281,679	250,265	260,000	219,746		260,000	260,000	-	
Interest income	38	1,055	-	465		600	-	-	
Operating transfers in	40,000	40,000	-	-		-	-	-	
Other	-	-	-	669		700	-	-	
	\$ 321,717	\$ 291,320	\$ 260,000	\$ 220,880		\$ 261,300	\$ 260,000	\$ -	
<b>70756 Operating Expenditures - Marina</b>									
5100 Salaries & Benefits	\$ 121,489	\$ 96,295	\$ 91,146	\$ 76,867	84%	\$ 91,146	\$ 83,011	\$ (8,135)	
5200 Operating Supplies	10,338	12,791	10,650	5,272	74%	7,150	11,000	350	
5300 Contractual Services	130,462	94,291	107,000	79,295	78%	101,372	99,011	(7,989)	
5400 Other Expenses	510	315	500	-	N/A	-	-	(500)	
5700 Capital Outlays	1,641	2,995	10,000	12,217	87%	14,000	1,500	(8,500)	
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	
Other Cash Uses (e.g. Debt Principal)	(2,849)	8,637	-	-	N/A	-	-	-	
	\$ 261,591	\$ 215,324	\$ 219,296	\$ 173,651	81%	\$ 213,668	\$ 194,522	\$ (24,774)	
<b>70759 Operating Expenditures - Ramps</b>									
5100 Salaries & Benefits	\$ -	\$ 4,737	\$ 5,000	\$ 1,207	48%	\$ 2,500	\$ 2,500	\$ (2,500)	
5200 Operating Supplies	-	449	500	267	89%	300	500	-	
5300 Contractual Services	-	6,081	9,580	6,970	97%	7,200	9,580	-	
5400 Other Expenses	-	-	-	-	N/A	-	-	-	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	
Other Cash Uses (e.g. Debt Principal)	-	-	-	-	N/A	-	-	-	
	\$ -	\$ 11,267	\$ 15,080	\$ 8,444	84%	\$ 10,000	\$ 12,580	\$ (2,500)	
<b>90000 Project Expenditures</b>									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	N/A	-	-	-	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
	\$ 261,591	\$ 226,591	\$ 234,376	\$ 182,095	81%	\$ 223,668	\$ 207,102		
<b>Available Cash Balance - EOY</b>	\$ 20,509	\$ 85,238	\$ 96,921	\$ 124,023		\$ 122,870	\$ 175,768	\$ 78,847	

## City of Muskegon

### Quarterly Budget Reforecast - Other Funds

	Actual 2007	Actual 2008	Original Budget Estimate 2009	Actual Through October 2009	Actual As % of Revised	Revised Estimate 2009	Original Budget 2010	Change From 2009 Original	Comments
<b>661 Equipment Fund</b>									
<b>Available Cash Balance - BOY</b>	\$ 1,614,451	\$ 2,004,577	\$ 2,147,078	\$ 2,472,676		\$ 2,472,676	\$ 2,574,998	\$ 427,920	
<b>Means of Financing</b>									
Special assessments	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-		-	-	-	
State shared revenue	-	-	-	-		-	-	-	
Charges for services	2,520,803	2,703,727	2,400,000	1,729,062		2,200,000	2,400,000	-	INTERDEPARTMENTAL CHARGES
Interest income	85,618	57,757	60,000	12,879		25,000	60,000	-	
Operating transfers in	-	-	-	-		-	-	-	
Other	80,000	110,608	100,000	111,559		120,000	100,000	-	
	\$ 2,686,421	\$ 2,872,092	\$ 2,560,000	\$ 1,853,500		\$ 2,345,000	\$ 2,560,000	\$ -	
<b>60932 Operating Expenditures</b>									
5100 Salaries & Benefits	\$ 515,579	\$ 561,112	\$ 634,006	\$ 477,594	80%	\$ 600,000	\$ 472,576	\$ (161,430)	
5200 Operating Supplies	844,914	1,016,218	1,061,000	532,938	82%	650,000	805,000	(256,000)	
5300 Contractual Services	494,272	468,258	499,040	403,724	81%	499,040	755,658	256,618	
5400 Other Expenses	1,351	2,210	3,000	933	47%	2,000	1,000	(2,000)	
5700 Capital Outlays	445,596	294,151	1,069,000	447,874	91%	491,638	910,000	(159,000)	SEE "BUDGETED CAPITAL IMPROVEMENTS" FOR DETAIL
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	
Other Cash Uses (e.g. Debt Principal)	(5,417)	62,044	-	-	N/A	-	-	-	
	\$ 2,296,295	\$ 2,403,993	\$ 3,266,046	\$ 1,863,063	83%	\$ 2,242,678	\$ 2,944,234	\$ (321,812)	
<b>90000 Project Expenditures</b>									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	N/A	-	-	-	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
	\$ 2,296,295	\$ 2,403,993	\$ 3,266,046	\$ 1,863,063	83%	\$ 2,242,678	\$ 2,944,234		
<b>Available Cash Balance - EOY</b>	\$ 2,004,577	\$ 2,472,676	\$ 1,441,032	\$ 2,463,113		\$ 2,574,998	\$ 2,190,764	\$ 749,732	

## City of Muskegon

### Quarterly Budget Reforecast - Other Funds

	Actual 2007	Actual 2008	Original Budget Estimate 2009	Actual Through October 2009	Actual As % of Revised	Revised Estimate 2009	Original Budget 2010	Change From 2009 Original	Comments
<b>642 Public Service Building Fund</b>									
<b>Available Cash Balance - BOY</b>	\$ 270,889	\$ 375,313	\$ 429,904	\$ 474,631		\$ 474,631	\$ 488,354	\$ 58,450	
<b>Means of Financing</b>									
Special assessments	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-		-	-	-	
State shared revenue	-	-	-	-		-	-	-	
Charges for services	581,270	581,270	604,521	502,668		604,521	969,340	364,819	INTERDEPARTMENTAL CHARGES
Interest income	14,061	10,896	6,000	2,475		4,000	6,000	-	
Operating transfers in	-	-	-	-		-	-	-	
Other	100	7,316	-	5,442		7,000	-	-	
	\$ 595,431	\$ 599,482	\$ 610,521	\$ 510,585		\$ 615,521	\$ 975,340	\$ 364,819	
<b>60442 Operating Expenditures</b>									
5100 Salaries & Benefits	\$ 214,017	\$ 222,113	\$ 248,785	\$ 208,950	84%	\$ 248,785	\$ 622,841	\$ 374,056	
5200 Operating Supplies	18,609	31,194	29,050	15,555	54%	29,050	30,000	950	
5300 Contractual Services	241,077	240,602	295,963	182,542	62%	295,963	293,500	(2,463)	
5400 Other Expenses	2,056	(32)	500	6,705	84%	8,000	500	-	
5700 Capital Outlays	23,229	8,973	28,900	6,907	35%	20,000	22,500	(6,400)	
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	
Other Cash Uses and Adjustments (e.g. Debt Principal)	(7,981)	(2,686)	-	-	N/A	-	-	-	
	\$ 491,007	\$ 500,164	\$ 603,198	\$ 420,659	70%	\$ 601,798	\$ 969,341	\$ 366,143	
<b>90000 Project Expenditures</b>									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	N/A	-	75,000	75,000	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ 75,000	\$ 75,000	
	\$ 491,007	\$ 500,164	\$ 603,198	\$ 420,659	70%	\$ 601,798	\$ 1,044,341		
<b>Available Cash Balance - EOY</b>	\$ 375,313	\$ 474,631	\$ 437,227	\$ 564,557		\$ 488,354	\$ 419,353	\$ (17,874)	

## City of Muskegon

### Quarterly Budget Reforecast - Other Funds

	Actual 2007	Actual 2008	Original Budget Estimate 2009	Actual Through October 2009	Actual As % of Revised	Revised Estimate 2009	Original Budget 2010	Change From 2009 Original	Comments
<b>643 Engineering Services Fund</b>									
<b>Available Cash Balance - BOY</b>	\$ 149,528	\$ 96,427	\$ 53,832	\$ 132,074		\$ 132,074	\$ (5,426)	\$ (59,258)	
<b>Means of Financing</b>									
Special assessments	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-		-	-	-	
State shared revenue	-	-	-	-		-	-	-	
Charges for services	513,556	460,560	630,000	381,043		510,000	530,000	(100,000)	INTERDEPARTMENTAL CHARGES
Interest income	6,361	3,692	5,000	488		5,000	5,000	-	
Operating transfers in	-	-	-	-		-	-	-	
Other	-	-	25,000	2,891		25,000	25,000	-	
	\$ 519,917	\$ 464,252	\$ 660,000	\$ 384,422		\$ 540,000	\$ 560,000	\$ (100,000)	
<b>60447 Operating Expenditures</b>									
5100 Salaries & Benefits	\$ 321,641	\$ 332,078	\$ 471,243	\$ 379,347	84%	\$ 450,000	\$ 353,194	\$ (118,049)	
5200 Operating Supplies	16,894	17,223	19,000	8,460	45%	19,000	15,000	(4,000)	
5300 Contractual Services	126,832	137,047	163,000	109,862	67%	163,000	145,000	(18,000)	
5400 Other Expenses	532	1,122	2,500	11	0%	2,500	2,500	-	
5700 Capital Outlays	17,093	12,114	18,000	7,142	71%	10,000	20,200	2,200	
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	
Other Cash Uses and Adjustments (e.g. Debt Principal)	82,557	(74,863)	-	-	N/A	-	-	-	
	\$ 565,549	\$ 424,721	\$ 673,743	\$ 504,822	78%	\$ 644,500	\$ 535,894	\$ (137,849)	
<b>90000 Project Expenditures</b>									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5300 Contractual Services	7,469	3,884	25,000	30,085	91%	33,000	25,000	-	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
	\$ 7,469	\$ 3,884	\$ 25,000	\$ 30,085	91%	\$ 33,000	\$ 25,000	\$ -	
	\$ 573,018	\$ 428,605	\$ 698,743	\$ 534,907	79%	\$ 677,500	\$ 560,894		
<b>Available Cash Balance - EOY</b>	\$ 96,427	\$ 132,074	\$ 15,089	\$ (18,411)		\$ (5,426)	\$ (6,320)	\$ (21,409)	

## City of Muskegon

### Quarterly Budget Reforecast - Other Funds

	Actual 2007	Actual 2008	Original Budget Estimate 2009	Actual Through October 2009	Actual As % of Revised	Revised Estimate 2009	Original Budget 2010	Change From 2009 Original	Comments
<b>677 General Insurance Fund</b>									
<b>Available Cash Balance - BOY</b>	\$ 841,326	\$ 1,206,249	\$ 862,596	\$ 1,236,014		\$ 1,236,014	\$ 1,200,419	\$ 337,823	
<b>Means of Financing</b>									
Special assessments	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-		-	-	-	
State shared revenue	-	-	-	-		-	-	-	
Charges for services	4,551,973	4,346,235	3,281,984	2,726,125		3,281,984	2,977,543	(304,441)	INTERDEPARTMENTAL CHARGES
Interest income	39,250	30,784	25,000	3,449		10,000	10,000	(15,000)	
MERS Retireee Health Reimbursement	-	-	1,500,000	-		1,200,000	1,200,000	(300,000)	
Medicare Part D Rx Reimbursement	-	-	35,000	-		35,000	35,000	-	
Repayment of DDA Advance	-	-	-	-		-	-	-	
Operating transfers in	28,045	28,045	28,046	23,371		28,046	28,046	-	LOAN REPAYMENT - ARENA IMPROVEMENTS
Other	-	-	20,000	3,574		5,000	-	(20,000)	
	\$ 4,619,268	\$ 4,405,064	\$ 4,890,030	\$ 2,756,519		\$ 4,560,030	\$ 4,250,589	\$ 4,230,589	
<b>30851 Operating Expenditures</b>									
5100 Salaries & Benefits	\$ -	\$ 28,622	\$ 31,197	\$ 27,619	89%	\$ 31,197	\$ 31,473	\$ 276	
5200 Operating Supplies	-	67	-	1,154	96%	1,200	-	-	
5300 Contractual Services	4,062,168	3,924,027	4,781,984	3,032,697	68%	4,481,984	4,177,543	(604,441)	
5400 Other Expenses	-	1,144	1,500	832	55%	1,500	1,500	-	
5700 Capital Outlays	250	380	7,000	1,915	96%	2,000	2,000	(5,000)	
5900 Other Financing Uses	31,189	421,059	-	77,744	100%	77,744	-	-	TRANSFERS TO DDA & GENERAL FUND
Other Cash Uses and Adjustments (e.g. Debt Principal)	160,738	-	-	-	N/A	-	-	-	
	\$ 4,254,345	\$ 4,375,299	\$ 4,821,681	\$ 3,141,961	68%	\$ 4,595,625	\$ 4,212,516	\$ 4,212,516	
<b>90000 Project Expenditures</b>									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	N/A	-	-	-	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
	\$ 4,254,345	\$ 4,375,299	\$ 4,821,681	\$ 3,141,961	68%	\$ 4,595,625	\$ 4,212,516		
<b>Available Cash Balance - EOY</b>	\$ 1,206,249	\$ 1,236,014	\$ 930,945	\$ 850,572		\$ 1,200,419	\$ 1,238,492		

## City of Muskegon

### Quarterly Budget Reforecast - Other Funds

	Actual 2007	Actual 2008	Original Budget Estimate 2009	Actual Through October 2009	Actual As % of Revised	Revised Estimate 2009	Original Budget 2010	Change From 2009 Original	Comments
<b>590 Sewer Fund</b>									
<b>Available Cash Balance - BOY</b>	\$ 895,306	\$ 767,541	\$ 368,197	\$ (249,387)		\$ (249,387)	\$ 376,230	\$ 8,033	
<b>Means of Financing</b>									
Special assessments	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-		-	100,000	100,000	
State shared revenue	-	-	-	-		-	-	-	
Charges for services	5,033,881	5,193,218	5,650,000	3,932,868		5,650,000	5,450,000	(200,000)	
Interest income	34,046	11,860	30,000	518		5,000	30,000	-	
Repayment of DDA advance	-	-	-	-		-	-	-	
Operating transfers in	-	-	-	-		-	-	-	
Other	145,213	173,630	80,000	28,682		80,000	80,000	-	
	\$ 5,213,140	\$ 5,378,708	\$ 5,760,000	\$ 3,962,068		\$ 5,735,000	\$ 5,660,000	\$ (100,000)	
<b>30548 Operating Expenditures Administration</b>									
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5200 Operating Supplies	8	8	-	-	N/A	-	-	-	
5300 Contractual Services	296,385	330,080	382,933	301,938	79%	382,933	377,850	(5,083)	INSURANCE/INDIRECT COSTS/ADMINISTRATION FEE
5400 Other Expenses	(70)	2,214	-	5,088	85%	6,000	-	-	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
5900 Other Financing Uses	25,221	12,550	-	-	N/A	-	-	-	
Other Cash Uses and Adjustments (e.g.)	598,586	799,246	-	-	N/A	-	-	-	
	\$ 920,130	\$ 1,144,098	\$ 382,933	\$ 307,026	79%	\$ 388,933	\$ 377,850	\$ (5,083)	
<b>60559 Operating Expenditures Maintenance</b>									
5100 Salaries & Benefits	\$ 881,660	\$ 900,396	\$ 854,672	\$ 591,354	71%	\$ 830,000	\$ 656,012	\$ (198,660)	
5200 Operating Supplies	57,366	43,413	56,350	34,769	59%	58,950	183,950	127,600	
5300 Contractual Services	3,192,714	3,698,604	3,431,189	2,832,671	81%	3,500,000	3,442,960	11,771	
5400 Other Expenses	222	1,112	1,350	-	N/A	-	1,000	(350)	
5700 Capital Outlays	6,925	517	8,700	18,629	93%	20,000	11,200	2,500	
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	
	\$ 4,138,887	\$ 4,644,042	\$ 4,352,261	\$ 3,477,423	79%	\$ 4,408,950	\$ 4,295,122	\$ (57,139)	
<b>90000 Project Expenditures</b>									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5300 Contractual Services	281,888	607,496	400,000	284,113	91%	311,500	445,000	45,000	SEE "BUDGETED CAPITAL IMPROVEMENTS" FOR DETAIL
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
	\$ 281,888	\$ 607,496	\$ 400,000	\$ 284,113	91%	\$ 311,500	\$ 445,000	\$ 45,000	
	\$ 5,340,905	\$ 6,395,636	\$ 5,135,194	\$ 4,068,562	80%	\$ 5,109,383	\$ 5,117,972		
<b>Available Cash Balance - EOY</b>	\$ 767,541	\$ (249,387)	\$ 993,003	\$ (355,881)		\$ 376,230	\$ 918,258		



## City of Muskegon

### Quarterly Budget Reforecast - Other Funds

	Actual 2007	Actual 2008	Original Budget Estimate 2009	Actual Through October 2009	Actual As % of Revised	Revised Estimate 2009	Original Budget 2010	Change From 2009 Original	Comments
<b>591 Water Fund</b>									
<b>Available Cash Balance - BOY</b>	\$ 3,481,833	\$ 4,652,332	\$ 3,547,257	\$ 3,271,732		\$ 3,271,732	\$ 2,192,520	\$ (1,354,737)	
<b>Means of Financing</b>									
Special assessments	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-		-	70,000	70,000	
State shared revenue	-	-	-	-		-	-	-	
Charges for services - City	3,866,032	3,478,847	4,000,000	2,068,144		4,000,000	3,900,000	(100,000)	
Charges for services - Wholesale	2,158,975	2,244,638	2,100,000	1,813,671		2,100,000	2,100,000	-	
Maintenance services - Township	249,752	169,165	200,000	108,226		130,000	100,000	(100,000)	
Billing services - Township	-	-	-	-		-	-	-	
Interest income	136,511	96,075	100,000	15,962		60,000	60,000	(40,000)	
Lease of facilities	81,747	87,122	80,537	99,728		110,000	80,537	-	LEASE OF SPACE ON WATER TOWERS
Repayment of DDA advance	-	-	-	-		-	-	-	
Operating transfers in	-	-	-	-		-	-	-	
Other	212,720	285,771	-	168,940		200,000	-	-	
	\$ 6,705,737	\$ 6,361,618	\$ 6,480,537	\$ 4,274,671		\$ 6,600,000	\$ 6,310,537	\$ (170,000)	
<b>30548 Operating Expenditures Administration</b>									
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	4,155	83%	5,000	-	-	
5300 Contractual Services	495,303	492,164	543,660	427,918	79%	543,660	510,192	(33,468)	INSURANCE/INDIRECT COSTS/ADMINISTRATION FEE
5400 Other Expenses	-	1,808	2,000	5,295	88%	6,000	2,000	-	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
5900 Other Financing Uses	648,666	622,551	567,463	567,463	100%	567,463	533,023	(34,440)	INTEREST ON WATER BONDS
Other Cash Uses and Adjustments (e.g. Debt Principal)	819,125	1,706,765	1,110,000	1,110,000	100%	1,110,000	1,150,000	40,000	PRINCIPAL ON WATER BONDS
	\$ 1,963,094	\$ 2,823,288	\$ 2,223,123	\$ 2,114,831	95%	\$ 2,232,123	\$ 2,195,215	\$ (27,908)	
<b>60559 Operating Expenditures Maintenance - City</b>									
5100 Salaries & Benefits	\$ 838,538	\$ 789,743	\$ 970,005	\$ 748,111	77%	\$ 970,005	\$ 801,874	\$ (168,131)	
5200 Operating Supplies	208,682	293,935	1,500,800	1,317,070	88%	1,500,800	244,000	(1,256,800)	
5300 Contractual Services	409,756	377,064	399,307	266,389	76%	349,114	382,217	(17,090)	
5400 Other Expenses	29,998	34,634	33,230	30,935	88%	35,000	28,230	(5,000)	
5700 Capital Outlays	4,362	16,491	15,500	1,558	10%	15,000	16,500	1,000	
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	
	\$ 1,491,336	\$ 1,511,867	\$ 2,918,842	\$ 2,364,063	82%	\$ 2,869,919	\$ 1,472,821	\$ (1,446,021)	
<b>60558 Operating Expenditures Filtration</b>									
5100 Salaries & Benefits	\$ 596,606	\$ 608,545	\$ 683,222	\$ 482,289	76%	\$ 633,030	\$ 670,154	\$ (13,068)	
5200 Operating Supplies	184,826	219,890	249,670	196,998	88%	225,050	248,900	(770)	
5300 Contractual Services	537,439	517,062	569,000	380,807	74%	516,620	570,450	1,450	
5400 Other Expenses	1,619	1,968	2,750	1,052	53%	2,000	2,600	(150)	
5700 Capital Outlays	97,519	293,097	64,200	83,994	99%	85,000	44,800	(19,400)	
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	
Replacement Reserve - DWRF	-	-	290,000	-	N/A	-	290,000	-	
	\$ 1,418,009	\$ 1,640,562	\$ 1,858,842	\$ 1,145,140	78%	\$ 1,461,670	\$ 1,826,904	\$ (31,938)	
<b>90000 Project Expenditures</b>									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	
5300 Contractual Services	662,799	1,766,501	1,195,000	661,975	59%	1,115,500	680,000	(515,000)	SEE "BUDGETED CAPITAL IMPROVEMENTS" FOR DETAIL
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
	\$ 662,799	\$ 1,766,501	\$ 1,195,000	\$ 661,975	59%	\$ 1,115,500	\$ 680,000	\$ (515,000)	
	\$ 5,535,238	\$ 7,742,218	\$ 8,195,807	\$ 6,286,009	82%	\$ 7,679,212	\$ 6,174,940		
<b>Available Cash Balance - EOY</b>	\$ 4,652,332	\$ 3,271,732	\$ 1,831,987	\$ 1,260,394		\$ 2,192,520	\$ 2,328,117	\$ 496,130	

<b>City of Muskegon</b>									
<b>Quarterly Budget Reforecast and 2009 Proposed Budget</b>									
		<b>Responsibility</b>	<b>Original Budget</b>	<b>Associated Grant</b>	<b>1st Quarter Budget Reforecast</b>	<b>2nd Quarter Budget Reforecast</b>	<b>3rd Quarter Budget Reforecast</b>	<b>4th Quarter Budget Reforecast</b>	<b>Comments</b>
<b>2009 PROJECTS</b>									
<b>101</b>	<b><u>General Fund</u></b>								
99119	Evergreen Cemetery Irrigation Well		\$ 30,000	-	\$ 30,000	\$ 30,000	\$ 26,000	\$ 26,000	2-3 Year Payback
99120	ADA Compliance Projects		25,000	-	10,000	10,000	10,000	10,000	
98130	Police - Men's Locker Room Remodeling		110,000	-	110,000	110,000	110,000	110,000	
	City Hall Alarm System		-	-	-	-	12,000	13,000	
	City Hall - 2nd Floor Office Realignment		-	-	16,000	16,000	-	-	
99121	Rebuild Compressors (2) for the Chiller		<u>28,000</u>	-	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	
			193,000	-	196,000	196,000	188,000	189,000	
<b>202</b>	<b><u>Major Streets</u></b>								
98132	Getty Street, Marquette to Access Highway (1300')	Al-Shatel	285,000	220,000	275,000	275,000	275,000	275,000	Mill and Resurface - HPP Grant
99101	Harvey, Oak to Marquette (3100')	Al-Shatel	255,000	200,000	365,000	365,000	330,000	330,000	HPP Grant
98128	Park Street, Southern to Houston	Al-Shatel	375,000	240,000	525,000	525,000	500,000	500,000	STP Grant
99102	Traffic Signal Upgrades, City Wide locations (CMAQ)	Al-Shatel	305,000	270,000	305,000	305,000	305,000	305,000	CMAQ Grant
99103	Terrace, Laketon to Keating (1500')	Al-Shatel	185,000	-	-	-	-	8,400	Project Cancelled
99104	Micro-Surfacing Projects	Al-Shatel	100,000	-	-	-	-	-	Project Cancelled
99105	Lakeshore Drive, Laketon to McCracken (Landscaping)	Al-Shatel	250,000	-	-	-	-	-	Project Cancelled
	Roberts at Sherman Intersection	Al-Shatel	-	-	-	-	25,292	25,292	LDFA II Closeout Project
99105	Lakeshore Drive, Laketon to McCracken	Al-Shatel	-	-	-	-	20,000	20,000	
99106	Jefferson, Fourth to Strong (400')	Al-Shatel	75,000	-	100,000	100,000	100,000	100,000	
99107	Hackley Avenue, Hudson to Seaway (1900')	Al-Shatel	175,000	-	150,000	150,000	140,000	140,000	Mill and Resurface
	Bridge Maintenance & Repairs per Inspection (Amity)	Al-Shatel	-	-	35,000	35,000	35,000	-	Carryover From 2008
99019	Division, Laketon to Southern	Al-Shatel	-	-	-	-	-	3,300	Reconstruction - Stimulus Project
99130	Laketon, Peck to Wood	Al-Shatel	-	800,000	1,000,000	1,000,000	1,050,000	1,070,000	Reconstruction - Stimulus Project
93004	Beidler, Laketon to Southern	Al-Shatel	-	-	50,000	50,000	50,000	55,000	Carryover From 2008 - Paving Top Course
99108	Wood Street, Isabella to Apple (720')	Al-Shatel	<u>85,000</u>	-	<u>80,000</u>	<u>80,000</u>	<u>75,000</u>	<u>75,000</u>	Mill and Resurface and New Watermain
			2,090,000	1,730,000	2,885,000	2,885,000	2,905,292	2,906,992	
<b>203</b>	<b><u>Local Streets</u></b>								
99109	Merrill, 7th to 6th	Al-Shatel	80,000	-	150,000	150,000	150,000	150,000	Reconstruction
98101	Harbor Towne Circle (5000')	Al-Shatel	400,000	-	-	-	-	-	Project Cancelled
99126	Sixth Street, Strong to Mason	Al-Shatel	-	-	-	-	14,000	21,500	
99126	Home Street, Apple to Just North of Creek	Al-Shatel	-	-	115,000	115,000	115,000	108,000	Added by Commission to Replace Harbortowne Circle
	Pavement Management System	Al-Shatel	-	-	-	-	-	17,000	
99110	Bourdon, Lakeshore Drive to Fair	Al-Shatel	<u>120,000</u>	-	<u>175,000</u>	-	-	<u>4,000</u>	Reconstruction - On Hold
			600,000	-	440,000	265,000	279,000	300,500	
<b>260</b>	<b><u>Farmers' Market Improvement Fund</u></b>								
	Farmers market upgrades		15,155	-	15,155	15,155	-	-	Painting Stalls - Done With Seasonal Labor
<b>404</b>	<b><u>Public Improvement Fund</u></b>								

<b>City of Muskegon</b>									
<b>Quarterly Budget Reforecast and 2009 Proposed Budget</b>									
		<b>Responsibility</b>	<b>Original Budget</b>	<b>Associated Grant</b>	<b>1st Quarter Budget Reforecast</b>	<b>2nd Quarter Budget Reforecast</b>	<b>3rd Quarter Budget Reforecast</b>	<b>4th Quarter Budget Reforecast</b>	<b>Comments</b>
<b>2009 PROJECTS</b>									
98133	Richard's Park Building Demolition	Al-Shatel	65,000	-	105,557	105,557	105,557	105,557	Phase Two - Demolition
96054	Property Acquisition	Brubaker-Clarke	-	-	-	-	-	7,000	
96045	Property Disposition	Brubaker-Clarke	-	-	-	-	-	1,000	
96060	Record Maintenance	Al-Shatel	-	-	-	-	-	2,000	
99111	Heritage Landing, Bike Path from YFCA to 7th street	Al-Shatel	50,000	-	50,000	50,000	50,000	4,500	Connect Bike Trail 7th Street to YFCA
99020	Seaway Industrial Park	Brubaker-Clarke	-	-	-	-	-	2,000	
99125	Parks Capital Improvement Projects	Kuhn	250,000	-	250,000	250,000	250,000	-	
96051	Fire Truck	Kincaid	465,000	-	465,000	465,000	-	-	Purchase Deferred to 2010
99112	Remove Seawall at the Amoco Site	Al-Shatel	300,000	-	300,000	300,000	10,000	12,500	Remove Failing Seawall - Study Costs Only in 2009
			1,130,000	-	1,170,557	1,170,557	415,557	134,557	
<b>482</b>	<b>State Grants Fund</b>								
98114	Smith-Ryerson Improvements	Al-Shatel	427,000	37,000	577,000	577,000	577,000	40,000	\$150,000 Local Match from Public Improvement Fund (2007)
95010	CMI Site Assessment Loans	Brubaker-Clarke	-	-	250,000	250,000	250,000	3,000	No Match
95010	CMI Brownfield	Brubaker-Clarke	250,000	-	250,000	250,000	-	-	No Match
95010	Musketawa Trail Connection (Phase 1A)	Al-Shatel	-	150,000	160,000	160,000	145,100	145,100	Creston to Keating - State Grant Money
	EPA Site Assessment	Brubaker-Clarke	-	12,500	-	-	-	12,500	
99118	Musketawa Trail Connection (Phase 1B - Keating to Black Creek)	Al-Shatel	200,000	-	200,000	200,000	-	2,000	Phase 1B (Keating to Black Creek)
			877,000	199,500	1,437,000	1,437,000	972,100	202,600	
<b>590</b>	<b>Sewer</b>								
98128	Park Street, Southern to Houston	Al-Shatel	185,000	-	165,000	165,000	140,000	120,000	
99113	Sixth Street Sewer Work	Al-Shatel	55,000	-	80,000	80,000	80,000	75,000	
99114	Fisherman's Village Lift Station Rehabilitation	Al-Shatel	85,000	-	10,000	10,000	10,000	10,000	Engineering Work Only in 2009
99110	Bourdon, Lakeshore Drive to Fair	Al-Shatel	10,000	-	-	-	-	-	
99106	Jefferson, Fourth to Strong (400')	Al-Shatel	-	-	5,000	5,000	5,000	14,000	
99107	Hackley Avenue, Hudson to Seaway (1900')	Al-Shatel	10,000	-	-	-	2,500	2,500	
99107	Terrace, Laketon to Keating (1500')	Al-Shatel	-	-	-	-	-	-	On Hold
99107	Park Street, Laketon to Southern	Al-Shatel	-	-	23,000	23,000	23,000	23,000	BillingFrom MDOT
99019	Division, Laketon to Southern	Al-Shatel	-	-	-	-	-	12,000	Reconstruction - Stimulus Project
99109	Merrill, 7th to 6th	Al-Shatel	55,000	-	60,000	60,000	60,000	55,000	
			400,000	-	343,000	343,000	320,500	311,500	
<b>591</b>	<b>Water</b>								
98128	Park Street, Southern to Houston	Al-Shatel	200,000	-	235,000	235,000	235,000	205,000	
97114	Clear Well Valve Replacement	Al-Shatel	65,000	-	65,000	65,000	47,000	47,000	Reliability Study Recommendation
99115	Filtration Plant, Fence Replacement	Al-Shatel	80,000	-	80,000	80,000	-	-	Reliability Study Recommendation
99101	Harvey, Oak to Marquette (3100')	Al-Shatel	50,000	-	5,000	5,000	-	-	
99117	Filtration Plant Roof Replacement (North Passage & 1937 Building)	Al-Shatel	50,000	-	50,000	50,000	20,000	20,000	Reliability Study Recommendation - Only North Passageway
99116	Filtration Plant, Fluoride Room Re-Work (Design)	Al-Shatel	35,000	-	35,000	35,000	-	-	Reliability Study Recommendation - Deferred to 2010
97115	Water Main Replacement Project of 2" & 4" Mains	Al-Shatel	250,000	-	-	-	-	-	
99110	Bourdon, Lakeshore Drive to Fair	Al-Shatel	80,000	-	90,000	90,000	-	-	

<b>City of Muskegon</b>									
<b>Quarterly Budget Reforecast and 2009 Proposed Budget</b>									
		<b>Responsibility</b>	<b>Original Budget</b>	<b>Associated Grant</b>	<b>1st Quarter Budget Reforecast</b>	<b>2nd Quarter Budget Reforecast</b>	<b>3rd Quarter Budget Reforecast</b>	<b>4th Quarter Budget Reforecast</b>	<b>Comments</b>
<b>2009 PROJECTS</b>									
99107	Hackley Avenue, Hudson to Seaway (1900')	Al-Shatel	200,000	-	155,000	155,000	125,000	120,000	
99106	Jefferson, Fourth to Strong (400')	Al-Shatel	50,000	-	45,000	45,000	45,000	35,000	Needed Repairs Discovered During Design
99109	Merrill, 7th to 6th	Al-Shatel	65,000	-	65,000	65,000	65,000	65,000	
99107	Terrace, Laketon to Keating (1500')	Al-Shatel	-	-	-	-	-	1,500	
99019	Division, Laketon to Southern	Al-Shatel	-	-	-	-	-	6,000	Reconstruction - Stimulus Project
	Distribution System Reliability Study	Al-Shatel	-	150,000	-	-	-	185,000	Reconstruction - Stimulus Project
99130	Laketon, Peck to Wood	Al-Shatel	-	-	65,000	65,000	120,000	120,000	Stimulus Project
	Quarterline, Apple to Stebbins	Al-Shatel	-	-	12,000	12,000	12,000	12,000	Carryover From 2008, Awaiting MDOT Closeout
	Park Street, Laketon to Southern	Al-Shatel	-	-	99,000	99,000	99,000	99,000	Carryover From 2006, Awaiting MDOT Closeout
	Wood Street, Isabella to Apple (720')	Al-Shatel	-	-	75,000	75,000	75,000	75,000	
99122	Barclay, Laketon to Ireland	Al-Shatel	70,000	-	85,000	85,000	140,000	125,000	
			1,195,000	150,000	1,161,000	1,161,000	983,000	1,115,500	
<b>643</b>	<b><u>Engineering Services</u></b>								
99012	GIS Update and Maintenance	Al-Shatel	25,000	-	25,000	25,000	25,000	33,000	
<b>661</b>	<b><u>Equipment Fund</u></b>								
	<u>Non-Vehicular Equipment:</u>								
1	Sewer Truck	Kuhn	175,000	-	175,000	175,000	-	-	
1	Backhoe	Kuhn	65,000	-	65,000	65,000	65,000	65,000	
3	Mowers	Kuhn	51,000	-	51,000	51,000	35,000	-	
1	Breaker	Kuhn	-	-	10,000	10,000	8,064	8,064	
3	Turf Trucks	Kuhn	18,000	-	18,000	18,000	15,600	5,200	
1	Snow Box	Kuhn	-	-	18,000	-	5,050	5,050	
	<u>Communications Equipment</u>								
3	Video Systems for Police Cruisers	Kuhn	24,000	-	24,000	24,000	16,000	16,000	Buying 2 not 3
5	Police Cruiser Radios	Kuhn	10,000	-	10,000	10,000	6,000	6,000	Buying 3 not 5
10	GPS Receivers	Kuhn	10,000	-	10,000	10,000	11,000	11,000	
4	Police Cruiser Light Bars	Kuhn	10,000	-	10,000	10,000	5,000	5,000	Buying 2 not 4
	<u>Vehicles:</u>								
7	Police Patrol Cars	Kuhn	161,000	-	150,000	150,000	150,000	150,000	Replacing 2005 Vehicles; 1 Additional Cruiser
3	1-Ton Dumptrucks	Kuhn	105,000	-	105,000	105,000	90,000	90,000	Replacing 1997 Trucks
3	3/4-Ton Pickup	Kuhn	90,000	-	90,000	90,000	25,000	25,000	Replacing 2000 Vehicles
3	Small Pickup	Kuhn	45,000	-	45,000	45,000	-	-	Repalcing 1 200 Vehicle; 2 New Additions
2	Plow Truck	Kuhn	180,000	-	180,000	180,000	180,000	-	Replacing 1992 Trucks
2	1-Ton Truck	Kuhn	70,000	-	70,000	70,000	60,000	60,000	Replacing 2001 Trucks
1	Parking Checker Vehicle	Kuhn	-	-	20,000	20,000	20,000	-	Carryover from 2008
2	Engineering Survey Trucks	Kuhn	55,000	-	55,000	55,000	45,324	45,324	Replacing 1994 Vehicles

City of Muskegon								
Quarterly Budget Reforecast and 2009 Proposed Budget								
	Responsibility	Original Budget	Associated Grant	1st Quarter Budget Reforecast	2nd Quarter Budget Reforecast	3rd Quarter Budget Reforecast	4th Quarter Budget Reforecast	Comments
<u>2009 PROJECTS</u>								
		1,069,000	-	1,106,000	1,088,000	737,038	491,638	
		<u>7,594,155</u>		<u>\$ 8,778,712</u>	<u>\$ 8,585,712</u>	<u>\$ 6,825,487</u>	<u>\$ 5,685,287</u>	

Date: December 8, 2009

To: Honorable Mayor and City Commissioners

From: Finance Director

RE: 2010 User Fee Update

---

**SUMMARY OF REQUEST:** City departments have reviewed and updated their user fees and these have been incorporated into the Master Fee Resolution attached for your consideration.

Changes scheduled for 2010 are relatively minor due to economic conditions. The new fees and fee changes that are being proposed are highlighted on the attached spreadsheet and include the following:

- Elimination of cat licensing fees (city no longer performing this function);
- Overhaul of the temporary/special event liquor license fees;
- Increase in fee for manual tax lien look-ups;
- Implementation of new fee for internet tax lien look-ups;
- Implementation of refundable deposit for park rentals (to encourage post-event cleanup);
- Implementation of new fee for beach weddings;

**FINANCIAL IMPACT:** Increased revenue for fee supported activities.

**BUDGET ACTION REQUIRED:** None at this time. Adoption of the Master Fee Resolution will help the city attain its budgeted revenue estimates.

**STAFF RECOMMENDATION:** Approval.

**COMMITTEE RECOMMENDATION:** None.

**City of Muskegon**

**RESOLUTION**

A resolution adopting fees for services in the City entitled "Master Fee Resolution".

The City of Muskegon hereby RESOLVES:

1. The City of Muskegon has in the past adopted resolutions from time to time which set fees for various services in the City.
2. That in addition to the specifically adopted resolution fees, there are fees which are charged pursuant to ordinances and codes as well the fees which are charged in the exercise of various other functions of the City which serve the public.
3. That the City Commission has reviewed all of the fees which are charged from time to time pursuant to resolution, ordinance and in the affording of services to and for the public, and has determined to adopt the resolution a comprehensive schedule of fees by this resolution which is hereby called the "Master Fee Resolution".
4. That the City Commission and its committees, with the advice of the staff of the City, have carefully investigated and examined the fees set forth in this Master Resolution and have determined that they are reasonably related to the actual cost of affording the services involved.

NOW, THEREFORE, THE CITY COMMISSION HEREBY RESOLVES:

1. That the schedule of fees attached to this resolution is hereby adopted and shall be charged for the services set forth in the schedule and under the conditions set forth therein.
2. That any fees listed which are also listed in specific resolutions, rules or regulations, shall be charged in accordance with those resolutions, rules and regulations, and with the practices of the City in affording the appropriate services.
3. That the adoption of this resolution does not amend or change previous specific resolutions for the charging of fees for services, and does not preclude the existence of previous or future resolutions setting forth fees which are not included herein.

This resolution adopted.

Ayes  
Nays

---

CITY OF MUSKEGON

---

Ann Marie Becker, Clerk

**CERTIFICATE**

This Resolution was adopted at a meeting of the City Commission of the City of Muskegon, held on December 8, 2009. The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.

Ann Marie Becker, City Clerk

CITY OF MUSKEGON								
Master Fee Resolution - Schedule of Fees								
(Effective 1/1/2010)								
						PROPOSED		
				2008	2009	2010	DEPARTMENT	%
LINE	DEPT	DESCRIPTION	UNIT	FEE	FEE	FEE	COMMENTS	CHANGE
1	ALL	ADMINISTRATIVE OVERHEAD ON SALES TO OUTSIDE PARTIES	TOTAL BALANCE DUE	15.00%	15.00%	15.00%		
2	ALL	COPIES FOR PUBLIC (STANDARD SIZES)	PER COPY	0.25	0.25	0.25		
3	ALL	FAX CHARGE FOR INFORMATION REQUESTS	PER PAGE	0.50	0.50	0.50		
4	ALL	LATE FEE ON CITY RECEIVABLES (EXCEPT TAXES)	PAST DUE BALANCE	1.00%	1.00%	1.00%	PER MO./IMPOSED AFTER 30 DAYS	
5	CEMETERIES	CEMETERIES EVERGREEN MAUSOLEUM (CRYPTS A-B)	EACH	1,339.00	1,339.00	1,339.00		
6	CEMETERIES	CEMETERIES EVERGREEN MAUSOLEUM (CRYPTS A-B) NR *	EACH	1,664.00	1,664.00	1,664.00		
7	CEMETERIES	CEMETERIES EVERGREEN MAUSOLEUM (CRYPTS C-F)	EACH	1,533.00	1,533.00	1,533.00		
8	CEMETERIES	CEMETERIES EVERGREEN MAUSOLEUM (CRYPTS C-F) NR *	EACH	1,906.00	1,906.00	1,906.00		
9	CEMETERIES	CEMETERIES GRAVE PRICES (EVERGREEN)	ONE GRAVE	700.00	700.00	700.00	50% GOES TO PERPETUAL CARE	
10	CEMETERIES	CEMETERIES GRAVE PRICES (EVERGREEN)	TWO GRAVES	1,300.00	1,300.00	1,300.00	50% GOES TO PERPETUAL CARE	
11	CEMETERIES	CEMETERIES GRAVE PRICES (EVERGREEN) NR *	TWO GRAVES	1,599.00	1,599.00	1,599.00	50% GOES TO PERPETUAL CARE	
12	CEMETERIES	CEMETERIES GRAVE PRICES (EVERGREEN) NR *	ONE GRAVE	827.00	827.00	827.00	50% GOES TO PERPETUAL CARE	
13	CEMETERIES	CEMETERIES GRAVE PRICES (LAKESIDE)	ONE GRAVE	700.00	700.00	700.00	50% GOES TO PERPETUAL CARE	
14	CEMETERIES	CEMETERIES GRAVE PRICES (LAKESIDE)	TWO GRAVES	1,300.00	1,300.00	1,300.00	50% GOES TO PERPETUAL CARE	
15	CEMETERIES	CEMETERIES GRAVE PRICES (LAKESIDE) NR *	ONE GRAVE	827.00	827.00	827.00	50% GOES TO PERPETUAL CARE	
16	CEMETERIES	CEMETERIES GRAVE PRICES (LAKESIDE) NR *	TWO GRAVES	1,599.00	1,599.00	1,599.00	50% GOES TO PERPETUAL CARE	
17	CEMETERIES	CEMETERIES GRAVE PRICES (OAKWOOD)	ONE GRAVE	700.00	700.00	700.00	50% GOES TO PERPETUAL CARE	
18	CEMETERIES	CEMETERIES GRAVE PRICES (OAKWOOD)	TWO GRAVES	1,300.00	1,300.00	1,300.00	50% GOES TO PERPETUAL CARE	
19	CEMETERIES	CEMETERIES GRAVE PRICES (OAKWOOD) NR *	TWO GRAVES	1,599.00	1,599.00	1,599.00	50% GOES TO PERPETUAL CARE	





<b>CITY OF MUSKEGON</b>								
<b>Master Fee Resolution - Schedule of Fees</b>								
<b>(Effective 1/1/2010)</b>								
						<b>PROPOSED</b>		
				<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>DEPARTMENT</b>	<b>%</b>
<b>LINE</b>	<b>DEPT</b>	<b>DESCRIPTION</b>	<b>UNIT</b>	<b>FEE</b>	<b>FEE</b>	<b>FEE</b>	<b>COMMENTS</b>	<b>CHANGE</b>
39	CEMETERIES	CEMETERIES OPENING (CREMATION, TENT, GRASS, CHAIRS)	EACH	370.00	370.00	370.00		
40	CEMETERIES	CEMETERIES OPENING (CREMATION, TENT, GRASS, CHAIRS) NR	EACH	404.00	404.00	404.00		
41	CEMETERIES	CEMETERIES SECOND CREMAINS (OPEN GRAVESITE)	EACH	58.00	58.00	58.00	FOR ADDITIONAL ASHES	
42	CEMETERIES	CEMETERIES OPENING	EACH	500.00	500.00	500.00		
43	CEMETERIES	CEMETERIES OPENING (DEVICE) NR	EACH	607.00	607.00	607.00		
44	CEMETERIES	CEMETERIES OPENING (STILLBORN IN BABYLAND)	EACH	145.00	145.00	145.00		
45	CEMETERIES	CEMETERIES OPENING (STILLBORN IN BABYLAND) NR	EACH	173.00	173.00	173.00		
46	CEMETERIES	CEMETERIES OPENING (STILLBORN NOT IN BABYLAND)	EACH	260.00	260.00	260.00		
47	CEMETERIES	CEMETERIES OPENING (STILLBORN NOT IN BABYLAND) NR	EACH	318.00	318.00	318.00		
48	CEMETERIES	CEMETERIES OVERTIME (MON-FRI AFTER 2:30PM)	EACH	200.00	200.00	200.00		
49	CEMETERIES	CEMETERIES OVERTIME (SATURDAYS & HOLIDAYS)	EACH	300.00	300.00	300.00		
50	CEMETERIES	CEMETERIES OVERTIME (SUNDAYS)	EACH	450.00	450.00	450.00		
51	CEMETERIES	CEMETERIES NICHES COLUMBARIUM	EACH	800.00	800.00	800.00		
52	CEMETERIES	CEMETERIES NICHES COLUMBARIUM NR	EACH	850.00	850.00	850.00		
53	CEMETERIES	CEMETERIES NICHES (OPEN/CLOSING)	EACH	125.00	125.00	125.00		
54	CEMETERIES	CEMETERIES NICHES (OPEN/CLOSING) NR	EACH	175.00	175.00	175.00		
55	CEMETERIES	CEMETERIES HEADSTONE SERVICE	PER SQUARE INCH	0.55	0.55	0.55	MINIMUM \$60.00	
56	CEMETERIES	CEMETERIES SERVICE (GOVERNMENT MARKERS)	EACH	60.00	60.00	60.00		
57	CEMETERIES	CEMETERIES SERVICE (MAUSOLEUM VASES)	EACH	75.00	75.00	75.00		

<b>CITY OF MUSKEGON</b>								
<b>Master Fee Resolution - Schedule of Fees</b>								
<b>(Effective 1/1/2010)</b>								
						<b>PROPOSED</b>		
				<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>DEPARTMENT</b>	<b>%</b>
<b>LINE</b>	<b>DEPT</b>	<b>DESCRIPTION</b>	<b>UNIT</b>	<b>FEE</b>	<b>FEE</b>	<b>FEE</b>	<b>COMMENTS</b>	<b>CHANGE</b>
58	CEMETERIES	CEMETERIES SERVICE HEADSTONE PRE-PLACEMENT	EACH	25.00	25.00	25.00		
59	CEMETERIES	CEMETERIES SERVICE (SMALL VASES) RESTLAWN	EACH	40.00	40.00	40.00		
60	CEMETERIES	ENTOMBMENT - EVERGREEN MAUSOLEM	EACH	173.00	173.00	173.00		
61	CEMETERIES	ENTOMBMENT NR - EVERGREEN MAUSOLEUM	EACH	231.00	231.00	231.00		
62	CEMETERIES	TRANSFER & AFFIDAVIT FEE PER GRAVE SPACE	EACH	50.00	50.00	50.00		
63	CEMETERIES	CHAPEL FUNERAL SERVICE	EACH	50.00	50.00	50.00		
64	CEMETERIES	FAMILY TREE SEARCH	SINGLE SEARCH	3.00	3.00	3.00		
65	CEMETERIES	FAMILY TREE SEARCH	FIVE SEARCHES	10.00	10.00	10.00		
66	CLERK	ADDRESS LABELS - VOTER REGISTRATION	EACH	0.05	0.05	0.05		
67	CLERK	BUSINESS REGISTRATION	EACH	30.00	30.00	30.00		
68	CLERK	BUSINESS TRANSIENT	PER DAY	25.00	25.00	25.00		
69	CLERK	BUSINESS PEDDLER	PER DAY	10.00	10.00	10.00		
70	CLERK	BUSINESS AUCTIONEER LICENSE (INDIVIDUAL EVENT)	PER DAY	10.00	10.00	10.00		
71	CLERK	BUSINESS AUCTIONEER LICENSE (REGULAR)	PER YEAR	100.00	100.00	100.00		
72	CLERK	AUCTION FEE	PER DAY	0.00	30.00	30.00		
73	CLERK	BUSINESS COMMERCIAL GARBAGE HAULER	PER YEAR	100.00	100.00	100.00		
74	CLERK	BUSINESS ENTERTAINMENT OCCUPANCY	PER YEAR	125.00	125.00	125.00	PENDING ORDINANCE APPROVAL	
75	CLERK	GAMING LICENSE REQUEST	EACH	50.00	50.00	50.00		
76	CLERK	CHARITABLE GAMING LICENSE	EACH	25.00	25.00	25.00		

<b>CITY OF MUSKEGON</b>								
<b>Master Fee Resolution - Schedule of Fees</b>								
<b>(Effective 1/1/2010)</b>								
						<b>PROPOSED</b>		
				<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>DEPARTMENT</b>	<b>%</b>
<b>LINE</b>	<b>DEPT</b>	<b>DESCRIPTION</b>	<b>UNIT</b>	<b>FEE</b>	<b>FEE</b>	<b>FEE</b>	<b>COMMENTS</b>	<b>CHANGE</b>
77	CLERK	CITY HALL CONFERENCE ROOM RENTAL	PER HOUR	25.00	25.00	25.00	CHARGED TO LAW FIRMS AND OTHER FOR PROFIT ORGANIZATIONS WISHING TO USE FACILITIES FOR NON-CITY RELATED BUSINESS	
78	CLERK	ENCROACHMENT PERMIT APPLICATION FEE	EACH	100.00	100.00	100.00		
79	CLERK	ENCROACHMENT PERMIT CERTIFICATE FEE	EACH LOCATION	50.00	50.00	50.00	SAME AS RENEWAL FEE	
80	CLERK	ENCROACHMENT/RENTAL FEE (BUS BENCHES)	PER BENCH/PERMONTH	5.00	5.00	5.00		
81	CLERK	ENCROACHMENT 1-YEAR RENEWAL	EACH	10.00	10.00	10.00		
82	CLERK	ENCROACHMENT 5 -YEAR RENEWAL	EACH	50.00	50.00	50.00		
83	CLERK	ENCROACHMENT PERMIT TO WORK IN R-O-W	PER UNIT	10.00	10.00	10.00	OR ACTUAL COSTS (WHICHEVER IS GREATER)	
84	CLERK	FIREWORKS DISPLAY PERMIT PROCESSING FEE (30 OR MORE DAYS ADVANCE NOTICE)	EACH	50.00	50.00	50.00		
85	CLERK	FIREWORKS DISPLAY PERMIT PROCESSING FEE (LESS THAN 30 DAYS ADVANCE NOTICE)	EACH	100.00	100.00	100.00		
86	CLERK	LIQUOR LICENSE RENEWAL	EACH	100.00	100.00	100.00		
87	CLERK	LIQUOR LICENSE TRANSFER OF OWNERSHIP OR LOCATION	EACH	250.00	250.00	250.00		
88	CLERK	DEVELOPMENT DISTRICT AREA CLASS-C ON-PREMISES LIQUOR LICENSE (FORMERLY DOWNTOWN DEV AUTH LICENSE)	EACH	2,500.00	2,500.00	2,500.00	SAME REVIEW PROCESS AS FOR RENEWAL	
89	CLERK	LIQUOR LICENSE NEW CLASS C LICENSE	EACH	2,500.00	2,500.00	2,500.00	IF LICENSE AVAILABLE	
90	CLERK	LIQUOR LICENSE NEW SDD OR SDM	EACH	250.00	250.00	250.00		
91	CLERK	GOING OUT OF BUSINESS SALE	EACH	0.00	0.00	50.00	UP TO ONE MONTH - RENEWABLE	***NEW FEE***
92	CLERK	LIQUOR LICENSE (EXPANSION OF EXISTING LICENSE)	EACH	25.00	25.00	25.00		
93	CLERK	ORDINANCE BOOK	EACH	250.00	250.00	250.00		
94	CLERK	ORDINANCE BOOK ON CD-ROM	EACH	250.00	250.00	250.00		
95	CLERK	ORDINANCE BOOK SUBSCRIPTION SERVICE (BI-ANNUAL UPDATES)	PER YEAR	50.00	50.00	50.00	IN ADDITION TO BASE FEE	

<b>CITY OF MUSKEGON</b>								
<b>Master Fee Resolution - Schedule of Fees</b>								
<b>(Effective 1/1/2010)</b>								
						<b>PROPOSED</b>		
				<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>DEPARTMENT</b>	<b>%</b>
<b>LINE</b>	<b>DEPT</b>	<b>DESCRIPTION</b>	<b>UNIT</b>	<b>FEE</b>	<b>FEE</b>	<b>FEE</b>	<b>COMMENTS</b>	<b>CHANGE</b>
96	CLERK	PASSPORT APPLICATION FEE	EACH	30.00	25.00	25.00	FEDERAL LAW CHANGE	
97	CLERK	PASSPORT PHOTO FEE	2 PHOTOS	10.00	10.00	10.00		
98	CLERK	PRECINCT MAPS (SMALL)	EACH	2.00	2.00	2.00		
99	CLERK	PUBLIC NOTARY FEE	EACH	5.00	5.00	5.00	CONSISTENT WITH COUNTY FEE	
100	CLERK	TELECOMMUNICATIONS ACT NEW PROVIDER FEE	EACH	500.00	500.00	500.00	PER NEW STATE TELECOMMUNICATIONS ACT	
101	CLERK	VOTER INFORMATION - ON DISK	EACH	25.00	25.00	25.00		
102	CLERK	VOTER REGISTRATION - HARDCOPY LIST	PER LISTING	0.01	0.01	0.01		
103	CLERK	VOTER REGISTRATION - MAILING LABELS	PER LABEL	0.00	0.00	0.05		***NEW FEE***
104	CNS	MORTGAGE REFINANCE FEE	EACH	50.00	50.00	50.00		
105	CNS	REHAB LOAN APPLICATION FEE	EACH	200.00	200.00	200.00		
106	CNS	RENTAL REHAB APPLICATION FEE FEE	PER LOAN	100.00	100.00	100.00		
107	DPW	ADDITIONAL GARBAGE SERVICE (1 TOTER)	PER MONTH	12.00	13.00	13.00		
108	DPW	APPLIANCE STICKER	EACH	25.00	25.00	25.00		
109	DPW	GARBAGE CART REPLACEMENT - DAMAGED BY USER	EACH	55.00	55.00	55.00	Includes Recycle Bin	
110	DPW	GARBAGE RECYCLING BIN	EACH	5.00	5.00	5.00		
111	DPW	GARBAGE SERVICE - SMALL BUSINESS	PER MONTH	15.00	16.00	16.00	INCLUDES CHURCHES AND NON-PROFITS	
112	DPW	GARBAGE SERVICE - UNAUTHORIZED USE OF CARTS	PER INCIDENT	30.00	30.00	30.00		
113	DPW	GARBAGE SERVICE - REPLACE LOST/STOLEN CART	EACH	55.00	55.00	55.00	Includes Recycle Bin	
114	DPW	GARBAGE SERVICE - NEW SERVICE STARTUP	EACH	55.00	55.00	55.00	Includes Recycle Bin	

<b>CITY OF MUSKEGON</b>								
<b>Master Fee Resolution - Schedule of Fees</b>								
<b>(Effective 1/1/2010)</b>								
						<b>PROPOSED</b>		
				<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>DEPARTMENT</b>	<b>%</b>
<b>LINE</b>	<b>DEPT</b>	<b>DESCRIPTION</b>	<b>UNIT</b>	<b>FEE</b>	<b>FEE</b>	<b>FEE</b>	<b>COMMENTS</b>	<b>CHANGE</b>
115	DPW	GARBAGE SERVICE - MIXED REFUSE STICKER	EACH	2.00	2.00	2.00	BUY 6 FOR \$10.00 - UNIT PRICE \$1.67	
116	DPW	FEE FOR SPECIAL COLLECTION OF ILLIEGAL MATERIALS	EACH	50.00	50.00	50.00	OR ACTUAL COSTS (WHICHEVER IS GREATER)	
117	DPW	FEE FOR BULK YARD WASTE DROP OFF (DURING REGULAR HOURS) - BY APPOINTMENT ONLY	EACH	25.00	25.00	25.00		
118	DPW	SENIOR TRANSIT	PER RIDE	1.50	1.50	1.50		
119	DPW	REPLACE EMPLOYEE ID/ACCESS TKC CARD	PER LOST CARD	50.00	50.00	50.00	NO CHARGE FOR FIRST REPLACEMENT	
120	DPW	STORM SEWER CONNECTION FEE	EACH	0.00	0.00	800.00	STUB FEE	***NEW FEE***
121	ENGINEERING	CHARGE FOR BLUEPRINTS (PLANS & UTILITY MAPS)	EACH	8.00	8.00	8.00		
122	ENGINEERING	CHARGE FOR BID DOCUMENTS (STANDARD)	EACH	40.00	40.00	40.00		
123	ENGINEERING	CHARGE FOR BID DOCUMENTS (NON-STANDARD)	EACH	ACTUAL COSTS	ACTUAL COSTS	ACTUAL COSTS		
124	ENGINEERING	STORM WATER MANAGEMENT BILLING FEE	PER BILL	5.00	5.00	5.00		
125	ENGINEERING	STORM WATER MANAGEMENT HOOKUP FEE FOR SYSTEM AVAILABILITY	EACH	175.00	175.00	175.00	5,000 GALLON PER DAY MAXIMUM	
126	ENGINEERING	STORM WATER MANAGEMENT PERMIT APPLICATION FEE	EACH	500.00	500.00	500.00		
127	ENGINEERING	STORM WATER MANAGEMENT SYSTEM USE FEE	PER 1,000 GALLONS	0.20	0.20	0.20		
128	ENGINEERING	PROPERTY OWNER WORKING IN R-O-W FEE	EACH UNIT	20.00	20.00	20.00		
129	ENGINEERING	R-O-W/SIDEWALK CUT PERMIT FEE	APPROACH	20.00	20.00	20.00		
130	ENGINEERING	UTILITY ANNUAL PERMIT FEE	EACH	1,750.00	1,750.00	1,750.00		
131	ENGINEERING	UTILITY CUT PERMIT APPLICATION FEE	EACH	50.00	50.00	50.00		
132	ENGINEERING	UTILITY CUT PERMIT FEE	UNIT	20.00	20.00	20.00		
133	ENGINEERING	UTILITY CUT (PAVEMENT REMOVAL-PAVEMENT <4 YEARSOLD)	SQUARE YARD	100.00	100.00	100.00	FEEES ADJUSTED TO REFLECT RESIDUAL VALUE	

CITY OF MUSKEGON								
Master Fee Resolution - Schedule of Fees								
(Effective 1/1/2010)								
						PROPOSED		
				2008	2009	2010	DEPARTMENT	%
LINE	DEPT	DESCRIPTION	UNIT	FEE	FEE	FEE	COMMENTS	CHANGE
134	ENGINEERING	UTILITY CUT (PAVEMENT REMOVAL-PAVEMENT 4-9 YEARSOLD)	SQUARE YARD	75.00	75.00	75.00	FEEES ADJUSTED TO REFLECT RESIDUAL VALUE	
135	ENGINEERING	UTILITY CUT (PAVEMENT REMOVAL-PAVEMENT >10 YEARSOLD)	SQUARE YARD	50.00	50.00	50.00	FEEES ADJUSTED TO REFLECT RESIDUAL VALUE	
136	ENGINEERING	UTILITY CUT (PROJECT DURATION)	WEEK	27.50	27.50	27.50		
137	ENV SERVICES	ALERT NOTIFICATION - FAX	ANNUAL - LOCAL	20.00	20.00	20.00		
138	ENV SERVICES	ALERT NOTIFICATION - FAX	ANNUAL - LONG DISTANCE	75.00	75.00	75.00		
139	ENV SERVICES	TERRACE VIOLATIONS	FIRST VIOLATION	30.00	30.00	30.00		
140	ENV SERVICES	TERRACE VIOLATIONS (EACH SUBSEQUENT IN YEAR)	EACH SUBSEQUENT	5.00	5.00	5.00	FEE FOR EACH SUBSEQUENT VIOLATIONS INCREMENT \$5 (E.G. 2ND VIOLATION = \$35; 3RD = \$40, ETC	
141	ENV SERVICES	GRASS, TRASH AND LEAF VIOLATIONS	FIRST VIOLATION	70.00	70.00	70.00		
142	ENV SERVICES	GRASS, TRASH AND LEAF VIOLATIONS (EACH SUBSEQUENT IN YEAR)	EACH SUBSEQUENT	10.00	10.00	10.00	FEE FOR EACH SUBSEQUENT VIOLATIONS INCREMENT \$10 (E.G. 2ND VIOLATION = \$80; 3RD = \$90, ETC	
143	ENV SERVICES	VACANT BUILDING REGISTRATION	VACANT BUILDING	0.00	0.00	0.00	VACANT LESS THAN ONE YEAR	
144	ENV SERVICES	VACANT BUILDING REGISTRATION	VACANT BUILDING	500.00	500.00	500.00	VACANT 1 YEAR BUT LESS THAN 2 YEARS	
145	ENV SERVICES	VACANT BUILDING REGISTRATION	VACANT BUILDING	1,000.00	1,000.00	1,000.00	VACANT 2 YEARS BUT LESS THAN 3 YEARS	
146	ENV SERVICES	VACANT BUILDING REGISTRATION	VACANT BUILDING	2,000.00	2,000.00	2,000.00	VACANT 3 YEARS BUT LESS THAN 5 YEARS	
147	ENV SERVICES	VACANT BUILDING REGISTRATION	VACANT BUILDING	3,500.00	3,500.00	3,500.00	VACANT 5 YEARS BUT LESS THAN 10 YEARS	
148	ENV SERVICES	VACANT BUILDING REGISTRATION	VACANT BUILDING	5,000.00	5,000.00	5,000.00	VACANT 10 YEARS	
149	ENV SERVICES	VACANT BUILDING REGISTRATION	VACANT BUILDING	500.00	500.00	500.00	EACH YEAR VACANT BEYOND 10 YEARS	
150	FARMERS' MARKET	FRONT CORNER	0-2 MONTHS	300.00	300.00	300.00		
151	FARMERS' MARKET	FRONT REGULAR	0-2 MONTHS	275.00	275.00	275.00		
152	FARMERS' MARKET	BACK CORNER	0-2 MONTHS	175.00	175.00	175.00		

<b>CITY OF MUSKEGON</b>								
<b>Master Fee Resolution - Schedule of Fees</b>								
<b>(Effective 1/1/2010)</b>								
						<b>PROPOSED</b>		
				<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>DEPARTMENT</b>	<b>%</b>
<b>LINE</b>	<b>DEPT</b>	<b>DESCRIPTION</b>	<b>UNIT</b>	<b>FEE</b>	<b>FEE</b>	<b>FEE</b>	<b>COMMENTS</b>	<b>CHANGE</b>
153	FARMERS' MARKET	BACK REGULAR	0-2 MONTHS	150.00	150.00	150.00		
154	FARMERS' MARKET	FRONT CORNER	3 MONTHS	330.00	330.00	330.00		
155	FARMERS' MARKET	FRONT REGULAR	3 MONTHS	303.00	303.00	303.00		
156	FARMERS' MARKET	BACK CORNER	3 MONTHS	193.00	193.00	193.00		
157	FARMERS' MARKET	BACK REGULAR	3 MONTHS	165.00	165.00	165.00		
158	FARMERS' MARKET	FRONT CORNER	4 MONTHS	336.00	336.00	336.00		
159	FARMERS' MARKET	FRONT REGULAR	4 MONTHS	308.00	308.00	308.00		
160	FARMERS' MARKET	BACK CORNER	4 MONTHS	196.00	196.00	196.00		
161	FARMERS' MARKET	BACK REGULAR	4 MONTHS	168.00	168.00	168.00		
162	FARMERS' MARKET	FRONT CORNER	5 MONTHS	345.00	345.00	345.00		
163	FARMERS' MARKET	FRONT REGULAR	5 MONTHS	316.00	316.00	316.00		
164	FARMERS' MARKET	BACK CORNER	5 MONTHS	201.00	201.00	201.00		
165	FARMERS' MARKET	BACK REGULAR	5 MONTHS	173.00	173.00	173.00		
166	FARMERS' MARKET	FRONT CORNER	6 MONTHS	354.00	354.00	354.00		
167	FARMERS' MARKET	FRONT REGULAR	6 MONTHS	325.00	325.00	325.00		
168	FARMERS' MARKET	BACK CORNER	6 MONTHS	207.00	207.00	207.00		
169	FARMERS' MARKET	BACK REGULAR	6 MONTHS	177.00	177.00	177.00		
170	FARMERS' MARKET	FRONT CORNER	7 MONTHS	360.00	360.00	360.00		
171	FARMERS' MARKET	FRONT REGULAR	7 MONTHS	330.00	330.00	330.00		



<b>CITY OF MUSKEGON</b>								
<b>Master Fee Resolution - Schedule of Fees</b>								
<b>(Effective 1/1/2010)</b>								
						<b>PROPOSED</b>		
				<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>DEPARTMENT</b>	<b>%</b>
<b>LINE</b>	<b>DEPT</b>	<b>DESCRIPTION</b>	<b>UNIT</b>	<b>FEE</b>	<b>FEE</b>	<b>FEE</b>	<b>COMMENTS</b>	<b>CHANGE</b>
172	FARMERS' MARKET	BACK CORNER	7 MONTHS	210.00	210.00	210.00		
173	FARMERS' MARKET	BACK REGULAR	7 MONTHS	180.00	180.00	180.00		
174	FARMERS' MARKET	FRONT CORNER	8 MONTHS	375.00	375.00	375.00		
175	FARMERS' MARKET	FRONT REGULAR	8 MONTHS	344.00	344.00	344.00		
176	FARMERS' MARKET	BACK CORNER	8 MONTHS	219.00	219.00	219.00		
177	FARMERS' MARKET	BACK REGULAR	8 MONTHS	188.00	188.00	188.00		
178	FINANCE	REPLACE LOST PAYCHECK	EACH	0.00	0.00	25.00		***NEW FEE***
179	FINANCE	REPLACEMENT OF LOST PAYROLL CHECK	EACH OCCURRENCE	25.00	25.00	25.00		
180	FINANCE	PROCESSING PENSION EDRO FOR DIVORCE CASES	EACH	600.00	600.00	600.00	COST SPLIT BETWEEN PARTIES	
181	FINANCE	COPIES OF CITY BUDGET OR CAFR (FOIA REQUESTS)	EACH	25.00	25.00	25.00		
182	FIRE	FIRE REPORT COPY (MAJOR FIRE)	EACH	15.00	15.00	15.00		
183	FIRE	FIRE REPORT COPY (REGULAR)	EACH	5.00	5.00	5.00		
184	FIRE	PHOTOGRAPH REPRODUCTION (ENLARGED)	EACH	15.00	15.00	15.00		
185	FIRE	PHOTOGRAPH REPRODUCTION (STD SIZE)	EACH	10.00	10.00	10.00		
186	FIRE	PHOTOGRAPH REPRODUCTION (CD-ROM)	EACH	5.00	5.00	5.00		
187	FIRE	INSURANCE ADMINISTRATION ESCROW	EACH INCIDENT	15.00	15.00	15.00	PLUS RELATED COURT COSTS	
188	FIRE	FIRE INSPECTION ADDITIONAL VISIT	EACH INCIDENT	75.00	75.00	75.00		
189	FIRE	ARSON FIRE RESTITUTION FEE	PER HR ON CALL	720.00	720.00	720.00	PLUS RELATED COURT COSTS	
190	FIRE	FALSE ALARM FEE	PER HR ON CALL	720.00	720.00	720.00	AFTER 3RD FALSE ALARM IN ONE YEAR	

<b>CITY OF MUSKEGON</b>								
<b>Master Fee Resolution - Schedule of Fees</b>								
<b>(Effective 1/1/2010)</b>								
						<b>PROPOSED</b>		
				<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>DEPARTMENT</b>	<b>%</b>
<b>LINE</b>	<b>DEPT</b>	<b>DESCRIPTION</b>	<b>UNIT</b>	<b>FEE</b>	<b>FEE</b>	<b>FEE</b>	<b>COMMENTS</b>	<b>CHANGE</b>
191	FIRE	WILLFUL NEGLIGENCE FIRE FEE	PER HR ON CALL	720.00	720.00	720.00		
192	FIRE	CONFINED SPACE RESCUE FEE	PER HR ON CALL	720.00	720.00	720.00		
193	FIRE	ICE RESCUE CALL	PER HR ON CALL	110.00	110.00	110.00		
194	FIRE	DOWNED POWER LINE	PER HR	185.00	185.00	185.00	AFTER FIRST HOUR	
195	FIRE	SPECIAL USE PERMITS (PER UFC)	EACH PER YEAR	100.00	100.00	100.00		
196	FIRE	STRUCTURE FIRE RESPONSE	EACH	500.00	500.00	500.00	CHARGED TO HOMEOWNER'S INSURANCE COMPANY	
197	FIRE	PI ACCIDENT RESPONSE	EACH	500.00	500.00	500.00	CHARGED TO AT FAULT DRIVER'S AUTO INSURANCE COMPANY	
198	FLEA MARKET	DEALERS SPACE - CORNER COVERED SPACE	DAILY	8.00	8.00	8.00		
199	FLEA MARKET	DEALERS SPACE - 10 x 15 COVERED SPACE	DAILY	7.00	7.00	7.00		
200	FLEA MARKET	DEALERS SPACE - 10 x 30 ASPHALT SPACE	DAILY	6.00	6.00	6.00		
201	FLEA MARKET	DEALERS SPACE - 10 x 40 FIELD SPACE	DAILY	5.00	5.00	5.00		
202	FORESTRY	TREE REPLACEMENT PLANTING FEE	EACH	200.00	200.00	200.00		
203	FORESTRY	TREE REMOVAL FEE (3" - 6" DIAMETER)	EACH	200.00	200.00	200.00	TREE MEASURED AT 4' ABOVE GRADE	
204	FORESTRY	TREE REMOVAL FEE (6" - 12" DIAMETER)	EACH	300.00	300.00	300.00	TREE MEASURED AT 4' ABOVE GRADE	
205	FORESTRY	TREE REMOVAL FEE (12" - 18" DIAMETER)	EACH	345.00	345.00	345.00	TREE MEASURED AT 4' ABOVE GRADE	
206	FORESTRY	TREE REMOVAL FEE (18" - 24" DIAMETER)	EACH	650.00	650.00	650.00	TREE MEASURED AT 4' ABOVE GRADE	
207	FORESTRY	TREE REMOVAL FEE (24" - 30" DIAMETER)	EACH	750.00	750.00	750.00	TREE MEASURED AT 4' ABOVE GRADE	
208	FORESTRY	TREE REMOVAL FEE (30" - 36" DIAMETER)	EACH	1,000.00	1,000.00	1,000.00	TREE MEASURED AT 4' ABOVE GRADE	
209	FORESTRY	TREE REMOVAL FEE (36" - 42" DIAMETER)	EACH	1,700.00	1,700.00	1,700.00	TREE MEASURED AT 4' ABOVE GRADE	

<b>CITY OF MUSKEGON</b>								
<b>Master Fee Resolution - Schedule of Fees</b>								
<b>(Effective 1/1/2010)</b>								
						<b>PROPOSED</b>		
				<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>DEPARTMENT</b>	<b>%</b>
<b>LINE</b>	<b>DEPT</b>	<b>DESCRIPTION</b>	<b>UNIT</b>	<b>FEE</b>	<b>FEE</b>	<b>FEE</b>	<b>COMMENTS</b>	<b>CHANGE</b>
210	FORESTRY	TREE REMOVAL FEE (42" AND OVER DIAMETER)	EACH	1,900.00	1,900.00	1,900.00	TREE MEASURED AT 4' ABOVE GRADE	
211	FORESTRY	HANG AND REMOVE BANNER	EACH REQUEST	50.00	450.00	450.00	EACH ADDITIONAL BANNER: \$50.00	
212	INCOME TAX	DELINQUENT PAYMENT AGREEMENT ADMINISTRATION FEE	EACH	15.00	15.00	15.00	PLUS RELATED PENALTIES & INTEREST	
213	INSPECTION SERVICES	BUILDING CONTRACTOR REGISTRATION FEE	EACH	15.00	15.00	15.00		
214	INSPECTION SERVICES	BUILDING DEMOLITION PERMIT (COMMERCIAL)	EACH	25% of Value; Min \$60.00	25% of Value; Min \$60.00	25% of Value; Min \$60.00		
215	INSPECTION SERVICES	BUILDING DEMOLITION PERMIT (GARAGE)	EACH	35.00	35.00	35.00		
216	INSPECTION SERVICES	BUILDING DEMOLITION PERMIT (RESIDENTIAL)	EACH	60.00	60.00	60.00		
217	INSPECTION SERVICES	BUILDING PERMIT FEES (\$1-\$500 VALUE)	EACH	35.00	35.00	35.00	PER UNIFORM BUILDING CODE	
218	INSPECTION SERVICES	BUILDING PERMIT FEES (\$501-\$2,000 VALUE)	BASE	35.00	35.00	35.00	PER UNIFORM BUILDING CODE	
219	INSPECTION SERVICES	BUILDING PERMIT FEES (\$501-\$2,000 VALUE)	EACH ADDITIONAL \$100	3.05	3.05	3.05	PER UNIFORM BUILDING CODE	
220	INSPECTION SERVICES	BUILDING PERMIT FEES (\$2,001-\$25,000 VALUE)	BASE	80.75	80.75	80.75	PER UNIFORM BUILDING CODE	
221	INSPECTION SERVICES	BUILDING PERMIT FEES (\$2,001-\$25,000 VALUE)	EACH ADDITIONAL \$1,000	14.00	14.00	14.00	PER UNIFORM BUILDING CODE	
222	INSPECTION SERVICES	BUILDING PERMIT FEES (\$25,001-\$50,000 VALUE)	BASE	403.25	403.25	403.25	PER UNIFORM BUILDING CODE	
223	INSPECTION SERVICES	BUILDING PERMIT FEES (\$25,001-\$50,000 VALUE)	EACH ADDITIONAL \$1,000	10.10	10.10	10.10	PER UNIFORM BUILDING CODE	
224	INSPECTION SERVICES	BUILDING PERMIT FEES (\$50,001-\$100,000 VALUE)	BASE	655.25	655.25	655.25	PER UNIFORM BUILDING CODE	
225	INSPECTION SERVICES	BUILDING PERMIT FEES (\$50,001-\$100,000 VALUE)	EACH ADDITIONAL \$1,000	7.00	7.00	7.00	PER UNIFORM BUILDING CODE	
226	INSPECTION SERVICES	BUILDING PERMIT FEES (\$100,001-\$500,000 VALUE)	BASE	1,005.25	1,005.25	1,005.25	PER UNIFORM BUILDING CODE	
227	INSPECTION SERVICES	BUILDING PERMIT FEES (\$100,001-\$500,000 VALUE)	EACH ADDITIONAL \$1,000	5.60	5.60	5.60	PER UNIFORM BUILDING CODE	
228	INSPECTION SERVICES	BUILDING PERMIT FEES (\$500,001-\$1,000,000 VALUE)	BASE	3,245.25	3,245.25	3,245.25	PER UNIFORM BUILDING CODE	

<b>CITY OF MUSKEGON</b>								
<b>Master Fee Resolution - Schedule of Fees</b>								
<b>(Effective 1/1/2010)</b>								
						<b>PROPOSED</b>		
				<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>DEPARTMENT</b>	<b>%</b>
<b>LINE</b>	<b>DEPT</b>	<b>DESCRIPTION</b>	<b>UNIT</b>	<b>FEE</b>	<b>FEE</b>	<b>FEE</b>	<b>COMMENTS</b>	<b>CHANGE</b>
229	INSPECTION SERVICES	BUILDING PERMIT FEES (\$500,001-\$1,000,000 VALUE)	EACH ADDITIONAL \$1,000	4.75	4.75	4.75	PER UNIFORM BUILDING CODE	
230	INSPECTION SERVICES	BUILDING PERMIT FEES (OVER \$1,000,000 VALUE)	BASE	5,608.75	5,608.75	5,608.75	PER UNIFORM BUILDING CODE	
231	INSPECTION SERVICES	BUILDING PERMIT FEES (OVER \$1,000,000 VALUE)	EACH ADDITIONAL \$1,000	3.65	3.65	3.65	PER UNIFORM BUILDING CODE	
232	INSPECTION SERVICES	BUILDING PERMIT (INSPECTION-SPECIAL. REINSPECTION, ETC.)	PER HOUR	60.00	60.00	60.00	MINIMUM 2 HOURS	
233	INSPECTION SERVICES	BUILDING PERMIT (PRE-MANUFACTURED RESIDENTIAL STRUCTURE)	EACH	50.00%	50.00%	50.00%	OF REGULAR BUILDING PERMIT FEE	
234	INSPECTION SERVICES	BUILDING PLAN REVIEW FEE (INCL FIRE REVIEW)	PERMIT FEE	65.00%	65.00%	65.00%	OF APPLICABLE PERMIT FEE	
235	INSPECTION SERVICES	CONSTRUCTION BOARD OF APPEALS APPLICATION FEE	EACH	100.00	100.00	100.00		
236	INSPECTION SERVICES	ELECTRICAL PERMIT (BASE PERMIT)	BASE	45.00	45.00	45.00		
237	INSPECTION SERVICES	ELECTRICAL PERMIT (BASEBOARD HEAT UNITS)	EACH	9.00	9.00	9.00		
238	INSPECTION SERVICES	ELECTRICAL PERMIT (CIRCUITS)	EACH	6.00	6.00	6.00		
239	INSPECTION SERVICES	ELECTRICAL PERMIT (DISHWASHER)	EACH	9.00	9.00	9.00		
240	INSPECTION SERVICES	ELECTRICAL PERMIT (ENERGY RETROFIT/TEMP CONTROL)	EACH	45.00	45.00	45.00		
241	INSPECTION SERVICES	ELECTRICAL PERMIT (FEEDERS, BUS DUCTS, ETC.)	EACH 50'	9.00	9.00	9.00		
242	INSPECTION SERVICES	ELECTRICAL PERMIT (FIRE ALARM 1-10 DEVICES)	EACH	75.00	75.00	75.00		
243	INSPECTION SERVICES	ELECTRICAL PERMIT (FIRE ALARM 11-20 DEVICES)	EACH	150.00	150.00	150.00		
244	INSPECTION SERVICES	ELECTRICAL PERMIT (FIRE ALARM EA. STATION OVER 20 DEV)	EACH DEVICE	8.00	8.00	8.00		
245	INSPECTION SERVICES	ELECTRICAL PERMIT (FURNACE-UNIT HEATER)	EACH	9.00	9.00	9.00		
246	INSPECTION SERVICES	ELECTRICAL PERMIT (INSPECTION-ADDITIONAL)	PER HOUR	45.00	45.00	45.00	MINIMUM 1 HOUR	
247	INSPECTION SERVICES	ELECTRICAL PERMIT (INSPECTION-FINAL)	EACH	45.00	45.00	45.00		

<b>CITY OF MUSKEGON</b>								
<b>Master Fee Resolution - Schedule of Fees</b>								
<b>(Effective 1/1/2010)</b>								
						<b>PROPOSED</b>		
				<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>DEPARTMENT</b>	<b>%</b>
<b>LINE</b>	<b>DEPT</b>	<b>DESCRIPTION</b>	<b>UNIT</b>	<b>FEE</b>	<b>FEE</b>	<b>FEE</b>	<b>COMMENTS</b>	<b>CHANGE</b>
248	INSPECTION SERVICES	ELECTRICAL PERMIT (INSPECTION-HOURLY FEE)	HOUR	60.00	60.00	60.00	MINIMUM 1 HOUR	
249	INSPECTION SERVICES	ELECTRICAL PERMIT (INSPECTION-SPECIAL/SAFETY)	HOUR	50.00	50.00	50.00	MINIMUM 1 HOUR	
250	INSPECTION SERVICES	ELECTRICAL PERMIT (KVA OR HP UP TO 20)	EACH	9.00	9.00	9.00		
251	INSPECTION SERVICES	ELECTRICAL PERMIT (KVA & HP 21 TO 50)	EACH	15.00	15.00	15.00		
252	INSPECTION SERVICES	ELECTRICAL PERMIT (KVA & HP 50 AND OVER)	EACH	18.00	18.00	18.00		
253	INSPECTION SERVICES	ELECTRICAL PERMIT (LIGHTING FIXTURES-PER 25)	EACH	10.00	10.00	10.00		
254	INSPECTION SERVICES	ELECTRICAL PERMIT (METER INSPECTION/POWER TURN-ON)	EACH	45.00	45.00	45.00		
255	INSPECTION SERVICES	ELECTRICAL PERMIT (MOBILE HOME SITE)	EACH	9.00	9.00	9.00		
256	INSPECTION SERVICES	ELECTRICAL PERMIT (POWER OUTLETS-INC RANGES, DRYERS)	EACH	10.00	10.00	10.00		
257	INSPECTION SERVICES	ELECTRICAL PERMIT (RECREATIONAL VEHICLE SITE)	EACH	8.00	8.00	8.00		
258	INSPECTION SERVICES	ELECTRICAL PERMIT (SERVICES 0 TO 200 AMP)	EACH	15.00	15.00	15.00		
259	INSPECTION SERVICES	ELECTRICAL PERMIT (SERVICES 201 TO 600 AMP)	EACH	20.00	20.00	20.00		
260	INSPECTION SERVICES	ELECTRICAL PERMIT (SERVICES 601 TO 800 AMP)	EACH	23.00	23.00	23.00		
261	INSPECTION SERVICES	ELECTRICAL PERMIT (SERVICES 801 TO 1200 AMP)	EACH	30.00	30.00	30.00		
262	INSPECTION SERVICES	ELECTRICAL PERMIT (SERVICES OVER 1200 AMP/GFI ONLY)	EACH	50.00	50.00	50.00		
263	INSPECTION SERVICES	ELECTRICAL PERMIT (SIGNS LETTER)	EACH	15.00	15.00	15.00		
264	INSPECTION SERVICES	ELECTRICAL PERMIT (SIGNS NEON)	EACH 25'	2.00	2.00	2.00		
265	INSPECTION SERVICES	ELECTRICAL PERMIT (SIGNS UNIT)	EACH	10.00	10.00	10.00		
266	INSPECTION SERVICES	ELECTRICAL PERMIT (SPECIAL CONDUIT/GROUNDING)	EACH	45.00	45.00	45.00		

<b>CITY OF MUSKEGON</b>								
<b>Master Fee Resolution - Schedule of Fees</b>								
<b>(Effective 1/1/2010)</b>								
						<b>PROPOSED</b>		
				<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>DEPARTMENT</b>	<b>%</b>
<b>LINE</b>	<b>DEPT</b>	<b>DESCRIPTION</b>	<b>UNIT</b>	<b>FEE</b>	<b>FEE</b>	<b>FEE</b>	<b>COMMENTS</b>	<b>CHANGE</b>
267	INSPECTION SERVICES	ELECTRICAL PLAN REVIEW FEE	EACH	25.00%	25.00%	25.00%	OF APPLICABLE PERMIT FEE	
268	INSPECTION SERVICES	FIRE ALARM PLAN REVIEW FEE		25.00%	25.00%	25.00%	OF PERMIT FEE FOR ANY SYSTEM OVER 10 DEVICES	
269	INSPECTION SERVICES	GARAGE MOVING FEE	EACH	200.00	200.00	200.00		
270	INSPECTION SERVICES	BUILDING MOVING FEE (EXCEPT GARAGE)	EACH	500.00	500.00	500.00		
271	INSPECTION SERVICES	RENTAL PROPERTY REGISTRATION (ANNUAL)	SINGLE UNIT	35.00	35.00	35.00	INCLUDES INSPECTION/REINSPECTION ONCE EVERY 4 YEARS	
272	INSPECTION SERVICES	RENTAL PROPERTY REGISTRATION (ANNUAL)	DUPLEX	40.00	40.00	40.00	INCLUDES INSPECTION/REINSPECTION ONCE EVERY 4 YEARS	
273	INSPECTION SERVICES	RENTAL PROPERTY REGISTRATION (ANNUAL - BASE)	3+ UNITS	50.00	50.00	50.00	INCLUDES INSPECTION/REINSPECTION ONCE EVERY 4 YEARS	
274	INSPECTION SERVICES	RENTAL PROPERTY REGISTRATION (ANNUAL - PER UNIT)	PER UNIT OVER 3	5.00	5.00	5.00	INCLUDES INSPECTION/REINSPECTION ONCE EVERY 4 YEARS	
275	INSPECTION SERVICES	RENTAL PROPERTY REGISTRATION (INSPECTION NO-SHOW)		50.00	50.00	50.00		
276	INSPECTION SERVICES	LATE FEE FOR RENTAL UNITS NOT REGISTERED BY MARCH 15	EACH VIOLATION	100.00	100.00	100.00		
277	INSPECTION SERVICES	HOUSING-WARRANT INSPECTION FEE	EACH	150.00	150.00	150.00		
278	INSPECTION SERVICES	LIQUOR LICENSE INSPECTION FEE	EACH	75.00	75.00	75.00		
279	INSPECTION SERVICES	LIQUOR LICENSE RE-INSPECTION FEE	EACH	45.00	45.00	45.00		
280	INSPECTION SERVICES	MECHANICAL PERMIT (AIR HANDLERS-COMMERCIAL HOODS)	EACH	20.00	20.00	20.00		
281	INSPECTION SERVICES	MECHANICAL PERMIT (AIR HANDLERS-OVER 10,000 CFM)	EACH	60.00	60.00	60.00		
282	INSPECTION SERVICES	MECHANICAL PERMIT (AIR HANDLERS-RES BATH & KITCHEN)	EACH	5.00	5.00	5.00		
283	INSPECTION SERVICES	MECHANICAL PERMIT (AIR HANDLERS-UNDER 10,000 CFM)	EACH	20.00	20.00	20.00		
284	INSPECTION SERVICES	MECHANICAL PERMIT (A/C & REFRIG-CHILLER)	EACH	30.00	30.00	30.00		
285	INSPECTION SERVICES	MECHANICAL PERMIT (A/C & REFRIG-COMPRESSOR)	EACH	30.00	30.00	30.00		

<b>CITY OF MUSKEGON</b>								
<b>Master Fee Resolution - Schedule of Fees</b>								
<b>(Effective 1/1/2010)</b>								
						<b>PROPOSED</b>		
				<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>DEPARTMENT</b>	<b>%</b>
<b>LINE</b>	<b>DEPT</b>	<b>DESCRIPTION</b>	<b>UNIT</b>	<b>FEE</b>	<b>FEE</b>	<b>FEE</b>	<b>COMMENTS</b>	<b>CHANGE</b>
286	INSPECTION SERVICES	MECHANICAL PERMIT (A/C & REFRIG-COOLING TOWERS)	EACH	30.00	30.00	30.00		
287	INSPECTION SERVICES	MECHANICAL PERMIT (A/C & REFRIG-EVAPORATOR COILS)	EACH	30.00	30.00	30.00		
288	INSPECTION SERVICES	MECHANICAL PERMIT (A/C & REFRIG-REFRIGERATION SPLIT SYSTEM)	EACH	30.00	30.00	30.00		
289	INSPECTION SERVICES	MECHANICAL PERMIT (BASE PERMIT)	EACH	45.00	45.00	45.00		
290	INSPECTION SERVICES	MECHANICAL PERMIT (FIRE SUPPRESSION/DUCT)	PER FOOT	0.10	0.10	0.10	\$25.00 MINIMUM FEE	
291	INSPECTION SERVICES	MECHANICAL PERMIT (FIRE SUPPRESSION/PIPING)	PER FOOT	0.10	0.10	0.10	\$25.00 MINIMUM FEE	
292	INSPECTION SERVICES	MECHANICAL PERMIT (FIRE SUPPRESSION/RESTAURANT HOODS)	EACH	150.00	150.00	150.00		
293	INSPECTION SERVICES	MECHANICAL PERMIT (FIRE SUPPRESSION/SPRINKLER HEADS)	PER HEAD	0.75	0.75	0.75	\$20.00 MINIMUM FEE	
294	INSPECTION SERVICES	MECHANICAL PERMIT (HEAT RECOVERY UNITS/THRU-WALL FAN COILS)	EACH	10.00	10.00	10.00		
295	INSPECTION SERVICES	MECHANICAL PERMIT (HEATING-BOILER CONTROLS, PUMPS)	EACH	10.00	10.00	10.00		
296	INSPECTION SERVICES	MECHANICAL PERMIT (HEATING-BOILERS)	EACH	30.00	30.00	30.00		
297	INSPECTION SERVICES	MECHANICAL PERMIT (HEATING-CHIMNEY, FACTORY BUILT)	EACH	25.00	25.00	25.00		
298	INSPECTION SERVICES	MECHANICAL PERMIT (HEATING-FLUE/VENT DAMPER)	EACH	8.00	8.00	8.00		
299	INSPECTION SERVICES	MECHANICAL PERMIT (HEATING-GAS FIRE PLACES)	EACH	20.00	20.00	20.00		
300	INSPECTION SERVICES	MECHANICAL PERMIT (HEATING-GAS PIPE TESTING NEW SERVICE)	EACH	45.00	45.00	45.00		
301	INSPECTION SERVICES	MECHANICAL PERMIT (HEATING-GAS PIPING EACH OPENING)	EACH	5.00	5.00	5.00		
302	INSPECTION SERVICES	MECHANICAL PERMIT (HEATING-GAS/OIL BURNING EQUIPMENT)	EACH	30.00	30.00	30.00		
303	INSPECTION SERVICES	MECHANICAL PERMIT (HEATING-HEAT PUMPS COMMERCIAL)	EACH	30.00	30.00	30.00		
304	INSPECTION SERVICES	MECHANICAL PERMIT (HEATING-HEAT PUMPS, COMPLETE RESIDENT)	EACH	30.00	30.00	30.00		







<b>CITY OF MUSKEGON</b>								
<b>Master Fee Resolution - Schedule of Fees</b>								
<b>(Effective 1/1/2010)</b>								
						<b>PROPOSED</b>		
<b>LINE</b>	<b>DEPT</b>	<b>DESCRIPTION</b>	<b>UNIT</b>	<b>2008 FEE</b>	<b>2009 FEE</b>	<b>2010 FEE</b>	<b>DEPARTMENT COMMENTS</b>	<b>% CHANGE</b>
343	INSPECTION SERVICES	PLUMBING PERMIT (WATER DISTRIBUTION SYSTEM--1-1/2")	EACH	30.00	30.00	30.00		
344	INSPECTION SERVICES	PLUMBING PERMIT (WATER DISTRIBUTION SYSTEM--1-1/4")	EACH	23.00	23.00	23.00		
345	INSPECTION SERVICES	PLUMBING PERMIT (WATER DISTRIBUTION SYSTEM--1")	EACH	15.00	15.00	15.00		
346	INSPECTION SERVICES	PLUMBING PERMIT (WATER DISTRIBUTION SYSTEM--2")	EACH	38.00	38.00	38.00		
347	INSPECTION SERVICES	PLUMBING PERMIT (WATER DISTRIBUTION SYSTEM--3/4")	EACH	8.00	8.00	8.00		
348	INSPECTION SERVICES	PLUMBING PERMIT (WATER DISTRIBUTION SYSTEM--OVER 2")	EACH	45.00	45.00	45.00		
349	INSPECTION SERVICES	PLUMBING PERMIT (WATER SERVICE 2" TO 6")	EACH	25.00	25.00	25.00		
350	INSPECTION SERVICES	PLUMBING PERMIT (WATER SERVICE LESS THAN 2")	EACH	10.00	10.00	10.00		
351	INSPECTION SERVICES	PLUMBING PERMIT (WATER SERVICE OVER 6")	EACH	50.00	50.00	50.00		
352	INSPECTION SERVICES	PLUMBING PLAN REVIEW FEE	EACH	25.00%	25.00%	25.00%	OF APPLICABLE PERMIT FEE	
353	INSPECTION SERVICES	PLUMBING PERMIT (GREASE TRAP INSPECTION)	EACH	45.00	45.00	45.00		
354	INSPECTION SERVICES	PROPERTY MAINTENANCE CODE APPEAL APPLICATION FEE	EACH	100.00	100.00	100.00		
355	INSPECTION SERVICES	ROOFING PERMIT (RE-ROOF OVER OLD ROOF/1LAYERS MAX)	\$100 PER SQUARE	APPLICABLE BLDG PERMIT FEE BASED ON VALUE OF SQUARES	APPLICABLE BLDG PERMIT FEE BASED ON VALUE OF SQUARES	APPLICABLE BLDG PERMIT FEE BASED ON VALUE OF SQUARES		
356	INSPECTION SERVICES	ROOFING PERMIT (STRIP THEN RE-ROOF)	\$200 PER SQUARE	APPLICABLE BLDG PERMIT FEE BASED ON VALUE OF SQUARES	APPLICABLE BLDG PERMIT FEE BASED ON VALUE OF SQUARES	APPLICABLE BLDG PERMIT FEE BASED ON VALUE OF SQUARES		
357	INSPECTION SERVICES	ROOFING PERMIT (STRIP, RE-SHEET, THEN RE-ROOF)	\$250 PER SQUARE	APPLICABLE BLDG PERMIT FEE BASED ON VALUE OF SQUARES	APPLICABLE BLDG PERMIT FEE BASED ON VALUE OF SQUARES	APPLICABLE BLDG PERMIT FEE BASED ON VALUE OF SQUARES		
358	INSPECTION SERVICES	Telecommunications Outlets	1 - 10 Outlets	50.00	50.00	50.00		
359	INSPECTION SERVICES	Telecommunications Outlets	11 - 20 Outlets	100.00	100.00	100.00		
360	INSPECTION SERVICES	Telecommunications Outlets	Over 20 Outlets - Per Outlet	2.00	2.00	2.00		
361	MARINA	20 FOOT SLIP	EACH	0.00	0.00	0.00	5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1	

<b>CITY OF MUSKEGON</b>								
<b>Master Fee Resolution - Schedule of Fees</b>								
<b>(Effective 1/1/2010)</b>								
						<b>PROPOSED</b>		
				<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>DEPARTMENT</b>	<b>%</b>
<b>LINE</b>	<b>DEPT</b>	<b>DESCRIPTION</b>	<b>UNIT</b>	<b>FEE</b>	<b>FEE</b>	<b>FEE</b>	<b>COMMENTS</b>	<b>CHANGE</b>
362	MARINA	30 FOOT SLIP	EACH	2,005.00	2,005.00	2,005.00	5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1	
363	MARINA	40 FOOT SLIP	EACH	3,050.00	3,050.00	3,050.00	5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1	
364	MARINA	60 FOOT SLIP	EACH	5,355.00	5,355.00	5,355.00	5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1	
365	MARINA	MULTIPLE SLIP RENTAL	RENT ADDITIONAL SLIP	0.00	0.00	0.00	ADDITIONAL 5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1	
366	MARINA	HARD ACCESS (SLIPS 37-46, 69) UNDER 27' ONLY	EACH	1,317.00	1,317.00	1,317.00		
367	MARINA	CLASS A MOORING	EACH	468.00	468.00	468.00	5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1	
368	MARINA	CLASS B MOORING	EACH	397.00	397.00	397.00	5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1	
369	MARINA	DAILY LAUNCH RAMP	EACH	10.00	10.00	10.00		
370	MARINA	SEASONAL LAUNCH RAMP STICKER	RESIDENT	40.00	40.00	40.00		
371	MARINA	SEASONAL LAUNCH RAMP STICKER	NON-RESIDENT	55.00	55.00	55.00		
372	MARINA	SEASONAL LAUNCH RAMP STICKER (SENIOR/HANDICAPPED)	RESIDENT	25.00	25.00	25.00		
373	MARINA	SEASONAL LAUNCH RAMP STICKER (SENIOR/HANDICAPPED)	NON-RESIDENT	40.00	40.00	40.00		
374	MARINA	END OF SEASON LAUNCH RAMP PERMIT	EACH	25.00	25.00	25.00	SOLD AFTER SEPTEMBER 15	
375	MARINA	COMMERCIAL LAUNCH RAMP PERMIT	EACH	250.00	250.00	250.00		
376	MARINA	SMALL BOAT BASIN	EACH	834.00	834.00	834.00	5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1	
377	MARINA	DRY STORAGE (RESIDENTS - CATAMARAN)	EACH	134.00	134.00	134.00		
378	MARINA	DRY STORAGE (NON-RESIDENTS - CATAMARAN)	EACH	199.00	199.00	199.00		
379	MARINA	CANOE & KAYAK STORAGE	PER SIX MONTHS	0.00	75.00	75.00	DRY STORAGE BASED ON VEHICLE LENGTH	
380	MARINA	DRY STORAGE	PER LINEAL FOOT	0.00	14.50	14.50	DRY STORAGE BASED ON VEHICLE LENGTH	

<b>CITY OF MUSKEGON</b>								
<b>Master Fee Resolution - Schedule of Fees</b>								
<b>(Effective 1/1/2010)</b>								
						<b>PROPOSED</b>		
<b>LINE</b>	<b>DEPT</b>	<b>DESCRIPTION</b>	<b>UNIT</b>	<b>2008 FEE</b>	<b>2009 FEE</b>	<b>2010 FEE</b>	<b>DEPARTMENT COMMENTS</b>	<b>% CHANGE</b>
381	MARINA	TRAILER STORAGE	EACH	60.00	60.00	60.00		
382	MARINA	PERSONAL WATERCRAFT STORAGE	EACH	65.00	65.00	65.00	DOCKAGE FEE FOR JET SKI	
383	MARINA	END OF SEASON LATE REMOVAL FEE	PER DAY MINIMUM	24.00	24.00	24.00	MINIMUM - FEE CHARGED BASED ON TRANSIENT VESSEL RATES (VESSEL LENGTH)	
384	PARKS	HACKLEY PARK PARTIES IN THE PARK	EACH EVENT	800.00	800.00	800.00	PLUS 5% OF EVENT PROFIT OVER \$5,000	
385	PARKS	MC GRAFT PARK BLDG. (CHURCH & NON-PROFIT GROUPS)	FIRST 4 HOURS	75.00	75.00	75.00		
386	PARKS	MC GRAFT PARK BLDG. (CHURCH & NON-PROFIT GROUPS)	PER ADDITIONAL HOUR	15.00	15.00	15.00		
387	PARKS	MC GRAFT PARK BLDG. (INSTRUCTIONAL PROGRAMS)	PER HOUR	25.00	25.00	25.00		
388	PARKS	MC GRAFT PARK BLDG. (WEEKDAYS NOT REGULAR GROUPS)	PER ADDITIONAL HOUR	20.00	20.00	20.00		
389	PARKS	MC GRAFT PARK BLDG. (WEEKDAYS NOT REGULAR GROUPS)	FIRST 4 HOURS	85.00	85.00	85.00		
390	PARKS	MC GRAFT PARK BLDG. (WEEKENDS NOT REGULAR GROUPS)	PER ADDITIONAL HOUR	25.00	25.00	25.00		
391	PARKS	MC GRAFT PARK BLDG. (WEEKENDS NOT REGULAR GROUPS)	FIRST 4 HOURS	105.00	105.00	105.00		
392	PARKS	MC GRAFT PARK MUSIC BOWL	HOUR	45.00	45.00	45.00		
393	PARKS	MC GRAFT PARK TENNIS COURTS (Reserved Use)	HOUR	5.00	5.00	5.00	UNLESS SEPARATE AGREEMENT	
394	PARKS	PARKS (LIGHT COSTS BALL DIAMONDS)	EACH	40.00	40.00	40.00		
395	PARKS	PARKS (MOVE BENCHES)	EACH	ACTUAL COSTS	ACTUAL COSTS	ACTUAL COSTS		
396	PARKS	PARKS (MOVE BLEACHERS)	EACH	\$25 PLUS ACTUAL COSTS	\$25 PLUS ACTUAL COSTS	\$25 PLUS ACTUAL COSTS		
397	PARKS	PARKS (MOVE PICNIC TABLES)	EACH	\$10 PLUS ACTUAL COSTS	\$10 PLUS ACTUAL COSTS	\$10 PLUS ACTUAL COSTS		
398	PARKS	PARKS (MOVE STAGE)	EACH	\$100 PLUS ACTUAL COSTS	\$100 PLUS ACTUAL COSTS	\$100 PLUS ACTUAL COSTS		
399	PARKS	PARKS (SNOW FENCE)	EACH	30.00	30.00	30.00		

<b>CITY OF MUSKEGON</b>								
<b>Master Fee Resolution - Schedule of Fees</b>								
<b>(Effective 1/1/2010)</b>								
						<b>PROPOSED</b>		
				<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>DEPARTMENT</b>	<b>%</b>
<b>LINE</b>	<b>DEPT</b>	<b>DESCRIPTION</b>	<b>UNIT</b>	<b>FEE</b>	<b>FEE</b>	<b>FEE</b>	<b>COMMENTS</b>	<b>CHANGE</b>
400	PARKS	PARKS (USE OF GARBAGE CANS)	EACH	\$5 PLUS ACTUAL COSTS	\$5 PLUS ACTUAL COSTS	\$5 PLUS ACTUAL COSTS		
401	PARKS	PARKS (PLASTIC BAGS FOR GARBAGE CANS)	EACH BAG	0.10	0.10	0.10		
402	PARKS	SPORTS FIELD RENTAL (EXCLUDES SETUP SERVICES)	PER HOUR	10.00	10.00	25.00	ORGANIZED ADULT LEAGUES	150.00%
403	PARKS	SPORTS FIELD RENTAL (EXCLUDES SETUP SERVICES)	PER EVENT	ACTUAL COSTS	ACTUAL COSTS	ACTUAL COSTS		
404	PARKS	WEDDING COORDINATION (MC GRAFT LAGOON AREA)	PER EVENT	50.00	50.00	50.00		
405	PLANNING	PRECINCT MAPS (LARGE)	EACH	30.00	30.00	30.00		
406	PLANNING	CAT CONTROL LICENSE FEE - NEUTERED CATS	ANNUAL	10.00	10.00	0.00	CONSISTENT WITH COUNTY DOG LICENSE FEE	-100.00%
407	PLANNING	CAT CONTROL LICENSE FEE - UNNEUTERED CATS	ANNUAL	40.00	50.00	0.00	CONSISTENT WITH COUNTY DOG LICENSE FEE	-100.00%
408	PLANNING	CAT CONTROL LICENSE FEE - UNNEUTERED CATS (SENIOR CITIZEN OWNER)	ANNUAL	20.00	20.00	0.00	CONSISTENT WITH COUNTY DOG LICENSE FEE	-100.00%
409	PLANNING	CAT CONTROL LICENSE FEE - LATE LICENSE (STARTING MARCH 1)	EACH OCCURRENCE	80.00	85.00	0.00	CONSISTENT WITH COUNTY DOG LICENSE FEE	-100.00%
410	PLANNING	CAT CONTROL LICENSE FEE - IMPOUND	EACH OCCURRENCE	35.00	35.00	0.00		-100.00%
411	PLANNING	MASTER PLAN COPY (CITY, DDA, LDFA) - COLOR	EACH	130.00	130.00	130.00	HARD COPY	
412	PLANNING	MASTER PLAN COPY (CITY, DDA, LDFA) - B & W	EACH	35.00	35.00	35.00	HARD COPY	
413	PLANNING	DOWNTOWN PLAN COPY	EACH	30.00	30.00	30.00	HARD COPY	
414	PLANNING	MASTER PLAN COPY (CITY, DDA, LDFA) - COLOR	EACH	0.00	0.00	15.00	PROVIDED ON CD	***NEW FEE***
415	PLANNING	MASTER PLAN COPY (CITY, DDA, LDFA) - B & W	EACH	0.00	0.00	15.00	PROVIDED ON CD	***NEW FEE***
416	PLANNING	DOWNTOWN PLAN COPY	EACH	0.00	0.00	15.00	PROVIDED ON CD	***NEW FEE***
417	PLANNING	OBSOLETE PROPERTY REHAB FILING & MONITORING FEE	EACH	1,000.00	1,000.00	1,000.00	OR 2% OF ABATED TAXES (WHICHEVER IS LESS)	
418	PLANNING	NEZ APPLICATION FEE	EACH	25.00	25.00	25.00		

<b>CITY OF MUSKEGON</b>								
<b>Master Fee Resolution - Schedule of Fees</b>								
<b>(Effective 1/1/2010)</b>								
						<b>PROPOSED</b>		
				<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>DEPARTMENT</b>	<b>%</b>
<b>LINE</b>	<b>DEPT</b>	<b>DESCRIPTION</b>	<b>UNIT</b>	<b>FEE</b>	<b>FEE</b>	<b>FEE</b>	<b>COMMENTS</b>	<b>CHANGE</b>
419	PLANNING	IFT/CFT APPLICATION FEE	EACH	1,722.00	1,722.00	1,722.00	OR 2% OF ABATED TAXES (WHICHEVER IS LESS)	
420	PLANNING	COMMERCIAL REHAB FILING/MONITORING FEE	EACH	1,000.00	1,000.00	1,000.00	OR 2% OF ABATED TAXES (WHICHEVER IS LESS)	
421	PLANNING	GROUNDWATER ORDINANCE APPLICATION FEE	EACH	500.00	500.00	500.00		
422	PLANNING	BROWNFIELD DEVELOPMENT APPLICATION FEE	EACH	2,500.00	2,500.00	2,500.00	IF TAX CAPTURE FEE BASED ON ACTUAL COSTS	
423	POLICE	POLICE REPORTS - ACCIDENT & OFFENSE (EACH ADDITIONAL PAGE)	EACH	0.25	0.25	0.25		
424	POLICE	POLICE REPORTS - ACCIDENT & OFFENSE (FIRST PAGE)	EACH	5.50	5.50	5.50		
425	POLICE	BIKE REGISTRATION (CHANGE OWNERSHIP)	EACH	2.00	2.00	2.00		
426	POLICE	BIKE REGISTRATION (DUPLICATE)	EACH	1.00	1.00	1.00		
427	POLICE	BIKE REGISTRATION (ENGRAVING)	EACH	0.00	0.00	0.00	NO CHARGE	
428	POLICE	BIKE REGISTRATION (NEW)	EACH	2.00	2.00	2.00		
429	POLICE	CITATION COPY	EACH	5.50	5.50	5.50		
430	POLICE	FALSE ALARM FEE (4TH IN YEAR)	EACH	30.00	30.00	30.00		
431	POLICE	FALSE ALARM FEE (5TH IN YEAR)	EACH	60.00	60.00	60.00		
432	POLICE	FALSE ALARM FEE (6TH OR MORE IN YEAR)	EACH	75.00	75.00	75.00		
433	POLICE	LIQUOR - SPECIAL LICENSE (45 DAYS PRIOR TO EVENT)	EACH	0.00	0.00	250.00		***NEW FEE***
434	POLICE	LIQUOR - SPECIAL LICENSE (15 - 44 DAYS PRIOR TO EVENT)	EACH	0.00	0.00	350.00		***NEW FEE***
435	POLICE	LIQUOR - SPECIAL LICENSE (UNDER 15 DAYS PRIOR TO EVENT)	EACH	0.00	0.00	NOT ISSUED		***NEW FEE***
436	POLICE	LIQUOR - TEMPORARY EXISTING ESTABLISHMENT LICENSE (45 DAYS PRIOR TO EVENT)	EACH	0.00	0.00	50.00		***NEW FEE***
437	POLICE	LIQUOR - TEMPORARY EXISTING ESTABLISHMENT LICENSE (15 - 44 DAYS PRIOR TO EVENT)	EACH	0.00	0.00	75.00		***NEW FEE***

<b>CITY OF MUSKEGON</b>								
<b>Master Fee Resolution - Schedule of Fees</b>								
<b>(Effective 1/1/2010)</b>								
						<b>PROPOSED</b>		
				<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>DEPARTMENT</b>	<b>%</b>
<b>LINE</b>	<b>DEPT</b>	<b>DESCRIPTION</b>	<b>UNIT</b>	<b>FEE</b>	<b>FEE</b>	<b>FEE</b>	<b>COMMENTS</b>	<b>CHANGE</b>
438	POLICE	LIQUOR - TEMPORARY EXISTING ESTABLISHMENT LICENSE (UNDER 15 DAYS PRIOR TO EVENT)	EACH	0.00	0.00	NOT ISSUED		***NEW FEE***
439	POLICE	LIQUOR - TEMPORARY EXISTING CLUB LICENSE (45 DAYS PRIOR TO EVENT)	EACH	0.00	0.00	50.00		***NEW FEE***
440	POLICE	LIQUOR - TEMPORARY EXISTING CLUB LICENSE (15 - 44 DAYS PRIOR TO EVENT)	EACH	0.00	0.00	75.00		***NEW FEE***
441	POLICE	LIQUOR - TEMPORARY EXISTING CLUB LICENSE (UNDER 15 DAYS PRIOR TO EVENT)	EACH	0.00	0.00	NOT ISSUED		***NEW FEE***
442	POLICE	OUIL COST RECOVERY FEE	EACH	ACTUAL COSTS	ACTUAL COSTS	ACTUAL COSTS		
443	POLICE	PHOTOGRAPH REPRODUCTION (ENLARGED)	EACH	15.00	15.00	15.00		
444	POLICE	PHOTOGRAPH REPRODUCTION (STD SIZE)	EACH	10.00	10.00	10.00		
445	POLICE	PHOTOGRAPH REPRODUCTION (CD-ROM)	EACH	5.00	5.00	5.00		
446	POLICE	VIN INSPECTION	EACH	30.00	30.00	30.00		
447	POLICE	VEHICLE IMPOUND FEE (PRIVATE)	EACH	50.00	50.00	50.00		
448	POLICE	VEHICLE IMPOUND FEE (COURT-ORDERED)	EVERY 30 DAYS	50.00	50.00	50.00		
449	RECREATION	BASEBALL (ADULT)	TEAM	1,015.00	1,218.00	1,218.00	UMPIRE COSTS INCREASED	
450	RECREATION	BASEBALL (YOUTH)	TEAM	600.00	600.00	600.00		
451	RECREATION	BASKETBALL (MEN'S CITY LEAGUE MAJOR)	TEAM	565.00	565.00	565.00		
452	RECREATION	BASKETBALL (GRADE SCHOOL PLAYER FEE)	PLAYER	25.00	25.00	25.00	\$6.00 ADDTL FOR SHORTS	
453	RECREATION	CITY TOURNAMENT (GATE ENTRY FEE)	ADULTS	2.00	2.00	2.00		
454	RECREATION	CITY TOURNAMENT (GATE ENTRY FEE)	STUDENTS	1.00	1.00	1.00		
455	RECREATION	FALL LEAGUE SOFTBALL MINOR (SLOWPITCH)	TEAM	245.00	245.00	245.00		
456	RECREATION	FALL OPEN GYM (YOUTH)	PER PERSON	1.00	1.00	2.00		100.00%

<b>CITY OF MUSKEGON</b>								
<b>Master Fee Resolution - Schedule of Fees</b>								
<b>(Effective 1/1/2010)</b>								
						<b>PROPOSED</b>		
				<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>DEPARTMENT</b>	<b>%</b>
<b>LINE</b>	<b>DEPT</b>	<b>DESCRIPTION</b>	<b>UNIT</b>	<b>FEE</b>	<b>FEE</b>	<b>FEE</b>	<b>COMMENTS</b>	<b>CHANGE</b>
457	RECREATION	FALL OPEN GYM (ADULT OR FAMILY)	PER PERSON	3.00	3.00	5.00		66.67%
458	RECREATION	HIGH SCHOOL CITY TOURNAMENT (BASEBALL)	TEAM	135.00	135.00	135.00		
459	RECREATION	HIGH SCHOOL CITY TOURNAMENT (SOFTBALL)	TEAM	165.00	165.00	165.00		
460	RECREATION	JUNIOR SUMMER TENNIS LEAGUE	TEAM	95.00	95.00	95.00		
461	RECREATION	OUTDOOR SOCCER (ADULT)	TEAM	675.00	790.00	790.00	REFEREE COSTS INCREASED	
462	RECREATION	CHANNEL SHELTER RENTAL	EACH	0.00	0.00	50.00		***NEW FEE***
463	RECREATION	PICNIC SHELTER RENTAL	RESIDENT	100.00	100.00	100.00		
464	RECREATION	DEPOSIT FOR RENTALS	EACH	0.00	0.00	25.00	REFUNDED IF CLEANUP AND OTHER RULES ADHERED TO	***NEW FEE***
465	RECREATION	PICNIC SHELTER RENTAL (200 PERSON SHELTER)	RESIDENT	125.00	125.00	125.00		
466	RECREATION	GROUPED TABLES (4) AT DRAKE-ELLIOTT (48 PEOPLE)	EACH	0.00	0.00	50.00		***NEW FEE***
467	RECREATION	WEDDING RESERVATIONS ON CITY BEACHES	EACH	0.00	0.00	100.00	40 OR LESS PARTICIPANTS; LARGER WEDDINGS TO APPLY FOR SPECIAL EVENT PERMIT	***NEW FEE***
468	RECREATION	SOFTBALL CITY TOURNAMENT	TEAM	100.00	100.00	100.00		
469	RECREATION	SOFTBALL FIELD RESERVATIONS	EACH	10.00	10.00	10.00		
470	RECREATION	SOFTBALL FIELD TOURNAMENT FEES	EACH	50.00	50.00	50.00		
471	RECREATION	SOFTBALL MASA DISTRICT TOURNAMENT	TEAM	100.00	100.00	100.00		
472	RECREATION	SOFTBALL (MAJOR MEN'S SLOWPITCH)	TEAM	755.00	755.00	755.00		
473	RECREATION	SOFTBALL (SUMMER SLOWPITCH--1 UMPIRE)	TEAM	545.00	545.00	545.00		
474	RECREATION	SWIM (LEARN TO SWIM)	NON-RESIDENT	25.00	25.00	25.00		
475	RECREATION	SWIM (LEARN TO SWIM)	RESIDENT	10.00	10.00	10.00		



<b>CITY OF MUSKEGON</b>								
<b>Master Fee Resolution - Schedule of Fees</b>								
<b>(Effective 1/1/2010)</b>								
						<b>PROPOSED</b>		
				<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>DEPARTMENT</b>	<b>%</b>
<b>LINE</b>	<b>DEPT</b>	<b>DESCRIPTION</b>	<b>UNIT</b>	<b>FEE</b>	<b>FEE</b>	<b>FEE</b>	<b>COMMENTS</b>	<b>CHANGE</b>
476	RECREATION	SWIM (OPEN SWIM YOUTH)	PER PERSON	1.00	1.00	1.00		
477	RECREATION	SWIM (OPEN SWIM ADULT OR FAMILY)	PER PERSON	3.00	3.00	3.00		
478	RECREATION	WOMEN'S BASKETBALL	TEAM	395.00	395.00	395.00		
479	RECREATION	LEISURE SERVICES MASTER PLAN	EACH	0.00	0.00	30.00	HARD COPY	***NEW FEE***
480	RECREATION	LEISURE SERVICES MASTER PLAN	EACH	0.00	0.00	15.00	CD	***NEW FEE***
481	SPECIAL EVENTS	FILM & MUSIC EVENTS ADMINISTRATION FEE	EACH	50.00	50.00	50.00		
482	SPECIAL EVENTS	ADMINISTRATIVE FEE (FIRST TIME EVENTS ONLY)	EACH	50.00	50.00	50.00		
483	SPECIAL EVENTS	ADMINISTRATIVE FEE (AT LEAST 60 DAYS PRIOR TO EVENT)	EACH	50.00	50.00	50.00		
484	SPECIAL EVENTS	ADMINISTRATIVE FEE (59-45 DAYS PRIOR TO EVENT)	EACH	150.00	150.00	150.00		
485	SPECIAL EVENTS	ADMINISTRATIVE FEE (44-30 DAYS PRIOR TO EVENT)	EACH	250.00	250.00	250.00		
486	SPECIAL EVENTS	ADMINISTRATIVE FEE (29 DAYS OR LESS PRIOR TO EVENT)	EACH	450.00	450.00	450.00		
487	SPECIAL EVENTS	CITY SERVICES (PARK RANGERS)	EACH PER HOUR	15.00	15.00	15.00		
488	SPECIAL EVENTS	CITY SERVICES (55-GAL METAL TRASH CANS)	EACH	5.00	5.00	5.00		
489	SPECIAL EVENTS	CITY SERVICES (55-GAL RUBBERMAID TRASH CANS)	EACH	10.00	10.00	10.00		
490	SPECIAL EVENTS	CITY SERVICES (PLASTIC TRASH BAGS)	PER CASE	25.00	25.00	25.00		
491	SPECIAL EVENTS	CITY SERVICES (SNOWFENCE - WOOD)	PER ROLL	30.00	30.00	30.00		
492	SPECIAL EVENTS	CITY SERVICES (SNOWFENCE - PLASTIC)	PER ROLL	25.00	25.00	25.00		
493	SPECIAL EVENTS	CITY SERVICES (FENCE POSTS)	EACH POST	3.00	3.00	3.00		
494	SPECIAL EVENTS	CITY SERVICES (PARK BENCHES)	EACH	10.00	10.00	10.00		

CITY OF MUSKEGON								
Master Fee Resolution - Schedule of Fees (Effective 1/1/2010)								
						PROPOSED		
				2008	2009	2010	DEPARTMENT	%
LINE	DEPT	DESCRIPTION	UNIT	FEE	FEE	FEE	COMMENTS	CHANGE
495	SPECIAL EVENTS	CITY SERVICES (BLEACHERS)	EACH	125.00	125.00	125.00		
496	SPECIAL EVENTS	CITY SERVICES (HANG AND REMOVE BANNER)	EACH REQUEST	50.00	450.00	450.00	EACH ADDITIONAL BANNER: \$50.00	
497	SPECIAL EVENTS	CITY SERVICES (ADJUSTABLE PARK STAGE)	EACH 4 x 8 SECTION	50.00	50.00	50.00		
498	SPECIAL EVENTS	CITY SERVICES (PICNIC TABLES)	EACH	10.00	10.00	10.00		
499	SPECIAL EVENTS	CITY SERVICES (TRAILER)	PER HOUR	25.00	25.00	25.00		
500	SPECIAL EVENTS	CITY SERVICES (EQUIPMENT RENTAL - PORTABLE PA SYSTEM; OTHER EQUIPMENT)	EACH	25.00	25.00	25.00		
501	SPECIAL EVENTS	CITY SERVICES (TURF TRUCK)	PER DAY	100.00	100.00	100.00		
502	SPECIAL EVENTS	CITY SERVICES (LABOR PARKS OR DPW STAFF)	PER HOUR	60.00	60.00	60.00		
503	SPECIAL EVENTS	CITY SERVICES (POLICE OFFICER - STRAIGHT TIME)	PER HOUR	40.00	40.00	40.00		
504	SPECIAL EVENTS	CITY SERVICES (POLICE OFFICER - 1.5 OVERTIME)	PER HOUR	60.00	60.00	60.00		
505	SPECIAL EVENTS	CITY SERVICES (POLICE OFFICER - TRIPLE OVERTIME)	PER HOUR	120.00	120.00	120.00		
506	TREASURER	DUPLICATE TAX BILL COPY (COMPUTER PRINTOUT)	EACH	2.00	3.00	3.00		
507	TREASURER	NSF CHECK/NSF ACH HANDLING CHARGE	EACH	30.00	30.00	30.00		
508	TREASURER	TAX RECEIPT INQUIRY (LESS THAN 3 YEARS OLD)	EACH	5.00	5.00	5.00		
509	TREASURER	TAX RECEIPT INQUIRY (MORE THAN 3 YEARS OLD)	EACH	12.00	12.00	12.00		
510	TREASURER	TRANSACTION SERVICE FEE (PAYMENTS MADE AT WINDOW/WO BILL)	EACH	1.00	2.00	2.00		
511	TREASURER	TRANSACTION SERVICE FEE (CREDIT CARD PAYMENTS BY PHONE)	EACH	3.00	5.00	5.00		
512	TREASURER	PETTY CASH NUISANCE FEE (FAILURE TO RETURN RECEIPTS IN TIMELY FASHION)	EACH	5.00	5.00	5.00		
513	TREASURER	PROPERTY TAX ROLL ON CD-ROM	EACH	100.00	100.00	100.00		

<b>CITY OF MUSKEGON</b>								
<b>Master Fee Resolution - Schedule of Fees</b>								
<b>(Effective 1/1/2010)</b>								
						<b>PROPOSED</b>		
<b>LINE</b>	<b>DEPT</b>	<b>DESCRIPTION</b>	<b>UNIT</b>	<b>2008 FEE</b>	<b>2009 FEE</b>	<b>2010 FEE</b>	<b>DEPARTMENT COMMENTS</b>	<b>% CHANGE</b>
514	TREASURER	PROPERTY TAX LIEN INQUIRY/LOOKUP (PERFORMED BY CITY STAFF)	EACH	15.00	20.00	35.00	PAYMENT IN ADVANCE W/CREDIT CARD REQUIRED	75.00%
515	TREASURER	PROPERTY TAX LIEN INQUIRY/LOOKUP (SELF-HELP INTERNET LOOKUP)	EACH	0.00	0.00	20.00		***NEW FEE***
516	TREASURER	PENALTY ASSESSMENT ON DELINQUENT TAXES	EACH	3.0%	3.0%	3.0%		
517	TREASURER	PROPERTY TAX ADMINISTRATION FEE (PTAF)	EACH	1.0%	1.0%	1.0%		
518	WATER FILTRATION	WATER TEST SAMPLE	PER SAMPLE	60.00	70.00	70.00	COVERS STAFF TIME AND LAB WORK	
519	WATER-SEWER	DELINQUENT PAYMENT PENALTY	PAST DUE BALANCE	10.00%	10.00%	10.00%		
520	WATER-SEWER	DELINQUENT PAYMENT PENALTY (TAX LIEN FEE)	PAST DUE BALANCE	GREATER OF 20% OR \$25.00	GREATER OF 20% OR \$25.00	GREATER OF 20% OR \$25.00		
521	WATER-SEWER	HYDRANT SERVICE (MAXIMUM 30 DAY) CONNECTION CHARGE	EACH	50.00	50.00	50.00	\$200.00 REFUNDABLE DEPOSIT ALSO REQUIRED	
522	WATER-SEWER	INSTALLATION OF STUB LINE TO PROPERTY LINE (SEWER)	EACH	800.00	800.00	800.00		
523	WATER-SEWER	INSTALLATION OF STUB LINE TO PROPERTY LINE (WATER)	EACH	800.00	800.00	800.00		
524	WATER-SEWER	METER REPLACEMENT AT OWNER'S REQUEST	EACH	ACTUAL COSTS	ACTUAL COSTS	ACTUAL COSTS		
525	WATER-SEWER	METER RESET AT OWNER'S REQUEST	EACH	35.00	35.00	35.00		
526	WATER-SEWER	METER TEST	EACH	35.00	35.00	35.00		
527	WATER-SEWER	MISSED METER APPOINTMENT	EACH	25.00	25.00	25.00		
528	WATER-SEWER	TEMPORARY (MINIMUM 30 DAY) SERVICE	EACH	25.00	25.00	25.00		
529	WATER-SEWER	TURN ON CHARGE (AFTER HOURS)	EACH	35.00	35.00	35.00		
530	WATER-SEWER	TURN ON CHARGE (REGULAR HOURS)	EACH	25.00	25.00	25.00		
531	WATER-SEWER	TURN ON CHARGE (SEASONAL USE)	EACH	12.50	12.50	12.50		
532	WATER-SEWER	UNAUTHORIZED WATER USE OR TAMPERING (MINIMUM CHARGE)	EACH	200.00	200.00	200.00		

CITY OF MUSKEGON								
Master Fee Resolution - Schedule of Fees (Effective 1/1/2010)								
						PROPOSED		
				2008	2009	2010	DEPARTMENT	%
LINE	DEPT	DESCRIPTION	UNIT	FEE	FEE	FEE	COMMENTS	CHANGE
533	WATER-SEWER	UNAUTHORIZED WATER USE (ADDITIONAL CHARGE FOR CONT'D USE)	PER DAY	20.00	20.00	20.00		
534	WATER-SEWER	BACKFLOW PREVENTER DEVICE REGISTRATION/AUDIT FEE	ANNUAL FEE-EACH DEVICE	10.00	10.00	10.00		
535	WATER-SEWER	WATER SERVICE TRUNKAGE FEE - 5/8" OR 3/4"	EACH	800.00	800.00	800.00		
536	WATER-SEWER	WATER SERVICE TRUNKAGE FEE - 1"	EACH	2,000.00	2,000.00	2,000.00		
537	WATER-SEWER	WATER SERVICE TRUNKAGE FEE - 1-1/4" OR 1-1/2"	EACH	4,000.00	4,000.00	4,000.00		
538	WATER-SEWER	WATER SERVICE TRUNKAGE FEE - 2"	EACH	6,800.00	6,800.00	6,800.00		
539	WATER-SEWER	WATER SERVICE TRUNKAGE FEE - 3"	EACH	12,800.00	12,800.00	12,800.00		
540	WATER-SEWER	WATER SERVICE TRUNKAGE FEE - 4"	EACH	20,000.00	20,000.00	20,000.00		
541	WATER-SEWER	WATER SERVICE TRUNKAGE FEE - 6"	EACH	40,000.00	40,000.00	40,000.00		
542	WATER-SEWER	WATER SERVICE TRUNKAGE FEE - GREATER THAN 6"	EACH	TBD	TBD	TBD	BASED ON CALCULATED CAPACITY	
543	WATER-SEWER	SEWER SERVICE TRUNKAGE FEE - 5/8" OR 3/4"	EACH	800.00	800.00	800.00		
544	WATER-SEWER	SEWER SERVICE TRUNKAGE FEE - 1"	EACH	2,000.00	2,000.00	2,000.00		
545	WATER-SEWER	SEWER SERVICE TRUNKAGE FEE - 1-1/4" OR 1-1/2"	EACH	4,000.00	4,000.00	4,000.00		
546	WATER-SEWER	SEWER SERVICE TRUNKAGE FEE - 2"	EACH	6,800.00	6,800.00	6,800.00		
547	WATER-SEWER	SEWER SERVICE TRUNKAGE FEE - 3"	EACH	12,800.00	12,800.00	12,800.00		
548	WATER-SEWER	SEWER SERVICE TRUNKAGE FEE - 4"	EACH	20,000.00	20,000.00	20,000.00		
549	WATER-SEWER	SEWER SERVICE TRUNKAGE FEE - 6"	EACH	40,000.00	40,000.00	40,000.00		
550	WATER-SEWER	SEWER SERVICE TRUNKAGE FEE - GREATER THAN 6"	EACH	TBD	TBD	TBD	BASED ON CALCULATED CAPACITY	
551	ZONING	SPECIAL MEETING FEE (PLANNING, ZBA)	PER REQUEST	400.00	400.00	400.00		

<b>CITY OF MUSKEGON</b>								
<b>Master Fee Resolution - Schedule of Fees</b>								
<b>(Effective 1/1/2010)</b>								
						<b>PROPOSED</b>		
				<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>DEPARTMENT</b>	<b>%</b>
<b>LINE</b>	<b>DEPT</b>	<b>DESCRIPTION</b>	<b>UNIT</b>	<b>FEE</b>	<b>FEE</b>	<b>FEE</b>	<b>COMMENTS</b>	<b>CHANGE</b>
552	ZONING	FENCE PERMIT FEE	EACH	30.00	30.00	30.00		
553	ZONING	LOT SPLIT REVIEW	EACH	30.00	30.00	30.00		
554	ZONING	ZONING, GIS MAPS (UP TO 17" x 24" )	EACH	15.00	15.00	15.00		
555	ZONING	ZONING, GIS MAPS (17" x 24" TO 34" x 44" )	EACH	25.00	25.00	25.00		
556	ZONING	PLANNED UNIT DEVELOPMENT (PUD)	EACH	500.00	500.00	500.00		
557	ZONING	SIDEWALK BENCH ENCROACHMENT	PER BENCH PER MONTH	5.00	5.00	5.00		
558	ZONING	SITE PLAN REVIEW FEE - MINOR	EACH	100.00	100.00	100.00		
559	ZONING	SITE PLAN REVIEW FEE - MAJOR	EACH	200.00	200.00	200.00		
560	ZONING	SPECIAL USE PERMIT	EACH	250.00	300.00	300.00		
561	ZONING	STREET VACATION	EACH	250.00	300.00	300.00		
562	ZONING	ZONING COMPLIANCE LETTER	EACH	25.00	30.00	30.00		
563	ZONING	ZONE CHANGE	EACH	250.00	300.00	300.00		
564	ZONING	ZONING BOARD OF APPEALS APPLICATION	EACH	300.00	300.00	300.00	COMMERCIAL/INDUSTRIAL ONLY	
565	ZONING	ZONING BOARD OF APPEALS APPLICATION	EACH	150.00	150.00	150.00	RESIDENTIAL ONLY	
566	ZONING	ZONING ORDINANCE COPY	EACH	25.00	25.00	25.00		
567	ZONING	ZONING ORDINANCE COPY W/ MAP	EACH	45.00	45.00	45.00		

Date: December 8, 2009  
To: Honorable Mayor and City Commissioners  
From: Engineering  
RE: Consideration of Bids for:  
B-238 Smith Ryerson Park Improvements

#### SUMMARY OF REQUEST:

Contingent upon MDNR's approval, award a construction contract for the Smith Ryerson Improvements (B-223) to Muskegon Quality Builders out of Muskegon Heights since they were the lowest responsible bidder with a bid price (base bid & parking lot alternate A) of \$696,870.44.

#### FINANCIAL IMPACT:

The construction cost of \$696,870.44 plus engineering which is estimated at an additional \$60,000.

#### BUDGET ACTION REQUIRED:

Revise the 2010 budget to incorporate the additional cost since this project was budgeted for \$577,000. This additional amount will come from funds previously designated for improvements at McGraft and Sheldon Parks.

#### STAFF RECOMMENDATION:

Award the construction project, base bid items and alternative A, to Muskegon Quality Builders.

#### COMMITTEE RECOMMENDATION:



**Sidock Group, Inc.**

ENGINEERS • ARCHITECTS • CONSULTANTS • PROJECT MANAGERS

November 30, 2009

Mohammed Al-Shatel  
City Engineer  
City of Muskegon  
933 Terrace  
Muskegon, MI 49440

Subject: Smith Ryerson Park Improvements Bid Recommendations

Dear Mohammed:

We have tabulated the bids for Smith Ryerson Park. The low bidder was determined by adding together the Base Bid and Alternate A Parking Lot, as specified in the construction documents. There were 11 bidders and the as read bid prices ranged from a low of \$696,870.44 to the high of \$992,900. The low bidder was Muskegon Quality Builders. Muskegon Quality Builders had a multiplication math error in their bid. The as read price was \$697,084.04 and the corrected price is \$696,870.44. Muskegon Quality Builders is the low bidder. The next lowest bidder was Colt Construction with an as read price of \$713,220.96

The construction budget for the base bid is approximately \$520,000 and the base bid by Muskegon Quality Builders was \$565,090.63. We recommend awarding the contract to the low bidder Muskegon Quality Builders.

If you have any questions regarding the bid tabulation please call.

Sincerely,

SIDOCK GROUP, INC.

*William P Frazier*

William P Frazier, P.E.  
Project Manager

Math Error

Rounding

Faxed copy of Bid Form - not legible

Changed Quantity

Award will be based on the lowest base bid.

Bid Tabulation Smith Ryerson Park Improvements

				Engineer's Estimate		Muskegon Quality Builders 2837 Peck Street Muskegon Heights, MI 49444		Colt Construction Services 2314 N. Grandview Blvd. Waukesha, WI 53188		Clifford Buck Construction 500 Irwin Avenue Muskegon, MI 49442		Wolverine Building 4045 Barden SE Grand Rapids, MI 49512		Lakewood Construction 11253 James Street Holland, MI 49424		Rockford Construction 5540 Glenwood Hills Pkwy Grand Rapids, MI 49512		DVK Construction 5031 - 68th Street SE Grand Rapids, MI 49316		Tridonn Construction 1461 Evanston Ave. Muskegon, MI 49442		Jaran Construction 2745 Alyssa Lane Allegan, MI 49010		Bultsma Excavating O-308 Lake Michigan DR Grand Rapids, MI 49534		Katerberg VerHage 3717 Michigan NE Grand Rapids, MI 49525	
Item	Description	Unit	Quantity	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
1	Mobilization and General Conditions (not to exceed 5% of contract	Lump Sum	1	\$20,000.00	\$20,000.00	\$17,528.00	\$17,528.00	\$41,371.81	\$41,371.81	\$22,000.00	\$22,000.00	\$30,060.00	\$30,060.00	\$57,051.05	\$57,051.05	\$9,063.00	\$9,063.00	\$35,000.00	\$35,000.00	\$29,600.00	\$29,600.00	\$29,124.85	\$29,124.85	\$2,992.00	\$2,992.00	\$20,525.25	\$20,525.25
2	Tree Removal, 8 inch to 18 inch	Each	2	\$200.00	\$400.00	\$375.00	\$750.00	\$216.00	\$432.00	\$200.00	\$400.00	\$200.40	\$400.80	\$386.25	\$772.50	\$412.50	\$825.00	\$204.00	\$408.00	\$215.00	\$430.00	\$200.00	\$400.00	\$133.00	\$266.00	\$400.00	\$800.00
3	Site Clearing - Base Bid	Acre	3	\$2,000.00	\$6,000.00	\$600.00	\$1,800.00	\$810.00	\$2,430.00	\$1,000.00	\$3,000.00	\$601.20	\$1,803.60	\$618.00	\$1,854.00	\$660.00	\$1,980.00	\$1,020.33	\$3,060.99	\$1,075.00	\$3,225.00	\$900.00	\$2,700.00	\$2,800.00	\$8,400.00	\$900.00	\$2,700.00
4	Pavement Removal - Base Bid	Square Yard	2779	\$1.25	\$3,473.75	\$2.50	\$6,947.50	\$0.92	\$2,556.68	\$1.35	\$3,751.65	\$1.35	\$3,751.65	\$2.58	\$7,156.48	\$2.75	\$7,642.25	\$1.63	\$4,529.77	\$1.72	\$4,779.88	\$1.88	\$5,224.52	\$1.99	\$5,530.21	\$1.75	\$4,863.25
5	Removal, Basketball Poles	Each	4	\$125.00	\$500.00	\$150.00	\$600.00	\$54.00	\$216.00	\$43.00	\$172.00	\$200.40	\$801.60	\$154.50	\$618.00	\$165.00	\$660.00	\$43.75	\$175.00	\$46.22	\$184.88	\$100.00	\$400.00	\$351.00	\$1,404.00	\$50.00	\$200.00
6	Removal, Site Lighting Poles	Each	2	\$100.00	\$200.00	\$150.00	\$300.00	\$216.00	\$432.00	\$300.00	\$600.00	\$350.70	\$701.40	\$257.50	\$515.00	\$165.00	\$330.00	\$389.00	\$778.00	\$322.50	\$645.00	\$100.00	\$200.00	\$395.00	\$790.00	\$150.00	\$300.00
7	Fence Removal	Foot	369	\$3.00	\$1,107.00	\$3.50	\$1,291.50	\$1.62	\$597.78	\$1.50	\$553.50	\$2.00	\$738.00	\$3.61	\$1,330.25	\$3.85	\$1,420.65	\$1.53	\$564.57	\$1.61	\$594.09	\$2.50	\$922.50	\$4.11	\$1,516.59	\$3.00	\$1,107.00
8	Removal, Baseball Backstop	Each	2	\$325.00	\$650.00	\$275.00	\$550.00	\$162.00	\$324.00	\$300.00	\$600.00	\$350.70	\$701.40	\$283.25	\$566.50	\$302.50	\$605.00	\$306.00	\$306.00	\$322.50	\$645.00	\$600.00	\$1,200.00	\$220.00	\$440.00	\$250.00	\$500.00
9	Removal, Benches	Lump Sum	1	\$100.00	\$100.00	\$150.00	\$150.00	\$108.00	\$108.00	\$200.00	\$200.00	\$501.00	\$501.00	\$154.50	\$154.50	\$165.00	\$165.00	\$306.00	\$306.00	\$107.50	\$107.50	\$200.00	\$200.00	\$2,585.00	\$2,585.00	\$200.00	\$200.00
10	Removal, Posts	Lump Sum	1	\$300.00	\$300.00	\$150.00	\$150.00	\$81.00	\$81.00	\$100.00	\$100.00	\$50.10	\$50.10	\$154.50	\$154.50	\$185.00	\$185.00	\$510.00	\$510.00	\$107.50	\$107.50	\$500.00	\$500.00	\$1,131.00	\$1,131.00	\$200.00	\$200.00
11	Remove, Existing Electric Meter	Lump Sum	1	\$400.00	\$400.00	\$300.00	\$300.00	\$243.00	\$243.00	\$300.00	\$300.00	\$100.20	\$100.20	\$103.00	\$103.00	\$330.00	\$330.00	\$306.00	\$306.00	\$322.50	\$322.50	\$500.00	\$500.00	\$744.00	\$744.00	\$250.00	\$250.00
12	Remove Existing Water Meter	Lump Sum	1	\$500.00	\$500.00	\$400.00	\$400.00	\$243.00	\$243.00	\$300.00	\$300.00	\$150.30	\$150.30	\$206.00	\$206.00	\$330.00	\$330.00	\$1,530.00	\$1,530.00	\$475.00	\$475.00	\$500.00	\$500.00	\$744.00	\$744.00	\$500.00	\$500.00
13	Dewatering	Lump Sum	1	\$5,000.00	\$5,000.00	\$1,500.00	\$1,500.00	\$3,240.00	\$3,240.00	\$3,500.00	\$3,500.00	\$1,661.67	\$1,661.67	\$1,545.00	\$1,545.00	\$1,650.00	\$1,650.00	\$2,551.00	\$2,551.00	\$4,300.00	\$4,300.00	\$4,000.00	\$4,000.00	\$2,127.00	\$2,127.00	\$13,000.00	\$13,000.00
14	Site Grading - Base Bid	Lump Sum	1	\$30,000.00	\$30,000.00	\$54,500.00	\$54,500.00	\$27,000.00	\$27,000.00	\$54,885.00	\$54,885.00	\$60,374.02	\$60,374.02	\$26,135.00	\$26,135.00	\$59,950.00	\$59,950.00	\$22,243.00	\$22,243.00	\$21,500.00	\$21,500.00	\$40,000.00	\$40,000.00	\$45,090.00	\$45,090.00	\$138,230.00	\$138,230.00
15	Timber Pile	Each	8	\$800.00	\$6,400.00	\$1,125.00	\$9,000.00	\$1,080.00	\$8,640.00	\$1,115.00	\$8,920.00	\$879.26	\$7,034.08	\$1,148.45	\$9,187.60	\$1,250.00	\$10,000.00	\$1,138.00	\$9,104.00	\$1,198.62	\$9,588.96	\$1,200.00	\$9,600.00	\$1,197.00	\$9,576.00	\$1,250.00	\$10,000.00
16	Maintenance Gravel	Cubic Yard	500	\$10.00	\$5,000.00	\$4.50	\$2,250.00	\$3.94	\$1,970.00	\$15.00	\$7,500.00	\$4.51	\$2,255.00	\$4.64	\$2,317.50	\$4.95	\$2,475.00	\$22.44	\$11,220.00	\$23.65	\$11,825.00	\$6.00	\$3,000.00	\$14.36	\$7,180.00	\$22.00	\$11,000.00
17	Aggregate Base Coarse 22A, 4 inch	Square Yard	4489	\$4.50	\$20,200.50	\$2.75	\$12,344.75	\$2.91	\$13,062.99	\$4.00	\$17,956.00	\$2.51	\$11,267.39	\$2.83	\$12,715.09	\$3.03	\$13,601.67	\$2.75	\$12,344.75	\$3.54	\$15,891.06	\$5.00	\$22,445.00	\$3.49	\$15,666.61	\$4.00	\$17,956.00
18	HMA, 3C - Base Bid	Ton	266	\$70.00	\$18,620.00	\$69.23	\$18,415.18	\$64.80	\$17,236.80	\$59.10	\$17,520.60	\$64.29	\$17,101.14	\$60.87	\$16,192.62	\$65.01	\$16,119.60	\$63.53	\$16,898.98	\$63.00	\$16,758.00	\$63.00	\$16,758.00	\$63.00	\$16,758.00	\$62.00	\$16,492.00
19	HMA, 36A, Bicycle Path	Ton	221	\$75.00	\$16,575.00	\$64.30	\$14,210.30	\$74.52	\$16,468.92	\$64.30	\$14,210.30	\$70.53	\$15,587.13	\$78.78	\$17,411.11	\$70.73	\$15,631.33	\$66.94	\$14,793.74	\$69.12	\$15,275.52	\$75.00	\$16,575.00	\$69.00	\$15,249.00	\$67.50	\$14,917.50
20	Concrete Sidewalk, 4 inch	Square Foot	1440	\$3.00	\$4,320.00	\$2.43	\$3,499.20	\$2.70	\$3,888.00	\$2.40	\$3,456.00	\$2.23	\$3,211.20	\$2.50	\$3,607.00	\$3.96	\$5,702.40	\$3.57	\$5,140.80	\$2.58	\$3,715.20	\$3.20	\$4,608.00	\$2.67	\$3,844.80	\$2.70	\$3,888.00
21	Concrete Slab, Picnic Shelter, 5 inch	Square Foot	3560	\$3.50	\$12,460.00	\$2.70	\$9,612.00	\$3.24	\$11,534.40	\$2.60	\$9,256.00	\$2.67	\$9,505.20	\$2.84	\$10,120.72	\$3.29	\$15,272.40	\$3.13	\$11,142.80	\$2.80	\$9,968.00	\$3.40	\$12,104.00	\$2.90	\$10,324.00	\$2.95	\$10,502.00
22	Concrete Slab, Basketball Courts, 4 Inch	Square Foot	14040	\$3.00	\$42,120.00	\$2.28	\$32,011.20	\$2.54	\$35,661.60	\$2.30	\$32,292.00	\$2.22	\$31,168.00	\$2.34	\$32,873.26	\$3.03	\$42,541.20	\$2.89	\$40,575.60	\$2.58	\$36,223.20	\$3.00	\$42,120.00	\$2.67	\$37,486.80	\$2.35	\$32,994.00
23	Outlook and Ramp	Each	1	\$7,000.00	\$7,000.00	\$13,158.00	\$13,158.00	\$12,960.00	\$12,960.00	\$12,852.00	\$12,852.00	\$20,340.60	\$20,340.60	\$16,274.00	\$16,274.00	\$21,888.50	\$21,888.50	\$20,027.00	\$20,027.00	\$18,347.00	\$18,347.00	\$14,000.00	\$14,000.00	\$23,832.00	\$23,832.00	\$12,000.00	\$12,000.00
24	Concession Stand and Restroom Facility	Lump Sum	1	\$150,000.00	\$150,000.00																						



**Commission Meeting Date: December 8, 2009**

**Date:** November 30, 2009  
**To:** Honorable Mayor and City Commissioners  
**From:** Planning & Economic Development *UBC*  
**RE:** Maintenance Access Easement for a portion of Lakeshore Trail

---

**SUMMARY OF REQUEST:**

Request to grant a maintenance access easement to the Muskegon Rescue Mission for the portion of Lakeshore Trail that is adjacent to the Rescue Mission's men's facility. The property is located between Park and Seventh Streets. This easement would allow the Rescue Mission to utilize the zero lot line option in the Zoning Ordinance to construct their new facility. The zero lot line option allows the new principal buildings to be erected on either the rear or one side lot line, under certain conditions. One of these conditions requires the granting of a maintenance access easement from the adjacent property owner.

**FINANCIAL IMPACT:**

None

**BUDGET ACTION REQUIRED:**

None

**STAFF RECOMMENDATION:**

Staff recommends approval of the maintenance access easement.

**COMMITTEE RECOMMENDATION:**

## **Easement Maintenance Agreement**

This Agreement ("Agreement") is made effective on \_\_\_\_\_, 20\_\_ ("Effective Date") by and among the City of Muskegon, a Michigan municipal corporation, 933 Terrace Street, Muskegon, MI 49440 ("City"), and the Muskegon Rescue Mission, a Michigan Non-Profit Corporation, of 1691 Peck Street, Muskegon, MI 49441 ("Rescue Mission"). City and Rescue Mission, and their respective successors and assigns, may each be referred to as a "Party" or collectively as "Parties."

### **Background**

WHEREAS, Rescue Mission owns a parcel of real property located at 400 W. Laketon Ave., Muskegon, MI, 49441, legally described on **Exhibit A** ("Rescue Mission's Parcel"), which is directly adjacent to the City's bike path, legally described on **Exhibit B** ("City's Parcel"). Rescue Mission's Parcel abuts City's Parcel as depicted on the Survey, **Exhibit C**.

WHEREAS, Rescue Mission wishes to erect a new structure on Rescue Mission's Parcel such that one wall of the new structure will stand on the lot line dividing Rescue Mission's Parcel from City's Parcel.

WHEREAS, as a condition to erecting a building on the lot line, referred to as a "zero lot line option," the relevant zoning ordinance requires that a maintenance access easement be granted by the adjacent property owner, City, and recorded with the County Register of Deeds.

**In consideration of the mutual promises of the parties set forth in this Agreement and other valuable consideration, the receipt and adequacy of which are acknowledged, the parties agree as follows:**

- 1) **Grant of Easement.** In consideration of payment by Rescue Mission to City in the amount of \$1.00 and other valuable consideration, City grants to Rescue Mission a non-exclusive access maintenance easement on and over City's Parcel where Rescue Mission's and City's Parcels adjoin.
- 2) **Purpose.** The Easement will be used by Rescue Mission for purposes of constructing, maintaining, repairing, and reconstructing the structure built on the lot line between City's Parcel and Rescue Mission's Parcel.

- 3) **Structures.** No permanent or temporary structures of any kind shall be erected on the easement granted by this conveyance. City retains all of its other respective property rights in City's Parcel, including, but not limited to, the right to utilize the property, except as limited herein.
- 4) **Warranty of Parties.** The parties warrant that they have the right and authority to enter into this Agreement.
- 5) **Repair.** On completion of the construction, maintenance, replacement or repairs, the Rescue Mission will restore the easement property to a similar condition as it was prior to such construction, maintenance, replacement or repairs without cost to City. The Rescue Mission shall use reasonable care to protect landscaping and paved surfaces and shall restore to grade all lawn areas and repave with like quality material any paved areas in the easement, damaged by the Rescue Mission's exercise of its rights under the easement. Rescue Mission shall promptly repair any damage to City's Parcel caused by Rescue Mission's employees, contractors, tenants, subtenants, invitees, agents or representatives.
- 6) **Drainage.** No drainage, run-off, discharge from roofs, gutters or otherwise may be discharged or redirected in any fashion from Rescue Mission's Parcel onto City's Parcel as a result of erecting a structure on the lot line between City's Parcel and Rescue Mission's Parcel.
- 7) **No Encumbrances to Pathway Traffic.** At no time during construction or maintenance of the structure on Rescue Mission's Parcel shall the bike or pedestrian traffic on City's Parcel be hindered such that bikers and pedestrians cannot freely use the pathway.
- 8) **Indemnity.** Rescue Mission agrees to indemnify City and save it from and against any and all liability, claims, damages, losses, judgments, suits, decrees, costs, and expenses, including reasonable attorney fees, that arise out of all acts or omissions, as the case may be, related to the use of the easement.
- 9) **Insurance.** Rescue Mission shall maintain or cause to be maintained a policy of commercial general liability insurance with limits of not less than \_\_\_\_\_ dollars (\$\_\_\_\_\_) and shall name City as an additional insured. Such policy shall be issued by entities with an A.M. Best Rating of A-VII or higher. Rescue Mission shall provide a certificate of insurance to City within fifteen (15) days of a written request.
- 10) **Event of Default.** In the event of a breach of the terms of this Agreement, the non-defaulting Party shall send a written notice of default to the defaulting Party. The notice shall describe the default and the action necessary to cure. In the event the default continues for a period of ten (10) days after receipt by the defaulting Party of written notice of the same (except in cases of emergency where an imminent threat exists to person or property, in which case notice by telephone or fax is deemed sufficient under this Agreement, with no cure period required), the non-defaulting Party shall be entitled to cure the default specified in the notice in addition to all remedies at law or in equity.

All reasonable expenses required to cure the default shall be paid by the defaulting Party within thirty (30) days after receipt of written evidence confirming the payment of such expenses. Any sums remaining unpaid after expiration of such thirty (30) day period shall accrue interest at the Default Rate (as defined herein), and shall be payable upon demand, together with reasonable attorney fees incurred in connection with the collection of such sums. In addition to other rights and remedies hereunder or at law or in equity, and without limitation of any of the foregoing, each of the Parties hereto shall be entitled to enjoin any breach or threatened breach by any other Party hereto of any covenant, agreement, term, provision, or condition hereof.

**Default Interest.** All sums due and owing under this Agreement which are not paid on or before the date the same is due and payable, shall bear interest at the rate (the "Default Rate") of three percent (3%) per annum over the prime rate of interest published from time to time in the Money Rates Section of the Wall Street Journal or such similar publication (but in no event exceeding the maximum lawful rate of interest) from the date the same is due and payable until the date of reimbursement.

11) **Notices.** All notices, approvals, consents and other communications required under this Agreement shall be in writing and shall be deemed given: (i) when delivered in person; (ii) when sent by fax or email if such fax number or email address is provided below (the sender shall also send a hard copy following the fax or email; however, the notice shall be effective upon the transmission of the fax or email); (iii) one day after depositing in the custody of a nationally-recognized receipted overnight delivery service with delivery fees prepaid; or (iv) five days after posting in the United States Mail first-class, postage prepaid. Notices shall be sent to the Parties as follows:

<b><u>City:</u></b>	<b><u>Rescue Mission:</u></b>
City Manager	Executive Director
City of Muskegon	Muskegon Rescue Mission
933 Terrace Street	1691 Peck Street
Muskegon, MI 49440	Muskegon, MI 49441

- 12) **Binding Effect.** This Easement Agreement shall bind the parties, and their successors and assigns.
- 13) **Recording.** The parties shall record this Agreement with the Muskegon County Register of Deeds, and Rescue Mission shall pay all recording costs.
- 14) **Michigan Law.** This Easement Agreement shall be construed and enforced in accordance with the laws of the State of Michigan applicable to contracts made and to be performed within the State of Michigan.
- 15) **Entire Agreement.** This Agreement and the attached exhibits constitute the entire agreement as to this matter between the parties and supersede all prior agreements and understandings, both written and oral, with respect to the subject matter hereof.

## 16) General Provisions.

a. **Severability.** Should any one or more of the provisions of this Agreement be determined to be invalid, unlawful, or unenforceable in any respect, the validity, legality, and enforceability of the remaining provisions of this Agreement shall not in any way be impaired or affected.

b. **Entire Agreement.** This Agreement shall constitute the entire agreement, and shall supersede any other agreements, written or oral, that may have been made or entered into, by and between the Parties with respect to the Easements referenced in this Agreement and shall not be modified or amended except in a subsequent writing signed by the Party against whom enforcement is sought.

c. **Binding Effect.** This Agreement shall be binding upon, and inure to the benefit of and be enforceable by, the Parties, all of their respective affiliated companies, partnerships, joint ventures, etc., and their permitted successors and assigns.

d. **Counterparts/Electronic Signatures.** This Agreement may be executed in counterparts, and each set of duly delivered identical counterparts, which include all signatories shall be deemed to be one original document. Electronic signatures are binding on the Parties with the same legal effect as an originally signed document.

e. **Full Execution.** This Agreement requires the signature of all Parties. Until fully executed, on a single copy or in counterparts, this Agreement is of no binding force or effect and if not fully executed, this Agreement is void.

f. **Non-Waiver.** No waiver by any Party of any provision of this Agreement shall constitute a waiver by such Party of such provision on any other occasion or a waiver by such Party of any other provision of this Agreement. No failure to insist upon or to enforce any provision of this Agreement shall constitute or be interpreted as a waiver thereof.

g. **Duration.** The easement hereby granted shall be perpetual in duration and may not be changed, amended, modified, canceled or terminated, except by an instrument in writing executed by the then owner(s) of the parcels described on **Exhibits A and B.**

h. **Assignment or Delegation.** This agreement may not be assigned or delegated without the express written agreement of all Parties.

i. **No Partnership.** This Agreement shall not create an association, partnership, joint venture or a principal and agency relationship between any of the Parties or any other person or entity.

j. **No Public Dedication.** Nothing contained herein shall be deemed to be a public gift or dedication of all or any part of the easement, it being the intent of the Parties that this Agreement is private and strictly limited to the purposes expressed herein.

This Agreement was entered into on the date set forth above.

**GRANTOR:**

**City of Muskegon**, a Michigan municipal corporation

By: \_\_\_\_\_  
Stephen J. Warmington, Mayor

By: \_\_\_\_\_  
Ann Marie Becker, MMC, Clerk

STATE OF MICHIGAN  
COUNTY OF MUSKEGON

On \_\_\_\_\_, 2009, before me a notary public, personally appeared **Stephen J. Warmington, Mayor**, and **Ann Marie Becker, MMC, Clerk**, of the **City of Muskegon**, a Michigan Municipal Corporation, who acknowledged the above instrument on behalf of the City of Muskegon.

\_\_\_\_\_, Notary Public  
Muskegon County, Michigan  
My Comm. Expires: \_\_\_\_\_  
Acting in Muskegon County, Michigan

**GRANTEE:**

**Muskegon Rescue Mission**, a Michigan nonprofit corporation

By: \_\_\_\_\_

Its: President

STATE OF MICHIGAN  
COUNTY OF MUSKEGON

On \_\_\_\_\_, 20\_\_\_\_, before me, a notary public, personally appeared \_\_\_\_\_, **President of Muskegon Rescue Mission**, a Michigan nonprofit corporation, who acknowledged the execution of the within instrument on behalf of Muskegon Rescue Mission.

\_\_\_\_\_, Notary Public  
Muskegon County, Michigan  
My Comm. Expires: \_\_\_\_\_  
Acting in Muskegon County, Michigan

PREPARED BY AND WHEN RECORDED RETURN TO:

John C. Schrier  
PARMENTER O'TOOLE  
P.O. Box 786  
Muskegon, MI 49443-0786  
Phone: (231) 722-1621

## **Exhibit A**

### **Legal Description of Rescue Mission's Parcel**

Lot 3, Block 460 of the Revised Plat of 1903 as recorded in Liber 3 of Plats, Page 72, Muskegon County Records

and

Lot 4, Block 460 of the Revised Plat of 1903 as recorded in Liber 3 of Plats, Page 72, Muskegon County Records



## **Exhibit B**

### **Legal Description of City's Property**

- Insert Bike Path Description -

## **Exhibit C**

### **Survey**

## **Exhibit D**

### **Site Plan**

**Commission Meeting Date: December 8, 2009**

**Date: December 2, 2009**  
**To: Honorable Mayor and City Commissioners**  
**From: Planning & Economic Development**  
**RE: House Move Request – 1035 Pine St.**

---

**SUMMARY OF REQUEST:**

The owner of 1035 Pine St., Clement Coulombe, has plans to move the house to the vacant lot he owns at 517 W. Webster Ave. He is requesting that the City lower its estimated charge of \$9,000 - \$10,000 for assistance in the move.

**FINANCIAL IMPACT:**

None

**BUDGET ACTION REQUIRED:**

None

**STAFF RECOMMENDATION:**

To deny the request of lowering the estimated charges.

**COMMITTEE RECOMMENDATION:**

None

Clément E. Coulombe  
1135 Fifth St  
Muskegon, MI 49440  
Tel: 231-727-1981  
Cell: 616-638-1981  
[clementcoulombe@hotmail.com](mailto:clementcoulombe@hotmail.com)

11/22/2009

City of Muskegon  
Muskegon, MI 49442

Subject: Spoelman historical home located at 1035 Pine Street, Muskegon, MI

Honorable Mayor Warmington and City Commissioners:

This letter is to request assistance and support from the City of Muskegon in saving the above-reference home. The latter was originally a single family home which was converted later into a rental duplex, and has now been condemned for several years. My objective is to relocate the house, before the end of the year 2009, at 517 W. Webster Avenue, a vacant lot I currently own. The location is in close proximity to the Historical District and is part of the Neighborhood Empowerment Zone.

With the assistance of Dan Dietz from Dietz Engineering and my friend, neighbor and builder Jon Rolewicz, we have investigated the costs in moving the house as well as to rehabilitate it to living conditions. Despite the poor outside condition of the front and back porches which will be rebuilt, the structural frame of the house itself is in very strong and stable condition. No new homes built nowadays can compete with it. Features of the house include original wood floors that have never been exposed and original wood molding consisting of oak and yellow pine. I would like to convert this house back to a single family home, intended for my own personal use. The proposed location has a full buildable lot (66 frontages x 132') which I do not have at my current address.

The decision in making this project feasible lies on the sunk costs of moving the house. Costs of moving houses downtown have drastically increased compared to houses that were previously moved. For instance the City of Muskegon provided us with an estimate of about \$9-10,000 to oversee the moving of the house by employees that are already being paid by tax dollars from the City of Muskegon residents, including Jon and I. The estimate received from the City is the second highest of all costs involved in the move, after Dietz Engineering cost of \$14,800 which includes permit. In the past, the City waived the fees to allow saving historical homes to become part of Downtown Muskegon through the Infill Program. The latter is at risk if excessive costs from public works or utilities are not kept under control. I also would like to bring to the Commission's attention that costs of some utility companies have also increased drastically from prior recent houses moved, even though they will be using the same

route on a shorter distance where trees were previously trimmed. For instance, proposed cost from Consumers Energy is 10 times higher than a downtown house moved within the last 5 years. I question whether these costs are predatory or being assessed to take advantage of consumers in my situation. Jon has been working diligently in reducing these sunk moving costs to be within an acceptable range which would justify the saving of this house.

The impact of the Infill Program in Downtown Muskegon has been beneficial and I strongly believe that it should be continued. The Spoelman house is a great opportunity to save a beautiful historical home. History cannot be rebuilt. Downtown Muskegon still has quite a few lots that are available for historical homes to be preserved and help make Downtown Muskegon beautiful. Vacant lots in a city are like a smile with missing teeth, it is just not attractive. The feasibility of the project is dependent in part upon the City of Muskegon to waive their costs such as what was done in the past. The City of Muskegon will benefit in many ways by contributing to the historical preservation of a historical home, improving Downtown Muskegon, and having another home contributing to property tax revenues and services, not to mention the opportunity of the Pine Street commercial property to be redeveloped for other uses. As a current resident of Downtown Muskegon, I kindly request the City of Muskegon to support me in this endeavor.

Sincerely,

Clément E. Coulombe  
Muskegon Resident



**Commission Meeting Date: November 24, 2009**

**Date: November 24, 2009**  
**To: Honorable Mayor and City Commissioners**  
**From: Planning & Economic Development**  
**RE: Disclosure of Conflict of Interest - Marine Tap Room**

---

SUMMARY OF REQUEST:

The Marine Tap Room, 1983 Lakeshore Dr., owned by Mayor Steve Warmington, has applied for a Façade Improvement Grant from the City of Muskegon. Since it is a City official requesting these funds, Community Development Block Grant guidelines require the City to disclose this information to the public. The applicant is requesting acknowledgement of this conflict of interest and approval of the grant funding. The Façade Improvement Grant is a 50/50 matching grant, with a maximum \$5,000 award. This façade improvement project would include installation of vinyl siding to the east side and rear of the building and replacement of the awning. Project estimates total \$14,400 in improvements, which would qualify the applicant for the maximum \$5,000 match.

FINANCIAL IMPACT:

None

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

For the Commission to acknowledge and disclose the conflict of interest and approve the grant request.

COMMITTEE RECOMMENDATION:

None



# **NOTICE**

## **City Commission Meetings City of Muskegon**

**PLEASE TAKE NOTICE** that the City Commission of the City of Muskegon, 933 Terrace St., Muskegon, MI, telephone 724-6705 will hold a Regular Worksession meeting on Monday, December 7, 2009 at 5:30 p.m. and a Regular Commission meeting on Tuesday, December 8, 2009 at 5:30 p.m. in the City Commission Chambers in City Hall, 933 Terrace St., Muskegon, MI.

The City Commission will consider Mayor Warmington's intent and application for a City of Muskegon Façade Improvement Grant in the amount of \$5,000 for his business located at 1983 Lakeshore Drive, Muskegon, MI. Said item will be placed on the December 7, 2009 Worksession meeting and the City Commission may choose to take action that evening. If no action is taken, this item will be considered at the Tuesday, December 8, 2009 City Commission meeting. A copy of the letter of intent is attached to said notice.

This notice is given in compliance with Act No. 267 of the Public Acts of Michigan, 1976.

Ann Marie Becker, MMC  
City Clerk

**ADA POLICY:** The City will provide necessary appropriate auxiliary aids and services to individuals with disabilities who want to attend the meeting upon twenty-four (24) HOUR NOTICE TO THE City of Muskegon. Please contact Ann Marie Becker, City Clerk, 933 Terrace St., Muskegon MI, 49440 or by calling (231) 724-6705 or TDD 724-6773.

Ann Marie Becker, MMC  
City Clerk

Please accept this letter and accompanying paperwork as a letter of intent and application for a City of Muskegon Façade Improvement Grant for the amount of \$5,000.00. If the grant is approved this façade makeover will have a positive impact on the Lakeside Business District, and therefore the community as a whole. This improvement will be a nice fit and be consistent with the new facades located at 1959 thru 1967 Lakeshore Dr., shown on exhibit 1 and 2, ( Gibner building), and 2007 Lakeshore Dr. shown on exhibit 3 (Ghezzis Market).

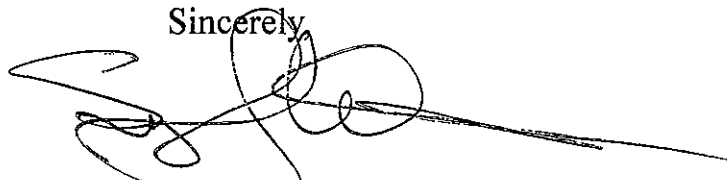
As the property owner for the previous 20 years, we have been committed to property maintenance and believe that if the grant is approved and the project is completed, that exterior maintenance costs should be less over time, allowing for other positive improvements. In the past, the area for the façade improvements have been repainted as needed. In 2007 the mural shown on exhibit 5 was added at a cost of \$600.00. This past July all of the second story windows were replaced at a cost of \$4,200.00, and in August the parking lot was seal coated and striped at a cost of \$1,800.00.

The proposed project will include a new façade on the east side of the building and removal of the existing front entry awning, shown on exhibits 5 and 7. As shown on the attached quote, item B, and sketch exhibit 7 a new front entry covering will be built, extending 6 feet on each side of the corner at a cost of \$3,600.00.. The improvement on the east side of the building will include the removal of the two old air conditioners and overhead light, shown on exhibit 7, on top and to either side of the mural. The east side wall than will be furred out and insulated, and than covered with 25 ft. length vinyl siding. A contrasting color that matches the new windows (almond) will frame the building, similar to the white framing shown on exhibit 2 of the building across the street.

Additionally, the framing material will also extend across the middle of the building and appear to split the building into three equal parts, as shown an exhibit 8. I believe this will provide a great look, instead of just a solid colored wall if just painted. The cost of this part of the project as shown as item A on the attached quote is \$8,800.00. Also shown on exhibit 8 are three lights. These are not included in these costs, however the electrical contractor verbally estimated the cost of the lights and installation to be between \$1,000.00-\$1,500.00.

If the grant is approved, the work will begin immediately as the contractor is slow between Thanksgiving and the new year, and gave a very reasonable bid to keep his employees working. If the grant cannot be awarded the project will discontinued. I am willing to make the investment based on the great quote and grant approval. Thank-you for your consideration.

Sincerely

A handwritten signature in black ink, appearing to read 'Steve Warmington', with a long horizontal flourish extending to the right.

Steve Warmington  
Marine Tap Room

Michael L. Rolf  
Thomas H. Thornhill  
George W. Johnson  
W. Brad Groom  
Eric R. Gielow  
John C. Schrier  
Christopher L. Kelly  
Linda S. Kaare  
James R. Scheuerle  
William J. Meier  
Keith L. McEvoy  
Anna Urlick Duggins  
Scott M. Knowlton

**PARMENTER O'TOOLE**

*Attorneys at Law*

601 Terrace Street ■ P.O. Box 786 ■ Muskegon, Michigan 49443-0786  
Phone 231.722.1621 ■ Fax 231.722.7866 or 231.728.2206  
[www.Parmenterlaw.com](http://www.Parmenterlaw.com)

RECEIVED

NOV 24 2009

MUSKEGON  
CITY MANAGER'S OFFICE

Jeffery A. Jacobson  
Nancy Ann Hornacek  
Adam G. Zuwerink  
Douglas J. Winkle  
Michelle R. Heckman  
Rachel L. Terpstra

Of Counsel  
Eric J. Fauri  
John M. Briggs, III  
Michael M. Knowlton

George A. Parmenter, 1903-1993  
Thomas J. O'Toole 1926-2008

November 24, 2009

VIA E-MAIL and FIRST CLASS

Bryon Mazade  
City Manager  
City of Muskegon  
P.O. Box 536  
Muskegon, MI 49443-0536

Re: Marine Tap Room, Inc.

Dear Mr. Mazade:

As a follow-up to recent telephone conversations, the following opinion is provided.

Marine Tap Room, Inc. has submitted a request to the City of Muskegon for a facade grant. Marine Tap Room, Inc. owns and operates a tavern located at 1983 Lakeshore Drive, Muskegon, Michigan. It is my understanding that Marine Tap Room, Inc. is owned, at least in part, by Steve Warmington. Mr. Warmington is the Mayor of the City of Muskegon. The City of Muskegon uses federal Community Development Block Grant (CDBG) monies through the City's Community and Neighborhood Services Department (CNS) for façade improvements in the City.

**FEDERAL CONFLICT OF INTEREST CONCERNS**

Mr. Warmington is the Mayor of the City of Muskegon. Mr. Warmington, individually, is not in a position to increase or decrease the amount of money to be spent in the facade program. However, Mr. Warmington, as a member of the City Commission, is in a position to vote to increase or decrease the amount of money to be spent in the facade program.

The federal regulations provide that:

The general rule is that no persons described in paragraph (c) of this section who exercise or have exercised any functions or responsibilities with respect to CDBG activities assisted under this part, or who are in a position to participate in a decisionmaking process or gain inside information with regard to such activities, may obtain a financial

interest or benefit from a CDBG-assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a CDBG-assisted activity, or with respect to the proceeds of the CDBG-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

24 CFR 570.611(b). Persons covered by this prohibition include elected officials of the City. 24 CFR 570.611(c).

Mr. Warmington is an elected official of the City and is in a position to participate in a decisionmaking process with regard to CDBG related activities. As such, Mr. Warmington has a conflict of interest.

Where a conflict of interest exists, the federal regulations permit the U.S. Department of Housing and Urban Development (HUD) to provide a waiver. Upon the written request of the participating jurisdiction, HUD may grant an exception to the provisions on a case-by-case basis when it determines that the exception will serve to further the purposes of the Act and the effective and efficient administration of the participating jurisdiction's program or project. An exception may be considered only after the participating jurisdiction has provided the following:

- (1) A disclosure of the nature of the conflict, accompanied by an assurance that there has been public disclosure of the conflict and a description of how the public disclosure was made; and
- (2) An opinion of the [City's] attorney that the interest for which the exception is sought would not violate State or local law.

24 CFR 570.611(d).

While Mr. Warmington will personally benefit, the benefit is provided to anyone who is qualified, subject to budget constraints. Mr. Warmington is intended to be a beneficiary of the program, and will receive, generally, the same benefit as is made available to others, as the federal guidelines exist.

A waiver would appear to be appropriate.

## **STATE CONFLICT OF INTEREST CONCERNS**

The state has adopted the Contracts for Public Entities Act, which generally regulates contracts between governmental entities and public servants, which includes public officials. The Act is applicable in this case. Mr. Warmington would be benefited by the contract. The Contracts of Public Servants with Public Entities Act relates to the conduct of public servants in respect to contracts with the public entities for which they work. The term "public servant" is defined by Act as all persons serving any public entity. The language is extremely broad, and is intended to cover any governmental entity located within the state.

The Contracts of Public Servants with Public Entities Act recognizes that, at times, it may be in the best interest of the public entity to enter into contracts, notwithstanding a conflict with one or



more of the individuals involved with the public entity. As such, even if there is a conflict, a contract may be entered into, if the following occurs:

- 1) Mr. Warmington discloses in writing to the City Clerk<sup>1</sup> his interest in the property and the value of the benefits to be provided by the City seven days prior to action of the City Commission. The disclosure must be made public the same as a public meeting notice;
- 2) The contract is approved by a vote of not less than two-thirds of the full membership in open session; and
- 3) The minutes for the official body disclose the name of each party involved in the contract, the terms of the contract, and the nature of the pecuniary interest of the public servant with the conflict.

The requirement of approval of the contract by two-thirds of the full membership of the approving body will require five elected officials to vote affirmatively. The "super majority" requirement provides protection for the public entity.

#### CITY OF MUSKEGON CONFLICT OF INTEREST CONCERNS

The City of Muskegon Charter regulates, and generally prohibits, contracts between the City and employees of the City. The Charter provides:

No officer ... of the City shall be directly or indirectly interested ... in any contract except his contract of employment, the expense or consideration whereof is paid under any ordinance, motion or resolution of the Commission. \*\*\* The prohibitions of this section shall not apply to any person if the City Commission shall declare on its records by a unanimous vote of the members thereof that the best interests of the City are served despite a personal interest ....

Muskegon City Charter, Chapter III, Section 11. Notwithstanding the conflict, the City may enter into the contract if the following occurs:

- 1) The City Commission declares that it is in the best interests of the City to provide a façade grant to Marine Tap Room Inc.;
- 2) The minutes reflect that the grant is in the best interests of the City;
- 3) The contract is approved by a unanimous vote of the members.

A disqualification, which occurs here because Mr. Warmington may not vote on the Motion, is deemed the same as a vacancy when determining the number of members of the City Commission. The phrase "unanimous vote of the *members*" means all of the members in and qualified to vote. In this case, Mayor Warmington is not qualified to vote due to his conflict of interest. As such, the requirement of approval by a unanimous vote will require all six elected

---

<sup>1</sup> Normally, the notice is to be sent to the Mayor. Where the Mayor has the conflict, then the notice is to be sent to the City Clerk.

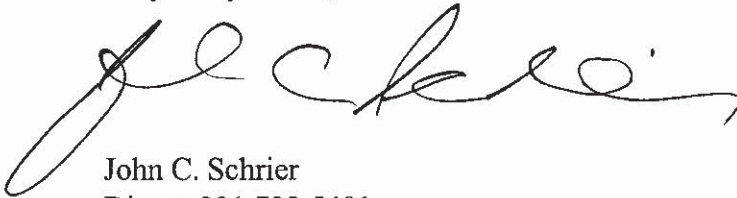
officials to vote affirmatively that despite the personal interest of Mr. Warmington, it is in the best interests of the City to approve a façade grant to Mr. Warmington.

## CONCLUSION

Subject to notice requirements and voting requirements, the awarding of a façade grant to the Marine Tap Room Inc., would not violate State of Michigan laws or City of Muskegon ordinances.

If you have any further questions or concerns, please feel free to contact me.

Very Truly Yours,

A handwritten signature in black ink, appearing to read 'John C. Schrier', with a large, stylized initial 'J'.

John C. Schrier

Direct: 231.722.5401

Fax: 231.728.2206

E-Mail Address: [jcs@parmenterlaw.com](mailto:jcs@parmenterlaw.com)